



BERTHA W. HENRY, County Administrator

115 S. Andrews Avenue, Room 409 • Fort Lauderdale, Florida 33301 • 954-357-7362 • FAX 954-357-7360

May 27, 2021

TO: All Broward County Vendors and Potential Vendors

SUBJECT: Broward County's "Code of Ethics - No Gift Policy"

The Broward County Board of County Commissioners approved landmark ethics reform in 2010. This legislation provides for transparency in County government, which is designed to increase the public's confidence that the highest standards of conduct are practiced in relation to all vendors and potential vendors of Broward County.

One aspect of this legislation is referred to as the "*No Gift Policy*." This No Gift Policy basically ensures that there will not even be an appearance of a conflict of interest when doing business with vendors, subcontractors, subconsultants, and lobbyists registered with the County or any principal or employer of a lobbyist. The No Gift Policy **prohibits** gifts of any kind, regardless of value, to any County employee or their immediate family.

If a gift is received, County employees are required to return the gift whenever feasible, and when not feasible, the gift must be reported per County guidelines. During the holiday season, vendors are respectfully asked NOT to deliver any gift(s) to an individual, department, office, or division of Broward County or to the immediate family of same. We are confident that this standard reflects positively on the County as well as on you as a vendor or potential vendor.

We appreciate your business and look forward to your continued interest in doing business with Broward County. If you have any questions about Broward County's No Gift Policy or any other aspects of the ethics reform, please contact the County Administrator's Office at 954-357-7000.

Sincerely,

A handwritten signature in blue ink, appearing to read "Bertha W. Henry", is written over a light blue circular stamp.

Bertha W. Henry
County Administrator

Broward County Board of County Commissioners

Mark D. Bogen • Lamar P. Fisher • Beam Furr • Steve Geller • Dale V.C. Holness • Nan H. Rich • Tim Ryan • Barbara Sharief • Michael Udine

www.broward.org