



Broward County Aviation Department
 Fort Lauderdale-Hollywood International Airport (FLL)
 and North Perry Airport (HWO)
 2200 SW 45th Street, Suite 101 Dania Beach, FL 33312

SUBMIT
Via e-mail

UTILITY WORK PROGRAM

For work on Broward County Aviation Department Property

**THIS UTILITY REGISTRATION APPLICATION
 DOES NOT ESTABLISH
 AUTHORIZATION FOR THE USE OF AIRPORT PROPERTY**

The Broward County Code of Ordinances prohibits unauthorized activities on any Broward County Airport Property.

Subject to the requirements set forth in the Broward County Code of Ordinances, no utility may be placed on, in or over any Broward County Airport Property without the utility company entering into a utility license agreement or other agreement with Broward County. Notwithstanding the foregoing, telecommunications providers shall not be required to enter into a license agreement with Broward County but must comply with all applicable requirements, as set forth in Chapter 20, Article XX of the Broward County Code of Ordinances.

(Please refer to Utility Registration Guidelines for more information)

Registration and acceptance of same by Broward County Aviation Department is required prior to any public or private utility company or its contractors performing any work on or occupying any Airport Property owned by Broward County. This Registration Application requires the execution of a utility license agreement between the utility company and Broward County, or other agreement acceptable to the County ("County Agreement") setting forth the rights and obligations of the utility company desiring to work at, occupy or place utilities on, under or above any Broward County Airport Property, except for telecommunications providers, which must comply with all applicable requirements, as set forth in Chapter 20, Article XX of the Broward County Code of Ordinances.

Please check the appropriate box where the requested work will be located at: FLL HWO

Scope or purpose of work: _____
 (Attach additional sheets as necessary)

Proposed Work Includes (check all that apply) Work is on Broward County Aviation Property Y N

- Airside Pavements Utility Work Overhead Communications Overhead Security Testing
- Landside Pavements Utility Work Underground Communications Underground Surveying Other _____

By signing below, Registrant acknowledges receipt of the BCAD Electronic Media Submittal Requirements and agrees to comply with the terms and conditions of the Aviation Department's Utility Registration Application, the County Agreement and the guidelines for this application for the proposed work.

UTILITY COMPANY REGISTRANT ("REGISTRANT"): _____ Phone No.: _____

SIGNATURE: _____ Fax No.: _____

 (Printed Name) (Title) (Date)

MAILING ADDRESS FOR REGISTRANT: _____

CONTRACTOR: _____ Phone No.: _____ Fax No.: _____

The area involved has, has not, been staked or clearly marked.

Dates clearance requested: from _____ to _____, between hours of ____:____ and ____:____

FOR BCAD USE ONLY

Application has been routed to:

- Airport Expansion Program Information Systems Planning/Environmental Maintenance Security
- Capital Improvement Projects Business and Properties Management Division, Real Estate Operations Other _____

- Certificate of Insurance required Y N Submitted Payment/Performance Bond required Y N Submitted
- Traffic control plan required Y N Submitted FAA Form 7460 required Y N Submitted
- Storm Water Plan required Y N Submitted NOTAM required Y N Date Issued _____
- Law Enforcement Required Y N SIDA Escort Required Y N

Date and name of the agreement that Registrant has entered into with County that authorizes use of Airport Property:

UTILITY REGISTRATION

This application is for registration purposes only and does NOT authorize the applicant to proceed with any work, installation, operation or removal of any utility on or from any Broward County Airport Property. Registrant must comply with all applicable federal, state, Broward County, quasi-governmental entity, and local laws, codes, advisory circulars, rules, regulations, and ordinances, including Airport Rules and Regulations, as amended from time to time. All work performed by Registrant or its contractors shall be in compliance with the terms and conditions of the executed County Agreement and in accordance with all of the Utility Registration Requirements. In the event any utility company or its contractor fails to register any work, installation, operation or removal of any utilities on Airport Property, such shall be a violation of any agreement between Broward County and the utility company. The Registrant and the contractor act at their own risk and expense, and Broward County shall not be held liable for any damages, losses, delays, or injuries resulting from or connected in any way with the presence on or use of Broward County Airport property.

Minimum Contents of Every Registration. In addition to satisfying the other applicable requirements of Divisions 1—3 of this article, every Registration pertaining to the provision of telecommunication services shall contain the following provisions:

1. The Registration, or any provision thereof, shall not constitute a waiver or bar to the exercise of any governmental right or power, police power, or regulatory power of the County which may exist on the Effective Date of the Registration or which may become effective thereafter.
2. The Registration to occupy the rights-of-way is solely for the purpose of providing services described in the Registration.
3. The Registration shall not convey title, equitable or legal, in the rights-of-way. The Registration is only to occupy rights-of-way for the purposes and for the period stated in the Registration and the Registration may not be alienated, assigned, or transferred except as permitted by this article.
4. Appropriate provisions for enforcement, compensation, and protection of the public, consistent with the other provisions of this article.

Accepted with attached conditions _____
BCAD Engineer IV _____ (Date)

Registration Number: _____ Issue Date: _____ Expiration Date: _____

FINAL ACKNOWLEDGEMENT OF COMPLETION

Date of Project Completion: _____
Punch List Issued: Y N (attach if yes) Accepted: _____
As-Built / Record Drawings Required: Y N Date Received _____ Senior Engineering Inspector _____ (Date)
Date of Final Acceptance: _____
Recommended Approval: _____
Project Manager _____ BCAD Engineer IV _____ (Date)

The Broward County Aviation Department Utility Work Program Fort Lauderdale-Hollywood International Airport (FLL) and North Perry Airport (HWO)

The Registrant is required to have in place, an executed County Agreement, unless Registrant is a telecommunications provider, and written authorization from the Broward County Aviation Department (BCAD) prior to all construction, repairs, surveying, testing, or any related work at FLL or HWO Airports, performed by or on behalf of a public or private utility.

Completing Registration

1. Request a Utility Registration Application and Utility Registration Requirements from the FLL webpage or contact TaMeisha Roberts, Administrative Aide for assistance at (954) 359-6141.
2. Applicant should have in place an executed County Agreement, except if Applicant is a telecommunications provider.
3. Submit the following (via mail or fax) to the Capital Improvement Projects Division at the address or fax number at the bottom of this page:
 - a. A completed BCAD Utility Registration Application.
 - b. Three (3) sets of preliminary construction plans and specifications for the planned work.
 - c. Traffic control plan, storm water plan, FAA Form 7460, as required.
 - d. Copy of the executed County Agreement authorizing its use of Airport Property.
5. After entering into a County-acceptable agreement with Broward County and obtaining all required permits, including without limitation, federal, state and County, submit three sets of final construction plans and specs, along with approved traffic control plan, storm water plan, and FAA Form 7460 results letter if required. Upon receipt of the final plans, a pre-construction meeting may be held with BCAD Staff. Depending upon the scope of work, this meeting may be held prior to obtaining Broward County and related permits in order to expedite construction.
6. At the Pre-Construction Conference, the contractors shall provide the appropriate Insurance and/or Bond and will be briefed on security rules, regulations, and procedures to be followed for the construction project. Contractors should be prepared to discuss the project in detail. The contractor should submit to BCAD:
 - a. A list of all sub-contractors to be used and their phone numbers, including cell phone numbers.
 - b. Provide an Emergency Contact list, which includes 24 hour contact and phone number (including daytime and nighttime numbers).
7. Must obtain security badges prior to any notice to proceed, if applicable.
8. Each project requires a separate Utility Registration Application.
9. In case of an emergency, please contact the BCAD Communication Center at (954) 359-1201.

Project Design, Construction, and Inspection

All work must be performed by properly licensed personnel and comply with all rules, regulations, and policies of all federal, state, Broward County and other local agencies having jurisdiction. Contractors and all utilities must adhere to the appropriate sections of BCAD Electronic Media Submittal Requirements. BCAD reserves the right to restrict the hours of work for work deemed to be excessively disruptive to the airport, at no additional cost to BCAD.

All materials and each portion of the work are subject to inspection by BCAD. Any acceptance or consent by BCAD of a Registrant's Utility Registration Application is not an approval, consent or acceptance on behalf of any other Broward County agency or other federal, state or local government or agency. BCAD has no responsibility to insure that other permits or inspections are properly obtained, scheduled, or completed. Copies of all final, signed inspection documents should be forwarded to BCAD.

Contractors/utilities must display the BCAD accepted Utility Registration Application on site or in vehicle at all times work is being performed. It is the contractor's/utility's responsibility to obtain a renewal (or extension) of the Utility Registration Application if the project is expected to last longer than the dates and/or hours indicated on this Utility Registration Form. Failure to have a current, BCAD accepted Utility Registration Form displayed at work site may result in contractor/utility being denied access to the work site until a valid, current BCAD accepted Utility Registration Form is produced.

Contractor or Utility shall notify the BCAD representative when the work is complete, and the BCAD representative will schedule a final inspection of the project.

Project Close Out

1. Contractor/Utility's insurance and bonds must remain current and in force until the later date of either the date the Utility Registration is closed, as set forth in the BCAD accepted Utility Registration Application, or the date set forth in the County Agreement.
2. Successfully completed the BCAD Final Inspection.
3. Submitted signed and sealed As-built documents (PDF and CAD disk) required.

Fees and Charges

BCAD does not currently charge a fee for the Utility Registration. However, work completed without being registered will be subject to charges or removal at contractor/utility's expense. All project permitting and development costs, fees, and taxes required to complete the work are the responsibility of the Contractor and/or Utility performing the work.

For Further Information About This Program

Capital Improvement Program Division

Engineer IV, Gasser Douge	954-359-6973
Engineer III, Carlos Hernandez	954-359-2255
Senior Engineering Inspector, Milena Quecano	954-359-2360
Administrative Aide, TaMeisha Roberts	954-359-6141
Forms and Applications	954-359-6141
Fax	954-359-0235

Mailing Address

Utility Work Program – ATTN: TaMeisha Roberts
Broward County Aviation Department
2200 SW 45th Street, Suite 101
Dania Beach, FL 33312

THIS UTILITY REGISTRATION APPLICATION SHALL NOT BE CONSTRUED AS A LICENSE, PERMIT, LEASE, OR OTHER AGREEMENT BETWEEN THE REGISTRANT AND BROWARD COUNTY. NOR SHALL THE COMPLETION AND SUBMISSION OF THIS UTILITY REGISTRATION FORM OBLIGATE BROWARD COUNTY TO AUTHORIZE THE REGISTRANT OR UTILITY COMPANY TO USE AIRPORT PROPERTY.