



ENVIRONMENTAL PROTECTION AND GROWTH MANAGEMENT DEPARTMENT
Building Code Services Division

PROPERTY AND BUILDING CODE VIOLATION RESEARCH

1 North University Drive, Box 302, Plantation, FL 33324 • 954-765-4400 Ext. 9861 • BCSLienSearch@broward.org

Dear Property and Building Code Violation Research Customer:

All [Property and Building Code Violation research requests](#) are required to be in writing using the provided research request form and the research fee received prior to the research commencement. Please find the attached Property Search and Building Code Violation Research Request form for Building Code Services Division (BCSD) and the Credit Card Authorization form.

This search is limited to **ONLY**: Broward County (Unincorporated) building permits, Broward County Building Code Services building code violations, and liens for properties for which BCSD has or no longer has jurisdiction. For properties with licensed or expired elevating devices, please contact elevators@broward.org. You are strongly advised to contact Zoning Code Lien Search Request for additional research for the property.

Properties no longer within our jurisdiction:

For locations for which Broward County Building Permitting no longer has jurisdiction, the permitting requirements for the municipality holding jurisdiction, must be fulfilled prior to our agency closing out the permit. Authorized personnel from the city will inform our Building Official if our permit should be closed.

If you choose to pay by credit card, the authorized cardholder must sign the authorization form and indicate an amount to be charged. For your convenience these forms can be returned by fax.

Search fee(s) are listed on the research request form. Please allow 5-7 business days for a reply by email or fax. Research request and credit card payments should be emailed to BCSLienSearch@broward.org.

Checks or money orders must be payable to: "Broward County Board of Commissioners" and mail to:

Broward County Building Code Services Division
Property and Building Code Violation Research
1 North University Drive, Box #302
Plantation, FL 33324-2020

Note: Research results will be provided on a separate form. These forms are specific to BCSD Property and Building Code Violation Research and cannot be used for any other requests or payments.

Closing out a Permit:

Broward County Building Permitting jurisdiction: Additional review by BCSD's Building Permitting office is required prior to closing out an open permit for which BCSD has jurisdiction. Please contact us at 954.765.4400 ext. 9861.

The following are the permit statuses used by Broward County Building Code Services Division.

Permit Status	Permit Closed? (Yes/No)
New	No
Plan Review	No
Expired	No
Reviews Complete	No
Wait for Payment	No
Issued	No
Final	Yes
Closed	Yes
Cancelled	Yes
Complete	Yes

Lien Satisfaction:

Please contact Enforcement Administration at 954-765-1715 to discuss.

Please direct search requests related to Land Clearance Violations & Liens, Zoning Violations & Liens, Junk Property Violations & Liens, Zoning Citations & Liens, to Code Enforcement(Compliance) to Zoning Code Lien Search Request, PH: **954.357.9794** or **E-MAIL ONLY:** zoningcodeliensearchrequest@broward.org.



Building Code Services Division

PROPERTY AND BUILDING CODE VIOLATION RESEARCH

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EMAIL: BCSLienSearch@broward.org

BCSD/Property Search and Building Code Violation Research Request Form

Please Note: The results provided here are limited to Building Code Services Division (Unincorporated Broward County) ONLY. It is the responsibility of the requestor to follow-up with any agencies where liens may have possibly been filed. Those agencies include but are not limited to the Clerk of Courts and local cities and Zoning Code Lien Search.

Requestor Information

Date

Name

Mailing Address

City | State | Zip

PHONE | FAX

Email

Requested By

For Cashier Validation ONLY CAT/CODE 4010/4070

County Use Only

PARCEL INFORMATION

Folio No.

Property Owner's Name

House No. and Street Location (VL for Vacant Land)

Municipal Jurisdiction (Unincorporated or City)

Fees:

5-7 business day return..... \$50

Payment must be made at time of request: (Credit Card, MO or Check)

Make checks & MO's payable to:

Broward County Board of Commissioners

Completed searches will be processed and delivered via email if supplied.

County Use Only

OFFICE USE ONLY

Paid Check No. / Credit Card:

Date Processed:



Environmental Protection and Growth Management Department
BUILDING CODE SERVICES DIVISION
 1 North University Drive, Box #302 • Plantation, Florida 33324 • 954-765-4400 • broward.org/building

Credit Card Authorization

Card Information			
<input type="checkbox"/> Visa <input type="checkbox"/> MasterCard <input type="checkbox"/> Discover <input type="checkbox"/> American Express			
Cardholder's Name			
Card #	Expiration Date	Card Verification Code (CVC)	
Billing Address <i>(PO Box not accepted)</i>	City	State	Zip
Phone	Fax		
Fee Description			
<input type="checkbox"/> Auto Body/ Paint / Repair <input type="checkbox"/> Chauffeur <input type="checkbox"/> Child Care Food Service Licensing <input type="checkbox"/> Contractor Licensing <input type="checkbox"/> Domestic Wastewater License <input type="checkbox"/> Elevator <input type="checkbox"/> Environmental Resource License <input type="checkbox"/> Hazardous Material Management Facility License <input type="checkbox"/> Kosher Food <input type="checkbox"/> Manatee Protection Slip Fees <input type="checkbox"/> Mover <input type="checkbox"/> Non-Domestic Wastewater License <input type="checkbox"/> Permitting <input type="checkbox"/> Property Foreclosure Certification <input type="checkbox"/> Property Foreclosure Registration <input type="checkbox"/> Solid Waste Management Facility License <input type="checkbox"/> Surface Water Management License <input type="checkbox"/> Towing <input type="checkbox"/> Tree Removal License <input type="checkbox"/> Tree Trimmer Licensing <input type="checkbox"/> Vehicle for Hire <input type="checkbox"/> Waste Transporter License <input type="checkbox"/> Zoning	License, Permit or Application #		
	Applicant, Facility or Project Name		
	Facility or Project Location		
	Building Records <input type="checkbox"/> Research <input type="checkbox"/> Copies		
	Re-inspection(s) <input type="checkbox"/> Electrical <input type="checkbox"/> Structural <input type="checkbox"/> Mechanical <input type="checkbox"/> Plumbing <input type="checkbox"/> Zoning		
	(a) Elevator or Escalator BCID #		
	(b) Elevator or Escalator BCID #		
	(c) Elevator or Escalator BCID #		
	Notes/Other		

I authorize Broward County to charge _____ to my credit card account, plus

Signature

Date

FAX this completed authorization form to 954-765-4362.
Do not upload this document to the ePermitting portal