



Environmental Protection and Growth Management Department

BUILDING CODE SERVICES DIVISION

1 N. University Drive, Box #302 • Plantation, Florida 33324 • 954-765-4400 • broward.org/building

Florida Contractor License Verification Information and Instructions

A verified Contractor license is valid only if pulling permits in unincorporated Broward County, one of our contracted cities, (*Fort Lauderdale-Hollywood International Airport*), or in areas where the Go SOLAR Online Permitting System is used.

Broward County Building Code Services Division’s Building Permitting office has permitting jurisdiction for properties in Unincorporated Broward County. State of Florida licensed Contractors who intend to pull permits in Unincorporated Broward County and Fort Lauderdale-Hollywood International Airport must be registered with our office. If you are to pull permits in another Broward County municipality you must contact the municipality for their requirements.

Supporting Documentation

You must attach the following supporting documentation to your registration form:

1. A copy of your Florida Contractor License
2. A copy of your certificate of general liability insurance
3. A copy of your certificate of worker’s compensation insurance
4. A copy of your Florida Driver License

Certificates of Insurance

The minimum liability insurance amounts are:

- Bodily Injury\$300,000
 - Property Damage*\$50,000
- *for any one accident, including damage to rights-of-way and/or shrubbery

Worker’s Compensation Insurance

In addition, you will need to submit proof of worker’s compensation insurance or a waiver stating exemption from Florida’s Worker’s Compensation Law.

Each certificate must list as a certificate holder:



*Broward County Building Code Services Division
1 North University Drive, Mailbox 302
Plantation, Florida 33324*

All Certificates must provide at least 30 days advance notice of cancellation



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Florida Contractor License Verification

Contractor Information				
License #	License Date		Expiration Date	
Last Name	First Name		Middle Initial	Suffix
Home Address		City	State	Zip
Home Phone		Mobile Phone		
Driver License #		Email		
Business Name				
Business Address		City	State	Zip
Business Phone		Business Mobile Phone		

Contractor's Signature

Date

Please return this form and all supporting documentation to the Division address on page 1 or FAX to 954-765-4362 or email to building@broward.org.