

MINUTES
12th CONVENTION CENTER HOTEL TASK FORCE MEETING

Monday, October 14, 2013

Broward County Governmental Center, County Administration, Rm 409G
2:00-4:30pm

In attendance:

Dr. Scott Miller, CFO, Director Finance & Administrative Services Dept. (Chair)
Bertha Henry, County Administrator
Rob Hernandez, Deputy County Administrator
Nicki Grossman, President, GFLCVB
Noel Pfeffer, Deputy County Attorney
Michael Kerr, Chief Trial Counsel, County Attorney's Office
Carlos Molinet, Senior Vice-President, GFLCVB
Thomas Hutka, Public Works Director
Carlos Puentes, Deputy Director, BCCC
Carlos Rodriguez-Cabarrocas, County Attorney's Office
Elizabeth Liddell, staff, Minutes Secretary

The Hotel Task Force meeting was opened by Dr. Scott Miller at 2:10pm.

The minutes from the 11th Convention Center Hotel Task Force held on Monday, October 14, 2013, were approved as written.

The Economic Impact Analysis Evaluation Committee consists of: Dr. Scott Miller, CFO, Director of Finance & Administrative Services (Chair), Sandy Michael McDonald, Director, Office of Economic & Small Business Development, and Kelly Tortoriello, Vice-President of Strategic Client Services for the Convention & Visitor's Bureau. The Evaluation Committee combo meeting is taking place on Friday, November 8, 2013, in the Governmental Center, Room #430.

A handout was distributed to the task force on the Environmental Study.

An update on the Master Planner was given and negotiations begin with HKS on Tuesday, October 15th, the goal is to complete the agreement within 5 weeks and go to the Board of County Commissioners before the new year.

An update was given on the traffic study and the traffic counts are currently being completed.

An update was given on the Site Capital Improvement Project Decision & Direction and it was decided the bulkheads belong to the Port and if the bulkheads are going to be filled in then the added cost for the bulkheads would be the responsibility of the Convention Center Hotel & Expansion Project.

Discussion was made on whether or not to add a representative from the Hotel & Lodging Association and the task force felt that it would be helpful and County Administration volunteered to reach out and invite a representative.

Discussion was made on the RFP for the Hotel Developer and Carlos Puentes and Dr. Miller were asked to bring in a draft of the RFP as soon as it was completed.

A letter will be sent to the City of Fort Lauderdale for a Representative from the City to join in on the Convention Center Hotel and Expansion Developer Selection Committee. This letter will be sent by County Administration.

ACTION ITEMS FOR NEXT MEETING

Draft Timeline of the project

Update on Master Planner

Update on the Site Capital Improvements

Quality of Standards Discussion to include or not include in Phase II Developer RFP

Agenda items for Commission Workshop (tentative for January 2014)

The next meeting of the Convention Center Hotel Task Force will be held on Monday, November 18, 2013, at 2:00pm in the Broward County Governmental Center, County Administration Conference Room 409G.

Dr. Miller adjourned the meeting at 4:50pm.