

MINUTES
14th CONVENTION CENTER HOTEL TASK FORCE MEETING

Tuesday, December 17, 2013

Broward County Governmental Center, County Administration, Rm 409G
10:30am - 12:30pm

In attendance:

Dr. Scott Miller, CFO, Director Finance & Administrative Services Dept. (Chair)
Bertha Henry, County Administrator
Rob Hernandez, Deputy County Administrator
Monica Cepero, Assistant to the County Administrator
Nicki Grossman, President, GFLCVB
Noel Pfeffer, Deputy County Attorney
Steve Cernak, Director, Port Everglades
Tom Hutka, Director, Public Works Department
Carlos Molinet, Senior Vice-President, GFLCVB
Carlos Puentes, Deputy Director, BCCC
Elizabeth Liddell, staff, Minutes Secretary

The Hotel Task Force meeting was opened by Dr. Scott Miller at 10:45am.

The minutes from the 13th Convention Center Hotel Task Force held on Monday, November 25, 2013, were approved as written.

The Economic Impact Analysis Agreement has been approved and is being signed by HVS and then forwarded overnight by weeks end on the 20th of December to Broward County Purchasing for final County signatures and then processing HVS NTP (Notice to Proceed).

The Master Plan for the Convention Center Hotel and Expansion has been negotiated, approved by the Board and the agreement has been signed by Broward County & HKS with their NTP. This project is expected to be completed in 22 weeks. HKS will be in attendance at the Stakeholders Task Force Meeting on Wednesday, December 18th at the Broward County Convention Center, Teleconference Suite. HKS will brief the Stakeholders Task Force on who they are, what projects they have been doing, and what they are expecting to accomplish with the Broward County Convention Center Hotel & Expansion's Master Plan Project. A power point presentation will be presented to the Stakeholders Task Force Meeting.

An update was given to the hotel task force on the Site Capital Improvement Project.

The County will introduce HKS, the Master Planner for the Broward County Convention Center Hotel and Expansion to the Stakeholders Task Force at their meeting being held tomorrow (Wed) to get to know HKS at this meeting.

The Phase I Traffic Study has preliminary raw data for the final stages for the study.

There will be traffic security improvements in regards to the gate being moved to another side so that Convention Center traffic will not have to go thru security anymore with the hotel and expansion project.

The Project Schedule will add the moving of the security gate.

The tentative date for the Board Workshop is still scheduled for Thursday, January 23rd.

Discussion was made by the task force on other business. The task force was updated on the needs of the hoteliers at a meeting planners meeting where members of this hotel task force were present.

ACTION ITEMS FOR NEXT MEETING

Website for the Convention Center Hotel & Expansion Project.

Draft Timeline of the project with today's updates

Update on Master Plan Project

Update on the Site Capital Improvements

Draft Agenda for Commission Workshop (tentatively set for January 23, 2014)

The next meeting of the Convention Center Hotel Task Force will be held on Friday, January 17, 2013, at 10:00am in the Broward County Governmental Center, County Administration Conference Room 409G.

Dr. Miller adjourned the meeting at 12:30pm