

# TTAPP



## Training and Technical Assistance Partnership Program

The purpose of *TTAPP* is to deliver capacity building services to Broward County's non-profit and faith-based organizations through the provision of trainings, one-on-one technical assistance, and grant writing collaborative opportunities at no cost. *TTAPP* will offer capacity building activities to eligible organizations in five critical areas: 1) organizational development, 2) program development, 3) community engagement, 4) leadership development, 5) and evaluation. Capacity building activities will be designed to increase an organization's sustainability and effectiveness, enhance its ability to provide services, and create collaborations to better serve those most in need.

Eligibility requirements for the program include:

- Offices located within Broward County
- Non-profit or faith-based organization
  - If FBO, must have secular programming
- Complete the *TTAPP* application
- Currently provide or desire to provide services addressing the broad economic recovery issues:
  - helping low-income individuals secure and retain employment or earn higher wages;
  - helping low-income individuals obtain better-quality jobs; and
  - helping low-income individuals gain greater access to State and Federal benefits and/or tax credits
- Complete the *TTAPP* capacity building needs assessment (or CSC's Organizational Needs Assessment)
- Identify element(s) needing improvement under at least one of the five critical capacity building topic areas

If your organization would like to participate in *TTAPP*, please complete the following application. This application serves as an initial review of your organization's suitability for *TTAPP*. Upon submission you will be contacted by program staff for a preliminary consultation.

For additional information, please contact Colleen Stroetz, Program Manager, at 954-357-7048 or email at [cstroetz@broward.org](mailto:cstroetz@broward.org).

The *TTAPP* program is in partnership with the following community agencies:



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The purpose of *TTAPP* is to deliver capacity building services to local non-profits and faith-based community organizations. Through the Broward County Community Partnerships Division, *TTAPP* will offer unique and impactful capacity building trainings. In addition to offering trainings, *TTAPP* will provide in-depth, on-site, one-on-one technical assistance to select agencies that have additional needs. Participating *TTAPP* agencies will also receive opportunities to participate in collaborative grant work groups facilitated by professional grant writers. All capacity building activities are designed to increase an organization's sustainability and effectiveness, enhance its ability to provide social services, and create collaborations to better serve those most in need. All activities provided under *TTAPP* will be at no cost to participating agencies.

Company Name

Address

City

State and Zip Code

Office Phone

Name of Contact

What is your agency's mission?

Which of the following services do you currently provide?

- Help low-income individuals secure and retain employment
- Help low-income individuals earn higher wages
- Help low-income individuals obtain better-quality jobs
- Help low-income individuals gain access to state and federal benefits and tax credits
- You don't currently provide one of the above services but desire to in the next 2 years

Please list which services you wish to offer:

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What is your annual budget?

- Below \$100,000
- Between \$100,000 - \$250,000
- Between \$250,000 - \$500,000
- Between \$500,000 - \$1,000,000
- Between \$1,000,000 - \$2,500,000
- Between \$2,500,000 - \$5,000,000
- Over \$5,000,000

Are you currently receiving federal funds?

- Yes
- ARRA Yes
- No

What is your staff size (full and part time)?

- 0 - 5
- 6 - 10
- 11 +

Please select the organization type(s) that best represent(s) your agency?

- Provide Services to a Distressed Community
- Non-Profit Organization

If you checked the above box, do you have 501c3 status?  yes  no

- Faith-Based Organization

If you checked the above box, do you have one or more secular programs?  yes  no

- Provide Services to Low-Income Individuals or Families

What internal capacity building issues need improvement in your agency?

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What are some of the topic areas you feel would be most pertinent to those issues?

- |   |   |
|---|---|
| <input type="checkbox"/> Strategic Planning                         | <input type="checkbox"/> Client Outreach      |
| <input type="checkbox"/> Leadership Development                     | <input type="checkbox"/> Needs Assessment     |
| <input type="checkbox"/> Board Development                          | <input type="checkbox"/> Legal Assistance     |
| <input type="checkbox"/> Staff Management                           | <input type="checkbox"/> Outcome Measurement  |
| <input type="checkbox"/> Collaboration Opportunities                | <input type="checkbox"/> Grant Writing        |
| <input type="checkbox"/> Policies and Procedures                    | <input type="checkbox"/> Fundraising          |
| <input type="checkbox"/> Financial Management                       | <input type="checkbox"/> Community Engagement |
| <input type="checkbox"/> Other: Please Specify <input type="text"/> |   |

This application serves as an initial review of your organization's suitability with the TTAPP program. Upon submission you will be contacted by program staff for a preliminary consultation. The next step will be to complete a formal TTAPP organizational needs assessment. If you have already completed the Children's Services Council Organizational Capacity Assessment, you will not need to complete the TTAPP assessment.

If you are a child serving agency, have you previously completed the CSC's Organizational Needs Assessment?  yes  no

**1<sup>st</sup> Round of applications are due on or before March 31<sup>st</sup>, 2010**

**Please send completed application to:**

Broward County Board of County Commissioner's  
Community Partnerships Division  
ATTN. Colleen Stroetz  
115 South Andrews Ave., Room A360  
Fort Lauderdale, FL 33301

Or email an electronic copy to:

[cstroetz@broward.org](mailto:cstroetz@broward.org)