



Broward County Small Business Development Advisory Board (SBDAB)

Meeting Minutes

Address: Governmental Center, 115 S. Andrews Avenue, Room A680, Fort Lauderdale, FL 33301

Meeting Date: Wednesday, October 4, 2017

Time: 3:00 p.m.

SBDAB Members	Attendance
Brian Johnson	Present
Chelsa Arcscott	Present
Dahlia Baker	N/A
Sarah Chappell	Present
Shaun Davis	Not Present
Sheryl Dickey	Not Present
Victor Green	Present
Dana Pollitt	Present

Guests

Darren Badore, Thompson & Associates, Inc.

Staff

Tricia Brissett, County Attorney
Glenn Marcos, Assistant Director, Purchasing
Freddy Castillo
Dawn Marshall

- I. Housekeeping
 - A. Introduction of Meeting
 - B. Roll Call
 - C. Approval of June 7, 2017 Meeting Minutes (not previously approved)
 - D. Adoption of August 2, 2017 Agenda (As Amended) (not previously approved)
 - E. Approval of August 2, 2017 Meeting Minutes (not previously approved)
 - F. Adoption of October 4, 2017 Agenda
- II. Comments: Members of the Public



Page 2 of 3

- III. OESBD Staff Updates
 - A. Ordinance Update.
- IV. Purchasing Staff Updates (Quarterly)
- V. New Business:
 - A. Elections – Chair and Vice Chair.
- VI. Old Business
 - A. Update on Disparity Study Readiness

Discussion Points. Chair, Brian Johnson called the meeting to order at 3:12 p.m. without a quorum present.

Comments from the Public. None.

OESBD Staff Updates. Tricia Brissette, County Attorney, reviewed the CBE 25 percent contract participation, one of several SBDAB recommendations to go before the Board of County Commissioners (BOCC). Ms. Brissette discussed SBDAB's recommendations and the process that got the recommendations to this point in time. Ms. Brissette said she expects the recommendations to go before the BOCC in 60 days, but she stated that she is unsure if that is for the Public Hearing. Mr. Johnson clarified his understanding that the worse-case scenario is that there should be some discussion about the final approval of these recommendations prior to the BOCC's December/Christmas break. Ms. Brissette replied, "absolutely".

Purchasing Update. Glenn Marcos, Assistant Purchasing Director, gave an overview of Broward County Procurement Division "brand new internal service delivery." Mr. Marcos explained that among some of the changes, the biggest change is that the same agent responsible for the contract from its inception, will be the same agent responsible for the contract until its completion. After some discussion with Mr. Johnson about what Mr. Johnson believes is a disconnect between Purchasing and small businesses, as Purchasing has failed to provide local preferences for our small businesses, Mr. Marcos pointed out that Purchasing, namely Ms. Billingsley and himself, are very supportive of small businesses. Mr. Johnson stated that he believes that our commodity supplier firms are not awarded contracts because their prices are higher than the larger firms. Mr. Johnson shared his opinion that small businesses cannot compete with larger firms when larger firms obtain huge savings because they purchase goods in bulk, and they can afford to bid lower than small businesses. Mr. Marcos discussed the fair and reasonable pricing policy that Purchasing follows.

Note: A quorum was present at 3:50 p.m.

New Business



Page 3 of 3

- A.** Elections – Chair and Vice Chair. Elections for the new Chair and Vice Chair were deferred until the November SBDAB meeting.

Greater Fort Lauderdale Alliance Update. N/A

Old Business. N/A

Key Decisions

A motion was approved by the SBDAB with a vote of 5 – 0, to approve the June 7, 2017 meeting minutes, August 2, 2017 meeting minutes, and the August 2, 2017 Agenda.

A motion was approved by the SBDAB with a vote of 5 – 0, to approve the October 4, 2017 agenda.

A motion was approved by the SBDAB with a vote of 5 – 0, to defer Elections until the November 1, 2017 meeting.

The meeting was adjourned at 4:33 p.m.

Note: The next SBDAB meeting is scheduled for Wednesday, November 1, 2017 at 3 p.m.