**Go Solar Florida Plans/Plans Approval Team**

**October 7th Conference Call Minutes**

**Call Participants:** Stephen Barkaszi, FSEC; Boris Sursky, Miami Dade, Cindy Nielsen, Orange County, Greg Ferrone, Alachua County, Michael Huneke, Broward County

**Meeting Discussion Summary**

* **Update on Plans System Demo:** Demo continues to be updated with additional calculations, everyone has access to the demo. Demo should be sent out to other partners for comment in the future, but not at the present time.
* **Master Files, CILB/Engineering Board:** Engineered master design file with peer review and then adopted into the building code, is the approach the team is pursuing. The earliest the master file could be adopted into the building code would be 2017. Team feels the electrical master file system with peer review could be completed within the grant, with a plan to move ahead with adoption into the building code for later implementation after the grant. Inserting the master file into the international code should also be considered. Whether master file would be accepted by building officials would be up to building officials, however the likelihood is greatly increased if adopted into building code. The Building Officials Association of Florida should be contacted for input and communication purposes. It is felt the more this group is made a part of our efforts, the more favorably the master file will be received by building officials. Also, local building official groups should be contacted.
* **Contractor and Solar Community Advisory/Review Group:** a group is being established with future meetings in the works. In this way, the group will be in place when we have a product for review and input.
* **Other Discussion:** FSEC is on-hold with legislative efforts, however, they will re-write standards to adopt into admin code. Miami Dade will get FSEC a structural attachment algorithm for integration into the plans structural system once they have a signed contract.

**Action Items**

**Plans system and certification action items**

* **Team** to email solar permitting documentsto other teammembersfor review **(before next conference call).**
* **Stephen** to write a document on FSEC’s legislative approach moving forward **(before next conference call).**
* **Cindy** to research international code as it pertains to the master file system **(before next conference call).**
* **Cindy** to send contact information for Building Officials past director to Stephen and Michael **(before next conference call).**

**Contractors and Solar Community Advisory/Review Group action items**

* **Team** to continue to provide any additional contractor and solar industry contacts to Colleen Kettles (FSEC) for Contractor Group **(ongoing).**

**PR Campaign action items**

* **Team** to continue communication with Marketing/Outreach Go Solar Team to support their efforts to establish contact with Legislatures, Solar Contractors, Code Officials, and Manufactures **(ongoing).**

**Next Conference Call: Tuesday, October 28th 10:00 a.m.**

**Call-in Number: 954-357-5480**