# Agenda

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Broward County Government Center West, Room 1303A

Call in Number: (954) 357-7421 Conference ID: 839349

Join online meeting: <https://meet.broward.org/ksommers/6GWTFNL9>

1. Roll Call (Alachua, Broward, Miami-Dade, Monroe, Orange, St. Lucie, FAU, FSEC)

Alachua - Holly Banner

Broward County - Kay Sommers, Ken Dobies, Matt Anderson, Dan O’Linn, Sean Sammon, D’arcy Damveld Ansel, Andrea Bousquet, Jeff Halsey, Jason Leighty, Cathy Randazzo, Micael Huneke

Miami Dade – Boris Sursky, Mike Goolsby, Patricia Gomez, Eddie Fernandez, Orial

Monroe County – Mike Roberts, Rhonda Haag

Orange County – Renee Parker

St. Lucie – Monica Graziani

FAU – Dianna Mitsova

FSEC – Steve Barkaszi, Colleen Kettles

1. Update on RSCII In-Person Kickoff 1-14-14 in Washington, DC (this project is BIG!)

Huge opportunity to influence solar in the state of Florida, Overall DOE was and is impressed with Go SOLAR Florida

1. Org Chart Update
2. Contracts Updates – introduce Cathy Randazzo

Contracts update - Draft FAU, FSEC is being worked on – by end of week, the partner County’s contracts will be out for review by the following week. Reminder to partners - go to the charter ([gosolarflorida.org](http://www.gosolarflorida.org)) to review your county’s commitments, make sure that charter is accurate according to each partner county’s commitment.

1. Planning & Zoning

Meet each county individually, adopting the current model or adapt the regulation to each of the partners county’s requirements. Diana Mitsova, introduced

* 1. Kickoff Teleconference Cathy Randazzo, Team Leader (replaces Maribel Feliciano)
     1. Who should participate from your city/county?
     2. Zoning official or zoning planner
     3. Historic preservation staff
     4. Tree preservation staff
     5. Purpose: Share lessons learned from Phase I and discuss strategy to complete deliverables
  2. Introduce Dr. Diana Mitsova, Asst. Professor, School of Urban & Regional Planning, Florida Atlantic University, to discuss their role and provide an update

1. Updates from each partner

Started work on task 6.2 outreach,

* 1. Alachua

Setting up new position for programmer, budget set-up, budget amendment

* 1. Miami-Dade

Working on an established uniform guidelines and documents, create uniform forms for contractor, discuss with Broward what is currently being worked on

* 1. Monroe

Working on filling position to coordinate Go SOLAR within the county, Andrea Bousquet (Broward County) suggested that we should present the current Go SOLAR Online System to partners, how it works, display documents of the current system, St Lucie asked question – why reinvent the wheel when we all could use the existing plans?

* 1. Orange

Reviewed inter-local agreement and charter – attorney comments were made and Broward County has to review, verify page three of SOPO accurately reflects what the Orange County wants to work on – time sheets have been issued? Pull payroll reports bi-weekly – wants to pull numbers that are auditable, no submissions since January, budget needs to be approved.

* 1. St. Lucie

Talked to software companies about online systems – draft of inter-local agreement in two weeks

* 1. City of Venice – working on online system
  2. FAU

Going well – studying obligations under contract, template matrix tracking provisions in the zoning codes regarding solar installations, prepare BMP – created list of twenty-five solar friendly communities throughout state, assigned students to study code, will send final document to each partner for approval.

* 1. FSEC

Meeting with Broward County to assist project to develop how the system works.

1. Go SOLAR Fest
   1. Introduce new Fest Team Leader, Matt Anderson
   2. Please register to attend yourselves
   3. Find Sponsors, Exhibitors and encourage attendance
   4. We will be reaching out to get your help
   5. Draft letter on SharePoint to invite your elected officials

Asked to put link on each partner web site to link to Go SOLAR Florida and Go SOLAR Fest, logos, tag lines etc., register for Go SOLAR Fest – updated partners about current attendance, exhibitors and speakers, will reach out to each partner for help with the Go SOLAR Fest – invite each elected officials from each County and partner City.

1. Creation of Florida Friends of Solar
   1. Purpose

Get exhibitors and contractors involved early in the Go SOLAR process, had a focus group meeting to discuss their needs. Get technical experts involved, ask them to participate and give input, get partner contractors involved as well.

* 1. Role
  2. Ask your solar contractors to join

1. Timecards
   1. FAQ
   2. New time sheet
   3. New tool to calculate fringe benefits
   4. Contact Icilda Humes at [ihumes@broward.org](mailto:ihumes@broward.org) for questions or 954-519-1221 for assistance with timecards.

Created a FAQ Sharepoint site about time cards – will submitting two quarters of information to DOE – presentation will be posted on web site

1. Invoices
2. Business Model – Jeff Halsey

If confused about Go SOLAR Florida – don’t worry about future – we are refining the solution, we are building a team and breaking new ground in a significant way. We are just getting started and partners have different goals and budget support. We will come to an agreement together as partners and we are building a business model – three levels – first level – letters from partners who will do Go SOLAR, second level – made visit to partners about commitments, third level – business model – how it’s going to work at the core – we are working to make everything that is unknown – known!

Internally Broward County met with Broward County BORA on a business model – might use a Miami-Dade model, meeting set-up for February 19, 2014 will come together with MD Bora BC Bora and FSEC will get together to discuss how the program will work. After BORA discussion will present to all partners.

Orange County had question about permitting fee and can the SOPO be modified to suit each County. Jeff said that we will work together to make the permitting fees as low as possible. The fee should not be the focus at this time. If we can come together and successfully create a permitting solution that works for all of us, then we will be able to reach consensus on the fee at a later time. Referred to FAQ and process for developing individual Scopes of Work, where such issues will be clarified.

Additional questions?

We post quarterly reports to DOE, the current report is on the Sharepoint site, a transition will have to occur – move from BC led to a team led Go SOLAR Florida effort, we all need to pitch in as the grant proceeds, a TEAM effort – step up and take lead on projects and we can transition faster.

Adding to agenda

Next meeting on February 28, 2014 at 8:30 a.m.