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**Go Solar Florida June Partner Status Meeting**  
**Thursday June 5, 2014**  
**1:00-4:30 p.m.**  
**Greater Ft. Lauderdale/Broward County Convention Center, Room 221**  
**1950 Eisenhower Blvd, Fort Lauderdale, FL 33316**

*Chair: Kay Sommers, Project Manager*

**Call to Order and Introductions**

- The meeting was called to order at 1:05 p.m. and partners who were attending in person and via teleconference were asked to introduce themselves (the sign-in sheet is attached.)

**Status Updates**

**Project Overview**

- Jeff Halsey discussed the project's objective of building a minimally-viable product. He indicated that the project endeavors to take a step towards a single permitting system in the form of a single permitting experience. He shared that he is scheduling a meeting with Solar Nexus, a company from California which has built a system for electrical components and are working on a system for the structural component. Jeff indicated that the key challenges for the project thus far are:
  - i. Time and effort to keep partners engaged
  - ii. Approval of plans is a significant challenge
  - iii. Developing a plan development tool is a significant challenge
  - iv. As deadlines approach, there will be less opportunities for flexibility
  - v. Partners are backing out

**Go Solar Fest**

- Kay Sommers reported that the Go Solar Fest planning team is very optimistic about the turnout at the event and invited all partners to actively participate in the event.

**Planning and Zoning**

- Cathy Randazzo reported that the Planning and Zoning Committee has been working on:
  - i. Reviewing zoning ordinances
  - ii. Reviewing model ordinances
  - iii. Planning and zoning best practices



## Permitting system

- Michael Huneke reported that the team has a business requirement outline and is working on the business requirements plan. He shared that the documents drafted to help with defining the business requirement have been forwarded to the Go Solar Florida team on two occasions but feedback was only received from one partner. He added that if feedback is not received from other partners, that they will proceed with developing the business requirements plan. He also distributed an overview diagram of the Web Site Business Requirements which has been attached to this document.
- Orange County reported that they will be providing comments on the aforementioned documents.
- Alachua County recommended that in order to expedite the process, a small core group work on the business requirements. Jeff commented that this was the second time that this recommendation had been made.
- Gregory Ferrone from Alachua County inquired whether Go Solar Florida was looking for new partners as a representative from Marion County had expressed interest. Jeff responded that they were not actively looking for new partners however, new partners would be welcomed.
- Stephen Barkaszi discussed the progress made thus far with the electrical and structural components. He stated that the plans will not be static and that everything will be generated as needed. He agreed that establishing a smaller working group to focus on the coding issues is a good idea.
- Discussion ensued on the concern that building officials are very busy and may not be able to render support for this process. Gregory Ferrone, the building official from Alachua County stated that the majority of plans would likely be reviewed by the electrical plans inspector. The plans examiner or the electrical chief is the individual who would be able to assist in reviewing the first drafts of the respective component of the project rather than the building official who is often consumed with management duties. Furthermore he added that when it comes to the building codes in that County that signing and sealing is only required for anchoring the solar system.
- Broward County, Orange County, and Alachua County agreed to identify individuals as resource persons for this review process.
- In terms of the approval strategy, Jeff indicated that the team is exploring a couple of different strategies and are unsure of the path that they would like to take. He shared that the team would welcome some input on this matter.

## Industry Coordination

- Colleen Kettles discussed the need for buy-in from the solar industry. FSEC volunteered to take responsibility for industry coordination and Colleen indicated that she has used an advising council in the past. Thereafter she solicited suggestions of names of individuals to

add to such a committee. Partners were asked to each submit one name of a possible advising council member.

#### Financial Options

- Jason Liechty shared that he was waiting on Orange County and City of Venice to indicate if they have anyone to put on the Financial Options team.
- He added that they will be doing a survey on financial options to get an indication of what people are presently doing in that regard.

#### Go Solar Pathways

- Dr. Jennifer Jurado shared information on related initiatives such as the Climate Compact and the FPL designated community-based solar project.
- Avenues are being explored to look at synergies between these initiatives and Go Solar Florida.
- Broward County has submitted a concept paper to DOE on solar communities. FSEC has also submitted a concept paper for this grant.

#### Immediate focus

- Kay informed the partners of the impending deadlines as follows:
  - i. Technical/business requirements on permitting resource center and the Technical/business requirements on FSEC permit systems are due for completion on June 30. This means that the technical/business requirements should move from the conceptual phase to the mode phase by the end of June.
  - ii. All contracts are scheduled to be executed by July 31

#### Next DOE status update

- Jeff reminded partners that Broward County is required to give DOE monthly verbal status reports and quarterly written reports. The next status report will include a review of the status of partnerships. He is uncertain about what DOE's response will be to the loss of Go Solar Florida partners.

#### Questions/New Business

- Vince LaPorta from City of Venice volunteered to be a part of the electrical plans committee.
- Lenny Vialpando reminded the partners that the structural component will be more complex than the electrical. He added that wind structure, etc. is different throughout the state and as such, this would be addressed using a checkbox indicating where the home is located.
- The partners decided that 3 committees need to be formed namely: electrical, structural, and permitting.

**Next Steps**

- Get business requirements done
- Get contracts executed

Key Summers

GSF Partner meeting

STEPHEN BARKASZ

FSEC

Jim Hayes Jeff

Alachua

Matt Stewart

Orange

Mary Kusner

Orange

Mike Roberts

Monroe

Tim Clark, Alachua

Karen Bulmerworth

Venice

Venice LaPorta

Venice

Diana Mitola - FAU

CATHY RANDAZZO

BC

Renee Parker

Orange

ANDREA BOUSAVET

BC

Jason Liechty

Natural Resources.

Leonard Viapardo

BC

Susanah Troner - Miami - Dade

Aneta Durig - Orange.

Colleen Kettle

FSEC

Jennifer Jurado

BC

Iulda Humes

BC

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GREGORY FERRONE

ALACHUA COUNTY

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phone

Electoral committee

phone -  
phone

phone  
phone

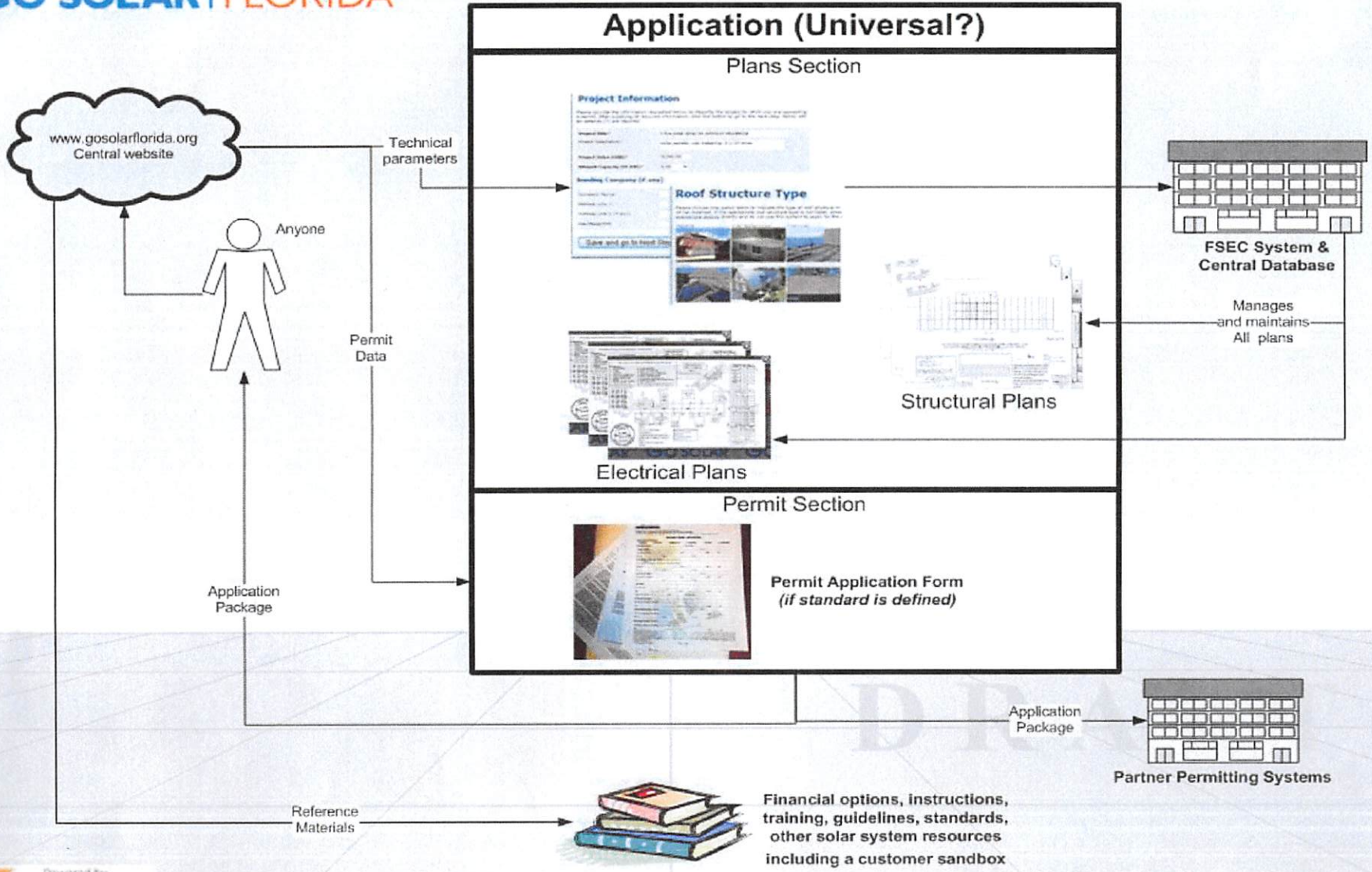
City of Newberry

Wendy Keiser

Brian Thomas

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### Web Site Business Requirements



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