
GO SOLAR - FLORIDA
PLANNING AND ZONING TEAM
MEETING MINUTES

Meeting Date: [02/27/2014](#)

Meeting Location: [Government Center West](#)

Approval: [03/11/2014](#)

Recorded By: [Yvonne Campbell](#)

1 ATTENDANCE

Cathy Randazzo – Team Leader, Javier Acevedo, Heather Cuniff, Jeff Day, Carlos Andres Gonzalez, Michael Huneke, Shawn Lamey, Michael Miller, Nancy Rubin, Kay Sommers, Randy Welker, Matt Wood, Ben Ziskal **ONLINE ATTENDEES:** *Holly Banner, Icilda Humes, Wendy Kinzer, David Lee, Marshall McElroy, Dr. Dianna Mitsova, Renee Parker, Stephanie Reed, Brian Thomas, Debra Zampetti*

2 JURISDICTIONS REPRESENTED

Alachua County, Broward County, City of Cooper City, Florida Atlantic University, City of Hallandale Beach, City of Lighthouse Point, City of Margate, City of Newbury, Orange County, City of Pembroke Park, City of Plantation, St. Lucie County, City of Wilton Manors

3 MEETING LOCATION

Building: Government Center West, One North University Dr, Plantation, FL 33324
Conference Room: Sabal Palm Room
Conference Call #: 954-357-5482

4 MEETING START

Meeting Schedule Start: 2:30 pm
Meeting Actual Start: 2:34 pm
Meeting Transcriber: Yvonne Campbell

5 AGENDA

- **Introductions**
- **Purpose of the Meeting**
 - A Sunshine Notice was posted for this meeting.
 - Provide an introduction regarding Go SOLAR – Florida.
 - Go SOLAR - Florida was approved for over 2.2 million dollars, part of which are in-kind services and cover approximately 4 million people.
 - Objective 4 of the Statement of Project Objectives (SOPO) highlights the goal of the Planning and Zoning Team (P&ZT) as the first step in the online permitting system.
 - P&ZT, including participation by Florida Atlantic University, will be reviewing planning and zoning ordinances in new participating jurisdictions to identify potential barriers to installation of rooftop photovoltaic (PV) systems.
 - Planning and Zoning Best Management Practices and zoning ordinances will be updated as needed.
 - Participating jurisdictions to adopt model ordinance and amend respective codes to include the model ordinance language by March 2015.
 - Review Planning and Zoning Best Management Practices used for the first Go SOLAR grant and revise the document by end of Summer 2014.

- **Work Plan Overview**

- The question was asked if counties have jurisdiction for a large unincorporated area over which they enforce zoning regulations and if they are working with municipalities within their boundaries. Alachua County is currently negotiating with smaller municipalities. St. Lucie County staff responded that they receive many solar permits and there is no zoning impediment.
- Dr. Mitsova of FAU developed a matrix to list paragraphs within the model ordinance by jurisdiction.
- As a component of the online permitting system, there will be no zoning review because it is anticipated that solar-friendly zoning ordinances will be in place.
- A question was asked regarding the higher fee specified in the Interlocal Agreements (\$552) compared to the lower fees charged by some participating jurisdictions. The response is that all jurisdictions should strive for a lower fee. The goal is to streamline the system and work on affordability. This issue will be further addressed. Jurisdictions with lower fees will explore rebates.
- Go SOLAR Fest is June 6-7, 2014 at the Broward County Convention Center. This event was promoted and solicitation made for speakers, exhibitors and sponsors for this all renewable energy event.
- With no further questions or comments, the meeting was adjourned.

- **Next steps**

- Discussion occurred to meet every other week for next 2-3 months to work on the model zoning ordinance and the best management practices.

6 MEETING END

MEETING SCHEDULE END: 4:00 PM

Meeting Actual End: 3:19 pm

7 NEXT MEETING

Next Meeting: Location: Government Center West, One North University Drive

Date: March 13, 2014 - Time: 2:30 pm