# Go Solar Florida Partners’ Meeting Minutes

September 26, 2014

Broward County Government Center West, Room 1303A 8:30 a.m.

Join by Phone: (954) 357-5488

1. Updates
	1. Contracts- Cathy Randazzo
* Contracts have been signed for FSEC, Orange County, Alachua County, and Monroe County
* Miami-Dade is waiting for approval from Board. Trying to get singed on Oct 7
* City of Venice not present, but contract is near ready to adopt
	1. Plans/Plans Approval Team – Michael Huneke
* Developed Businesses Requirements with Stephen from FSEC
* Making progress on electrical plans
* Discussing approval process
	1. Business Requirements Document Update – Stephen Barkaszi
* Refining document based on feedback
* Orange County is pursuing contractors, Engineering board
* FSEC taking the lead of contracting Florida Building Commission.
	1. Permitting/Application Team- Michael Huneke
* Idea remaining going forward will remain plans engine on Go SOLAR Florida website with customers then be directed to the respective jurisdictions
* Discussing best practices based on research around country
	1. Planning and Zoning Team- Cathy Randazzo
* Completed model zoning ordinance and best practices document
* Will be posted on the Go SOLAR Florida website by end of business next Tuesday to meet DOE deadline
* Next Planning and Zoning meeting is scheduled for Oct 9. Info on Go SOLAR Florida Calendar webpage
* Partners need to continue pushing towards amending their zoning codes before the March DOE Deadline
* Alachua adopted zoning ordinance on Tuesday. Will be working with City of Newberry and City of Gainesville
	1. Financial Team- Jason Liechty
* Financial plan is nearly complete and will be uploaded to the Go SOLAR Florida website by close of business Tuesday to meet the DOE deadline
* Nearly completed the draft resolution for supporting Go SOLAR Florida
* Will be working with the marketing committee on developing a marketing plan for the financial plan
	1. Marketing-Matt Anderson
* Continuing to update the Go SOLAR website including the calendar, partner, and committee pages
* Posting the contracts as they are executed
* Videos form Go SOLAR Fest are waiting for approval from our Office of Public Communications. Will be posted in the next week or two.
	1. Florida SUN – Colleen Kettles
* Have a group of solar contractors to serve as an advisory board
* Will be scheduling initial meeting shortly
	1. Timecards and Financial Management Guidelines- Kay Sommers
* Will need to submit timecards for the quarter by the end of the first week of October
* Approval from DOE to retroactively pay up to 90 days prior to contracts being executed
* Financial management guidelines are being finalized and will be mailed out to all partners soon
1. New Issues
	1. Action Plans
* Developing action plans for each partner. Will assist in meeting deliverables and timeline
* Broward team will be scheduling visits will each partner to discuss and complete action plans
* Starting with first visit with FSEC
	1. Solar Ready Florida
* Another DOE rooftop solar challenge awardee through the local regional planning council
* Michael and Kay attended workshop last week and spoke
* Focus of workshop was on zoning (new construction homes being built ready for solar)
	1. Vote Solar
* Organization that focuses on changing laws to help encourage solar
* Justin Hoysradt represents Vote Solar in Florida, phone call with Kay and Jeff to discuss possibilities of collaboration
	1. Legislative Action
* Jason developed legislative action plan to help align our position on solar
* Goal is to share with all partners to help us work jointly in Tallahassee
* Will be sending out for comment soon
* Responses to objections on solar (factual not opinion)
	1. Advantage Marketing update
* Tool used in Broward to help work with businesses that want to give something for free (formal agreement). Using to engage approval zoom/engineering express who is a company that has product approvals (national) Hope to have contract approved by County Administrator later today to move the project forward.
1. Updates from partners
* Alachua- Model zoning ordinance has been approved; Contract with City of Newberry and trying to engage the city of Gainesville; Once they receive the reimbursement requirements they are going to use it with Newberry and Gainesville.
* Miami-Dade- Waiting for contract to be signed
* Monroe- got contract, sending RFP to consulting firms to assist with the grant (i.e.- looking at zoning, etc.); Received interest from 3 will be meeting with selecting committee.
* Orange- Ready to submit timecards; Partnering on an upcoming outreach event on Sept 30 with Seminole County representing Go SOALR Florida; Contact Renee if you need to borrow Go SOLAR Florida table cover.
1. Other Matters
* None
1. Summarize Action Items
* Timecards need to be submitted for this quarter by the end of the first week on Oct.
* Sending out action plans and will be scheduling face to face meeting with all partners.