**Go Solar Permitting Team**

**10:00 a.m. August 14th Conference Call**

**Call Minutes**

**Call Participants:** Tim Clark (Alachua), David Cooper (Alachua), Aneta Duhig (Orange County), Vince LaPorta (Venice), Karen Butterworth (Venice), Michael Huneke (Broward County)

**Meeting Discussion Summary**

Discussion began by comparing the similarities and differences between the team member permitting systems. Consensus was that the similarities far out-number the differences and that the different systems would provide a similar feeling permitting experience. The team is reaching a point where it needs to transition to more of an implementation role and support of that effort. The business requirements document will be revised to add additional information or detail (to help guide implementation) and reviewed by team. The team will then wait to support implementation.

**Permitting System:**

**The Go Solar Florida website launching page for permitting:** Discussed what items could be included that would be informational and useful for the contractor. Maybe some form of FAQ or “Should I Use” and a list of documents that will be needed for permitting.

**The landing page for the partner permitting systems:** Discussed the need to think about modifications that may be needed on the partner permitting landing page. For example, a Go Solar Florida logo that takes you back to the Go Solar Florida website for more information.

**Inspection and Fees:** Discussed the number of inspections and fees charged by the team member organizations, the feeling was that two (2) inspections should be enough and that more than two (2) inspections could be combined into two (2).

**Data Collection:** The team added the following possible data collection categories to the list: panel manufacturer, contractor, owner, job value, utility company.

Existing List: Location; System Size; Inspections and Fees; Date Permit Applied For, Issued, and Completed.

**Action Items**

* **Before the next conference call**, Michael to revise the business requirements document and send to team for comments and discussion during next conference call.

**Next Conference Call: August 28th, 11:30- 12:00 a.m.**

**Call-in Number 954-357-5480**