**Go Solar Florida Plans/Plans Approval Team**

**October 28th Conference Call Minutes**

**Call Participants:** Stephen Barkaszi, FSEC; Boris Sursky, Miami Dade; Michael Goolsby, Miami Dade; Cindy Nielsen, Orange County; Greg Ferrone, Alachua County; Kay Sommers, Broward County; Michael Huneke, Broward County

**Meeting Discussion Summary**

* **Update on Plans System Demo:** Demo for electrical continues to be updated with additional calculations; electrical plans module being designed to 2011 code. Further development of the plans demo will include adding more real world choices, improvement to the drawings, formatting etc. and additional required calculations and info as required for approval. Miami Dade and FSEC to meet to start the process of creating the structural design plans system.
* **Master Design File:** Engineered master design file with peer review and then adopted into the building code (2017 or later), is the approach the team is pursuing. Peer review will be a greater focus after plans system is created, the major focus before the March deadline will be getting a functional plans generator. Initially the acceptance of the system will be based on the authority of FSEC and Miami Dade. As the system is further developed (made ready to go live), final peer review and the establishment of the Master Design File will become a greater focus and add to the acceptance of the system. (FSEC will write standards for design into their administrative code helping to give approval authority to the plans system.)
* Building Officials Association of Florida: Cindy and Stephen to make preliminary contact with Gary Brevoort to give general information of what we are doing (may want to consider demo on their website in the future).
* **Contractor and Solar Community Advisory/Review Group:** a group survey was sent out as to best time for conference call. Call to be determined.

**Action Items**

**Plans system and certification action items**

* **Boris** to forward guidelines for information/calculations needed for structural/electrical plans approval **(before next conference call)**.
* **Team** to email any additional information required for plans **(before next conference call)**.
* **Stephen** to compile information requirements into a draft and distribute to team for feedback **(before next conference call).**
* **Stephen** to write a document on FSEC’s legislative approach moving forward **(before next conference call).**

**Contractors and Solar Community Advisory/Review Group action items**

* **Team** to continue to provide any additional contractor and solar industry contacts to Colleen Kettles (FSEC) for Contractor Group **(ongoing).**

**PR Campaign action items**

* **Team** to continue communication with Marketing/Outreach Go Solar Team to support their efforts to establish contact with Legislatures, Solar Contractors, Code Officials, and Manufactures **(ongoing).**

**Next Conference Call: Tuesday, November 18th 10:00 a.m.**

**Call-in Number: 954-357-5480**