



**FINANCE AND ADMINISTRATIVE SERVICES DEPARTMENT**

115 S. Andrews Avenue, Room 513 • Fort Lauderdale, Florida 33301 • 954-357-7130 • FAX 954-357-7134 • Email: [finance@broward.org](mailto:finance@broward.org)

**MEMORANDUM**

**via Electronic Mail**

December 31, 2013

To: Health Facilities Authority Board Members:  
Susan Telli (Chair)  
Alan S. Routman, MD (Vice Chair)  
Dan Lewis  
Shelly Spivack

From: Scott G. Miller, Ph.D., CFO/Director  
Finance and Administrative Services Department

Re: Board Meeting Schedule for 2014

Listed below are the regularly scheduled meetings of the Broward County Health Facilities Authority for 2014. Meetings are generally held the second Thursday of each month unless cancelled due to lack of items requiring Board attention. The exception to this is the October meeting, which is scheduled for the fourth Thursday to avoid a conflict with a holiday.

January 9	July 10
February 13	August 14
March 13	September 11
April 10	October 23
May 8	November 13
June 12	December 11

Please reserve the above dates, and note that all meetings will be held at 9:00 a.m. in Room 513 of the Governmental Center, 115 S. Andrews Avenue, Fort Lauderdale, Florida. A meeting agenda with backup materials will be sent to you at least one week before each meeting.

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Broward County Board of County Commissioners  
Sue Gunzburger • Dale V.C. Holness • Kristin Jacobs • Martin David Kiar • Chip LaMarca • Stacy Ritter • Tim Ryan • Barbara Sharief • Lois Wexler  
[www.broward.org](http://www.broward.org)



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If you have any questions, please feel free to contact me at (954) 357-7130 or Leah Brasso at (954) 357-7133. I look forward to working with all of you throughout the upcoming year.

SGM/ao

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- c: Leah Brasso, Assistant to Department Director, Finance and Administrative Services Department
- Susan Friend, Director, Accounting Division
- Anette Ofoezie, Division Administrative Assistant, Finance and Administrative Services Department
- Noel Pfeffer, Deputy County Attorney, County Attorney's Office