

Minutes

BROWARD COUNTY HEALTH FACILITIES AUTHORITY REGULAR BOARD MEETING

**THURSDAY, JUNE 8, 2017
9:30 A.M. – ROOM 513**

BROWARD COUNTY GOVERNMENTAL CENTER, 115 SOUTH ANDREWS AVENUE, FORT LAUDERDALE, FL 33301

MEMBERS PRESENT

Shelly Spivack, Chair
Nelson Fernandez, Secretary
Juana Frias, Member

MEMBER ABSENT

Rosalyn Frazier, Vice Chair

ALSO PRESENT

Kevin Kelleher, Deputy CFO/Deputy Director, Finance and Administrative Services Department
Stephen Farmer, Assistant to the Department Director, Finance and Administrative Services Department
James Rowlee, Senior Assistant County Attorney, County Attorney's Office
Pauline Testagrose, Accounting Manager, Accounting Division
Anette Ofoezie, Division Administrative Assistant, Finance and Administrative Services Department (Recording Secretary)

CALL MEETING TO ORDER (1)

The Chair confirmed that a quorum was present and called the meeting to order at 9:35 a.m. on June 8, 2017.

MOTION TO APPROVE MINUTES TO MEETING OF APRIL 6, 2017 (2)

Mr. Fernandez made a motion to approve the minutes to the meeting of April 6, 2017. The motion was seconded by Ms. Frias, and it passed.

INTRODUCTION OF NEW BOARD MEMBER (3)

Ms. Frias introduced herself and told the Authority about her qualifications and previous professional experience.

APPROVAL OF MEMORANDUM TO THE OFFICE OF INTERGOVERNMENTAL AFFAIRS AND PROFESSIONAL STANDARDS (4)

Mr. Farmer stated that he had prepared a memorandum to the Office of Intergovernmental Affairs and Professional Standards formally requesting that the HFA

Board's final vacancy be filled in an expedited manner. The Authority reviewed and approved the letter. The Chair signed, and Mr. Farmer was going to send out the letter to the agency.

APPROVAL OF MEMORANDUM TO THE BOARD OF COUNTY COMMISSIONERS (5)

Mr. Farmer explained that the second memorandum was a delegation request from the HFA Board members to appear before the Board of County Commissioners to present the new HFA website and convey what the Authority does. After reviewing the memorandum, the Chair commented that she realized approval of the request would be highly unusual. The Authority cannot advertise or solicit, so the opportunity to be recognized for three minutes would be informative for the Commissioners and bring awareness to the public watching on TV. The Authority would be using County Government to assist with an awareness campaign, while staying within the framework of County Government. Mr. Kelleher informed that it had not been done before, so staff would look into the possibility of sending a delegation. Mr. Farmer asked the Chair if the delegation would be in lieu of sending a memorandum to the Mayor and the Commissioners; however, the memorandum might provide that opening. The Chair recommended to hold off on the letter. If sending a delegation is not possible, the memorandum will have to suffice. Mr. Kelleher will find out, and then appropriate changes can be made to the letter.

Mr. Fernandez brought up abstention from voting if the need should arise for the HFA Board members. Mr. Rowlee advised that a member would have to disclose any conflict, fill out a form that would be incorporated into the official minutes of the meeting, and abstain from voting.

Mr. Fernandez made a motion to table the memorandum, while staff investigates the delegation request, and to amend the memorandum accordingly.

Ms. Frias seconded the motion, which carried.

NEW BUSINESS (6)

There was no new business to discuss.

ADJOURNMENT (7)

Mr. Fernandez made a motion to adjourn the meeting. Ms. Frias seconded the motion, which passed unanimously. The Chair adjourned the meeting at 9:50 a.m.

This meeting was recorded with file name: Health Facilities Authority Board Meeting 06-08-17 on recorder named Buchanan.

KBK/ao