

# Minutes

## **BROWARD COUNTY HEALTH FACILITIES AUTHORITY REGULAR BOARD MEETING**

**THURSDAY, APRIL 7, 2016  
9:00 A.M. – ROOM 513**

BROWARD COUNTY GOVERNMENTAL CENTER, 115 SOUTH ANDREWS AVENUE, FORT LAUDERDALE, FL 33301

### **MEMBERS PRESENT**

Shelly Spivack, Vice Chair  
Rosalyn Frazier, Member  
Calvin Glidewell, Member

### **MEMBER ABSENT**

Darryl Wright, Member

### **ALSO PRESENT**

Stephen Farmer, Assistant to the Department Director, Finance and  
Administrative Services Department  
Lawanda Lester, Accounting Supervisor, Accounting Division  
James Rowlee, Senior Assistant County Attorney, County Attorney's Office  
Anette Ofoezie, Division Administrative Assistant, Finance and Administrative  
Services Department (Recording Secretary)

### **CALL MEETING TO ORDER (1)**

The Vice Chair established that a quorum was present and called the meeting to order at 9:22 a.m. on April 7, 2016, in Room 513 of the Governmental Center.

### **MOTION TO APPROVE MINUTES TO MEETING OF OCTOBER 8, 2015 (2)**

Mr. Glidewell made a motion to approve the minutes to the meeting of October 8, 2015. Ms. Frazier seconded the motion, which passed with a unanimous vote.

### **ELECTION OF OFFICERS (3)**

Mr. Rowlee announced that the Chair, Ms. Telli, officially had resigned, therefore it would be appropriate to elect new officers for the positions of Chair, Vice Chair and Secretary. The Vice Chair opened the floor for nominations. Mr. Glidewell moved to nominate Ms. Spivack for the position of Chair. The motion was seconded by Ms. Frazier. All were in favor and the motion carried. Mr. Glidewell then made a motion to nominate Ms. Frazier for the position of Vice Chair. Ms. Frazier seconded the nomination, which carried. The newly elected Chair moved to nominate Mr. Glidewell to the position of Secretary. The motion was seconded by Ms. Frazier, and the motion carried.

The Chair suggested changing the HFA meeting time to 9:30 a.m. instead of 9:00 a.m., due to another early meeting on the first Thursday of every month affecting two of the HFA Board member. Mr. Glidewell made a motion to change the meeting time, seconded by Ms. Frazier. The motion passed.

#### **DISCUSS HFA AUDITED FINANCIAL STATEMENTS FOR FY 2015 (4)**

Ms. Lester from the Accounting Division presented the HFA Audited Financial Statements for FY 2015. The financial highlights included the Authority's net position increase of \$30,723 due to a continued hold placed on grants awarded to non-profit healthcare organizations. The assets of the Authority totaled \$69,981. Ms. Frazier asked why the money was withheld. Mr. Farmer clarified that the funds were not granted out last year because the balance was below the threshold of \$75,000, so the funds rolled forward. Mr. Glidewell moved to approve the Financial Statements. The Chair seconded the motion and the motion passed.

#### **NEW BUSINESS (5)**

The Chair brought up the Surplus Funds issue. Mr. Farmer advised that representatives from the Human Services Department were not able to attend this meeting to answer the members' questions from previous meetings. A discussion followed about bond financing through the HFA. Mr. Glidewell inquired why the HFA does not generate more revenues, and why financing through the HFA is not an attractive option. The Chair responded that agencies may not be aware that funding exists; however, soliciting is not allowed. More user friendly website improvements had been discussed at previous meetings. Mr. Farmer explained that there are a lot of market factors that have an impact on applications for bond financing through the Authority, and there are a lot of cheaper sources out there at this time. Mr. Glidewell commented that interest rates have been fairly low, and Mr. Rowlee added that it is a tough market now. The Chair stated that there has to be an Authority according to the Florida Statute, and the members want to feel as if they are contributing something, otherwise there is no point in having meetings. The Chair continued by saying that HFA is locked in on the bonds, and also has an issue with the granting of Surplus Funds. It is important that the members have a good understanding of the granting process to be able to determine how to move forward. The Chair stressed that a representative from the Human Services Department needs to be present at the next meeting, so that some of the Surplus Funds issues can be resolved. The members need a detailed explanation of how the money is allocated and how the bond funds are accessed. Mr. Glidewell mentioned that the last time funds were granted out, it was for hurricane preparedness. Mr. Farmer informed that a Request for Proposals (RFP) solicitation is issued through Human Services Department in December. Ms. Frazier stated that at the last meeting Ms. Wells offered to provide information regarding the RFP. The Chair

advised that part of the issue is that since it is the Authority's money, the members should have more control over how the funds get disbursed. The Chair also suggested that the members should be part of the decision making process and be the final stop, not the first stop. Mr. Glidewell mentioned that if the threshold cannot be reached within a two-year period, then it's probably not a reasonable threshold. Mr. Glidewell then suggested lowering the threshold again to \$50,000, and if only \$70,000 is available for granting, the applications could be capped at \$10,000 and the scope could be broader than hurricane preparedness. Mr. Glidewell made a motion to change the threshold to \$50,000 and to cap the awards at \$10,000. Ms. Frazier seconded the motion, which passed unanimously.

The Chair reminded that the other part of the issue was the process. Ms. Frazier said that the members would have to decide which process to follow in time for Human Services Department to issue the RFP in December. Mr. Glidewell wanted to have the parameters in place first for what the money could be used for. It should be health care related and could be facility improvements to meet current state and local regulatory and engineering codes. Mr. Rowlee advised that according to the most recent resolution that was tabled, the use was expanded to a one-time human health activity. It was technically passed, but held in advance pending further discussion. The Chair requested that the resolution be on the agenda at the next meeting. The Chair asked Mr. Rowlee if there were other Health Facilities Authorities across the state that do what the HFA does, in terms of excess funds. Mr. Rowlee advised that they are allowed to do the same thing according to the statute. The Chair suggested looking at Palm Beach and Miami Dade to see if they are offering the same type of bond financing.

The Chair wanted staff to find out about the status of the appointment of the fifth HFA member before the next meeting. Mr. Farmer stated that staff could reach out to the office that maintains the list of Board members; however, it is ultimately up to the Board of County Commissioners to make that decision. The Chair asked if staff had tried to find out, and Mr. Farmer said that staff had reached out to the Office of Intergovernmental Affairs and Professional Standards. The Chair asked staff to go directly to the County Administrator's Office, if no information is received within a reasonable amount of time. Mr. Farmer agreed to do so.

## **ADJOURNMENT (6)**

Mr. Glidewell made a motion to adjourn the meeting, seconded by Ms. Frazier. The Chair adjourned the meeting at 9:54 a.m.

This meeting was recorded with file name: Health Facilities Authority Board Meeting 04-07-16 on recorder named Grant.

RRM/ao

G:\HEALTHFA\FY 2016 HFA\Meeting of 04-07-16\04-07-16 HFA Minutes.docx