### **Before Starting the Project Application**

To ensure that the Project Application is completed accurately, ALL project applicants should review the following information BEFORE beginning the application.

Things to Remember

- Additional training resources can be found on the HUD Exchange at https://www.hudexchange.info/e-snaps/guides/coc-program-competition-resources/ - Program policy questions and problems related to completing the application in e-snaps may be directed to HUD via the HUD Exchange Ask A Question.

- Project applicants are required to have a Data Universal Numbering System (DUNS) number and an active registration in the Central Contractor Registration (CCR)/System for Award Management (SAM) in order to apply for funding under the Fiscal Year (FY) 2018 Continuum of Care (CoC) Program Competition. For more information see FY 2018 CoC Program Competition NOFA.

To ensure that applications are considered for funding, applicants should read all sections of the FY 2018 CoC Program NOFA and the FY 2017 General Section NOFA.

 Detailed instructions can be found on the left menu within e-snaps. They contain more comprehensive instructions and so should be used in tandem with onscreen text and the hide/show instructions found on each individual screen.

- Before starting the project application, all project applicants must complete or update (as applicable) the Project Applicant Profile in e-snaps.

Carefully review each question in the Project Application. Questions from previous competitions may have been changed or removed, or new questions may have been added, and information previously submitted may or may not be relevant. Data from the FY 2017 Project Application will be imported into the FY 2018 Project Application; however, applicants will be required to review all fields for accuracy and to update information that may have been adjusted through the post award process or a grant agreement amendment. Data entered in the post award and amendment forms in e-snaps will not be imported into the project application.

- Expiring Shelter Plus Care projects requesting renewal funding for the first time under 24 CFR part 578, and rental assistance projects can only request the number of units and unit size

as approved in the final HUD-approved Grant Inventory Worksheet (GIW). - Expiring Supportive Housing Projects requesting renewal funding for the first time under 24 CFR part 578, transitional housing, permanent supportive housing with leasing, rapid re-housing, supportive services only, renewing safe havens, and HMIS can only request the Annual Renewal Amount (ARA) that appears on the CoC's HUD-approved GIW. If the ARA is reduced through the CoC's reallocation process, the final project funding request must reflect the reduced amount listed on the CoC's reallocation forms.

- HUD reserves the right to reduce or reject any renewal project that fails to adhere to 24 CFR part 578 and the application requirements set forth in the FY 2018 CoC Program Competition NOFA.

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## 1A. SF-424 Application Type

1. Type of Submission: 2. Type of Application: If "Revision", select appropriate letter(s): If "Other", specify:	Application Renewal Project Application
3. Date Received: 4. Applicant Identifier: 5a. Federal Entity Identifier:	09/14/2018
5b. Federal Award Identifier: This is the first 6 digits of the Grant Number, known as the PIN, that will also be indicated on Screen 3A Project Detail. This number must match the first 6 digits of the grant number on the HUD approved Grant Inventory Worksheet (GIW).	FL0252
Check to confrim that the Federal Award Identifier has been updated to reflect the most recently awarded grant number	X
6. Date Received by State: 7. State Application Identifier:	

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## 1B. SF-424 Legal Applicant

### 8. Applicant

a. Legal Name: Broward County, Florida

b. Employer/Taxpayer Identification Number 59-6000531 (EIN/TIN):

c. Organizational DUNS:		066938358	PLUS 4	
d. Address				
Street 1:	115 S .	Andrews Avenue		
Street 2:	A370			
City:	Fort La	auderdale		
County:	Browa	rd		
State:	Florida	l		
Country:	United	States		
Zip / Postal Code:	33301			
e. Organizational Unit (optional)				
Department Name:	Humar	n Services		
Division Name:	Comm	unity Partnerships/HI	Р	
f. Name and contact information of person to				
be contacted on matters involving this application				
Prefix:	Ms			
First Name:	-	ca		
Middle Name:	10000			
Last Name:	Mcquir	Δ		
Suffix:	-	0		
	Admini	strator		
Organizational Affiliation:				
Telephone Number:		•		
	(954) 3	0000-1000		

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### Extension:

Fax Number: (954) 357-5521 Email: rmcguire@broward.org

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## 1C. SF-424 Application Details

B. County Government
Department of Housing and Urban Development
CoC Program
14.267
FR-6200-N-25
Continuum of Care Homeless Assistance Competition

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## 1D. SF-424 Congressional District(s)

14. Area(s) affected by the project (State(s) only): (for multiple selections hold CTRL key)	Florida
15. Descriptive Title of Applicant's Project:	Independent Living Program
16. Congressional District(s):	
a. Applicant: (for multiple selections hold CTRL key)	FL-020, FL-021, FL-024, FL-025, FL-022, FL-023
b. Project: (for multiple selections hold CTRL key)	FL-022
17. Proposed Project	
a. Start Date:	07/01/2019
b. End Date:	06/30/2020
18. Estimated Funding (\$) a. Federal: b. Applicant: c. State: d. Local: e. Other: f. Program Income: g. Total:	
g. Total.	

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### 1E. SF-424 Compliance

19. Is the Application Subject to Review By State Executive Order 12372 Process?b. Program is subject to E.O. 12372 but has not been selected by the State for review.

- If "YES", enter the date this application was made available to the State for review:
- 20. Is the Applicant delinquent on any Federal No debt?

If "YES," provide an explanation:

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### 1F. SF-424 Declaration

By signing and submitting this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete, and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)

I AGREE: X

21. Authorized Representative

Prefix:	Ms.
First Name:	Bertha
Middle Name:	
Last Name:	Henry
Suffix:	
Title:	County Administrator
Telephone Number: (Format: 123-456-7890)	(954) 357-7353
Fax Number: (Format: 123-456-7890)	(954) 357-5521
Email:	bhenry@broward.org
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	09/14/2018

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## 1G. HUD 2880

### Applicant/Recipient Disclosure/Update Report - Form 2880 U.S. Department of Housing and Urban Development OMB Approval No. 2510-0011 (exp.11/30/2018)

### **Applicant/Recipient Information**

### 1. Applicant/Recipient Name, Address, and Phone

Agency Legal Name:	Broward County, Florida
Prefix:	Ms.
First Name:	Bertha
Middle Name:	
Last Name:	Henry
Suffix:	
Title:	County Administrator
Organizational Affiliation:	Broward County, Florida
Telephone Number:	(954) 357-7353
Extension:	
Email:	bhenry@broward.org
City:	Fort Lauderdale
County:	Broward
State:	Florida
Country:	United States
Zip/Postal Code:	33301
Employer ID Number (EIN):	59-6000531
3. HUD Program:	Continuum of Care Program
Amount of HUD Assistance Requested/Received:	\$366,241.00
-	

(Requested amounts will be automatically entered within applications)

2.

4.

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# 5. State the name and location (street Independent Living Program 115 S Andrews address, city and state) of the project or Avenue Fort Lauderdale Florida activity:

Refer to project name, addresses and CoC Project Identifying Number (PIN) entered into the attached project application.

### **Part I Threshold Determinations**

1. Are you applying for assistance for a Yes specific project or activity? (For further information, see 24 CFR Sec. 4.3).

Have you received or do you expect to Yes receive assistance within the jurisdiction of the Department (HUD), involving the project or activity in this application, in excess of \$200,000 during this fiscal year (Oct. 1 - Sep. 30)? For further information, see 24 CFR Sec. 4.9.

### Part II Other Government Assistance Provided or Requested/Expected Sources and Use of Funds

Such assistance includes, but is not limited to, any grant, loan, subsidy, guarantee, insurance, payment, credit, or tax benefit.

Department/Local Agency Name and Address	Type of Assistance	Amount Requested / Provided	Expected Uses of the Funds
Broward County, Florida 115 S. Andrews Ave Rm# A370 Ft Lauderdale, FL 33301	Cash Match	\$1,386,586.00	CoC eligible Activities Match
Broward County, Florida, 115 S Andrews Ave Rm# A370 Ft Lauderdale, FL 33301	In Kind Match	113366.0	CoC eligible Activities Match

#### **Part III Interested Parties**

You must disclose:

1. All developers, contractors, or consultants involved in the application for the assistance or in the planning, development, or implementation of the project or activity and

2. any other person who has a financial interest in the project or activity for which the

assistance is sought that exceeds \$50,000 or 10 percent of the assistance (whichever is lower).

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Alphabetical list of all persons with a reportable financial interest in the project or activity (For individuals, give the last name first)	Social Security No. or Employee ID No.	Type of Participation	Financial Interest in Project/Activity (\$)	Financial Interest in Project/Activity (%)
NA	NA	NA	\$0.00	0%
NA	NA	NA	\$0.00	0%
NA	NA	NA	\$0.00	0%
NA	NA	NA	\$0.00	0%
NA	NA	NA	\$0.00	0%

### Certification

Warning: If you knowingly make a false statement on this form, you may be subject to civil or criminal penalties under Section 1001 of Title 18 of the United States Code. In addition, any person who knowingly and materially violates any required disclosures of information, including intentional nondisclosure, is subject to civil money penalty not to exceed \$10,000 for each violation.

I certify that this information is true and complete.

AGREE:	X
--------	---

### Name / Title of Authorized Official: Bertha Henry, County Administrator

Signature of Authorized Official: Considered signed upon submission in e-snaps.

Date Signed: 09/14/2018

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## 1H. HUD 50070

### HUD 50070 Certification for a Drug Free Workplace

Applicant Name: Broward County, Florida

### Program/Activity Receiving Federal Grant CoC Program Funding:

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

	I certify that the above named Applicant will or will continue to provide a drug-free workplace by:		
a.	Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.	e.	Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;
b.	Establishing an on-going drug-free awareness program to inform employees (1) The dangers of drug abuse in the workplace (2) The Applicant's policy of maintaining a drug-free workplace; (3) Any available drug counseling, rehabilitation, and employee assistance programs; and (4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.	f.	Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted (1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or (2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;
c.	Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;	g.	Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.
d.	Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will (1) Abide by the terms of the statement; and (2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;		

### Sites for Work Performance.

The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.) Workplaces, including addresses, entered in the attached project application. Refer to addresses entered into the attached project application.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and	X	
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### accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

### **Authorized Representative**

Prefix:	Ms.
First Name:	Bertha
Middle Name	
Last Name:	Henry
Suffix:	
Title:	County Administrator
Telephone Number: (Format: 123-456-7890)	(954) 357-7353
Fax Number: (Format: 123-456-7890)	(954) 357-5521
Email:	bhenry@broward.org
Signature of Authorized Representative:	Considered signed upon submission in e-snaps.
Date Signed:	09/14/2018

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### **CERTIFICATION REGARDING LOBBYING**

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure of Lobbying Activities," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file

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## the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate:

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Applicant's Organization: Broward County, Florida

Name / Title of Authorized Official: Bertha Henry, County Administrator

Signature of Authorized Official: Considered signed upon submission in e-snaps.

**Date Signed:** 09/14/2018

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## 1J. SF-LLL

#### DISCLOSURE OF LOBBYING ACTIVITIES Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352. Approved by OMB0348-0046

HUD requires a new SF-LLL submitted with each annual CoC competition and completing this screen fulfills this requirement.

Answer "Yes" if your organization is engaged in lobbying associated with the CoC Program and answer the questions as they appear next on this screen. The requirement related to lobbying as explained in the SF-LLL instructions states: "The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action."

Answer "No" if your organization is NOT engaged in lobbying.

Does the recipient or subrecipient of this CoC<br/>grant participate in federal lobbying activities<br/>(lobbying a federal administration or<br/>congress) in connection with the CoC<br/>Program?NoLegal Name:Broward County, FloridaStreet 1:115 S Andrews AvenueStreet 2:A370City:Fort LauderdaleCounty:BrowardState:FloridaCounty:BrowardState:<t

**Renewal Project Application FY2018** 

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I certify that this information is true and complete.	
	]

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Authorized Representative	
Prefix:	Ms.
First Name:	Bertha
Middle Name:	
Last Name:	Henry
Suffix:	
Title:	County Administrator
Telephone Number: (Format: 123-456-7890)	(954) 357-7353
Fax Number: (Format: 123-456-7890)	(954) 357-5521
Email:	bhenry@broward.org
Signature of Authorized Official:	Considered signed upon submission in e-snaps.
Date Signed:	09/14/2018

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### Information About Submission without Changes

After Part 1 is completed; including this screen, Recipient Performance screen, and Renewal Grant Consolidation screen, then Parts 2-6, are available for review as "Read-Only;" except for 3A, 7A and 7B which are mandatory for all projects to update. After project applicants finish reviewing all screens, they will be guided to a "Submissions without Changes" Screen. At this screen, if applicants decide no edits or updates are required to any screens other than the mandatory questions, they can submit without changes. However, if changes to the application are required, e-snaps allows applicants to open individual screens for editing, rather than the entire application. After project applicants select the screens they intend to edit via checkboxes, click "Save" and those screens will be available for edit. Importantly, once an applicant makes those selections and clicks "Save" the applicant cannot uncheck those boxes.

If the project is a first-time renewal or selects "Fully Consolidated" on the Renewal Grants Consolidation screen, the "Submit Without Changes" function is not available, and applicants must input data into the application for all required fields relevant to the component type.

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### **Recipient Performance**

1. Has the recipient successfully submitted Yes the APR on time for the most recently expired grant term related to this renewal project request?

2. Does the recipient have any unresolved No HUD Monitoring and/or OIG Audit findings concerning any previous grant term related to this renewal project request?

3. Has the recipient maintained consistent No Quarterly Drawdowns for the most recent grant term related to this renewal project request?

#### Explain why the recipient has not maintained consistent Quarterly Drawdowns for the most recent grant term related to this renewal project request.

Revised policy and procedure coupled with improvements in the Enterprise Resource Planning system implemented at the beginning of County fiscal 2017-18 have resulted in an 18% improvement in project drawdowns from FY2016. These implementations will assist in ensuring 100% quarterly drawdowns for all programs moving forward.

#### 4. Have any Funds been recaptured by HUD Yes for the most recently expired grant term related to this renewal project request?

## Explain the circumstances that led HUD to recapture funds from the most recently expired grant term related to this renewal project request.

The project spent 100% of the funds allocated for the 2016 award, ending June 30, 2018. The project is on track to optimize funds for this important population.

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### **Renewal Grant Consolidation Screen**

HUD encourages the consolidation of renewal grants. As part of the FY 2018 CoC Program project application process, project applicants can request their eligible renewal projects to be part of a Renewal Grant Consolidation. This process can consolidate up to 4 renewal grants into 1 consolidated grant. This means recipients no longer must wait for grant amendments to consolidate grants. All projects that are part of a renewal grant consolidation must expire in Calendar Year (CY) 2019, as confirmed on the FY 2018 Final GIW, must be to the same recipient, and must be for the same component and project type (i.e., PH-PSH, PH-RRH, Joint TH/PH-RRH, TH, SSO, SSO-CE or HMIS).

1. Is this project application requesting to be No part of a renewal grant consolidation in the FY 2018 CoC Program Competition? If "No" click on "Next" or "Save & Next" below to move to the next screen.

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## 2A. Project Subrecipients

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

This form lists the subrecipient organization(s) for the project. To add a subrecipient, select the icon. To view or update subrecipient information already listed, select the view option.

Organization	Туре	Туре	Sub- Awar d Amo unt
Covenant House Florida	M. Nonprofit with 501C3 IRS Status	M. Nonprofit with 501C3 IRS Status	\$366, 241

### Total Expected Sub-Awards: \$366,241

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## 2A. Project Subrecipients Detail

a. Organization Name: Covenant House Florida

b. Organization Type: M. Nonprofit with 501C3 IRS Status

c. Employer or Tax Identification Number: 59-2323607

**Renewal Project Application FY2018** 

* d. Organizationa	I DUNS: 131788929	PLUS 4
e. Physical Address		
-	733 Breakers Avenue	
Street 2:		
City:	Fort Lauderdale	
State:	Florida	
Zip Code:	33304	
f. Congressional District(s): (for multiple selections hold CTRL key)	FL-022	
g. Is the subrecipient a Faith-Based	Yes	
Organization?		
h. Has the subrecipient ever received a federal grant, either directly from a federal agency or through a State/local agency?	Yes	
i. Expected Sub-Award Amount:	\$366,241	
j. Contact Person		
Prefix:		
First Name:	Cathy	
Middle Name:		
Last Name:	Branch	

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Suffix:	
Title:	Director of Grants/Admin. Services
E-mail Address:	cbranch@covenanthousefl.org
Confirm E-mail Address:	cbranch@covenanthousefl.org
Phone Number:	954-568-7939
Extension:	
Fax Number:	954-565-6551

Documentation of the subrecipient's nonprofit status is required with the submission of this application.

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## 3A. Project Detail

## **1. Project Identification Number (PIN) of** FL0252 expiring grant:

(e.g., the "Federal Award Identifier" indicated on form 1A. Application Type)

2a. CoC Number and Name:	FL-601 - Ft Lauderdale/Broward County CoC
2b. CoC Collaborative Applicant Name:	Broward County Board of County Commissioners

3. Project Name: Independent Living Program

4. Project Status: Standard

- 5. Component Type: TH
- 6. Does this project use one or more No properties that have been conveyed through the Title V process?

7. Will this renewal project be part of a new No application for a Renewal Expansion Grant?

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## **3B. Project Description**

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

## 1. Provide a description that addresses the entire scope of the proposed project.

The Independent Living Program (ILP) at Covenant House Florida (CHF) assists homeless youth under age 21, including teen moms with babies, to progress from homelessness to stable living. Nearly all youth served have experienced significant trauma due to domestic violence (15%), family rejection (75%), sexual assault/human trafficking (17%). Of youth served: 71% had diagnosed mental illness, 85% w/o employment history, experience in independent living skills (budgeting, household management, etc.) or education success (90% had not completed high school & tested below grade level). Broward County saw a 79% increase in the # of homeless students in the last school year--4,931 homeless students, w/3,643 literally homeless. CHF Outreach Staff travel through the County seeking youth who are living in risky/unhealthy situations (parks, bus stations, cars, abandoned buildings, libraries). Many have been forced to leave their homes because of pregnancy or sexual/gender differences, some have aged out of foster care; and most are atrisk of being recruited into human trafficking to survive. Youth are referred through the CoC Coordinated Assessment and Housing Placement system. Youth are also referred by social service agencies, schools, helplines, churches, hospitals, or police. Youth also hear about CHF through word-ofmouth communication among youth and seek help on their own. The project uses HMIS except when serving DV clients and has a CHO End User Agreement with the HMIS Lead. To serve the youth population, CHF uses Positive Youth Development & Trauma Informed Care both evidenced based models. In order to accomplish the goal of increasing income and obtaining permanent housing, the project employs a housing first model insuring that barriers to successful transition to permanent housing are lowered/eliminated. ILP assists youth eliminate barriers by providing food, living supplies, case management, on-site health clinic, GED, life skills training (budgeting, moneymanagement, etc.), workforce development--access to employment/internships/job shadowing, and as-needed: parenting education, substance abuse treatment, individual/group therapy, and other supportive services. Each youth develops an individualized treatment plan leading to increased income and obtaining stable permanent housing. In addition to the on-site services, CHF collaborates with the Homeless Education Program to assure that each youth is provided with his/her rights under the McKinney-Vento Act and assisted to access academic education. This model has resulted in positive outcomes for the participants: In 2017: 48%

moved to permanent housing, 51% increased income, & 57% maintained housing for 6 months. Proposed outcomes for the 2018 year are: 60% of youth

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will achieve housing stability, of those 60% will maintain housing for 6 months following completion of the program, and 52% will increase income. CHF has extensive experience managing CoC and other federal program funds.

## 2. Does your project have a specific Yes population focus?

### 2a. Please identify the specific population focus. (Select ALL that apply)

Chronic Homeless		Domestic Violence	X
Veterans		Substance Abuse	x
Youth (under 25)	x	Mental Illness	X
Families with Children	x	HIV/AIDS	X
		Other (Click 'Save' to update)	



### 3. Housing First

## **3a. Does the project quickly move** Yes participants into permanent housing

### 3b. Does the project ensure that participants are not screened out based on the following items? Select all that apply.

Having too little or little income	x
Active or history of substance use	X
Having a criminal record with exceptions for state-mandated restrictions	x
History of victimization (e.g. domestic violence, sexual assault, childhood abuse)	x
None of the above	

## 3c. Does the project ensure that participants are not terminated from the program for the following reasons? Select all that apply.

Failure to participate in supportive services

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Failure to make progress on a service plan	x
Loss of income or failure to improve income	x
Any other activity not covered in a lease agreement typically found for unassisted persons in the project's geographic area	x
None of the above	

## 3d. Does the project follow a "Housing First" Yes approach?

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### **4A. Supportive Services for Participants**

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

#### 1. For all supportive services available to participants, indicate who will provide them and how often they will be provided. Click 'Save' to update.

Supportive Services	Provider	Frequency
Assessment of Service Needs	Subrecipient	As needed
Assistance with Moving Costs	Subrecipient	As needed
Case Management	Subrecipient	Daily
Child Care	Non-Partner	As needed
Education Services	Non-Partner	Daily
Employment Assistance and Job Training	Subrecipient	Daily
Food	Subrecipient	Daily
Housing Search and Counseling Services	Subrecipient	As needed
Legal Services	Non-Partner	As needed
Life Skills Training	Subrecipient	Daily
Mental Health Services	Subrecipient	Daily
Outpatient Health Services	Subrecipient	Daily
Outreach Services	Subrecipient	Daily
Substance Abuse Treatment Services	Subrecipient	Daily
Transportation	Subrecipient	Daily
Utility Deposits	Subrecipient	As needed

## 2. Please identify whether the project includes the following activities:

# 2a. Transportation assistance to clients to Yes attend mainstream benefit appointments, employment training, or jobs?

# 2b. At least annual follow-ups with Yes participants to ensure mainstream benefits are received and renewed?

### 3. Do project participants have access to Yes

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# SSI/SSDI technical assistance provided by the applicant, a subrecipient, or partner agency?

**3a. Has the staff person providing the** Yes technical assistance completed SOAR training in the past 24 months.

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## **4B.** Housing Type and Location

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

The following list summarizes each housing site in the project. To add a housing site to the list, select the icon. To view or update a housing site already listed, select the icon.

#### Total Beds: 25

Housing Type	Housing Type (JOINT)	Units	Beds
Dormitory, shared or privat		1	25

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## **4B.** Housing Type and Location Detail

**1. Housing Type:** Dormitory, shared or private rooms

## 2. Indicate the maximum number of units and beds available for project participants at the selected housing site.

### a. Units: 1

**b. Beds:** 25

### 3. Address

Project applicants must enter an address for all proposed and existing properties. If the location is not yet known, enter the expected location of the housing units. For Scattered-site and Single-family home housing, or for projects that have units at multiple locations, project applicants should enter the address where the majority of beds will be located or where the majority of beds are located as of the application submission. Where the project uses tenant-based rental assistance in the RRH portion, or if the address for scattered-site or single-family homes housing cannot be identified at the time of application, enter the address for the project's administration office. Projects serving victims of domestic violence, including human trafficking, must use a PO Box or other anonymous address to ensure the safety of participants.

Street 1:733 Breakers AvenueStreet 2:Fort LauderdaleCity:Fort LauderdaleState:FloridaZIP Code:33304

### 4. Select the geographic area(s) associated with the address: (for multiple selections hold CTRL Key)

120954 Ft Lauderdale, 129011 Broward County

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## **5A. Project Participants - Households**

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

Households	Households with at Least One Adult and One Child	Adult Households without Children	Households with Only Children	Total
Total Number of Households	3	18	1	22
Characteristics	Persons in Households with at Least One Adult and One Child	Adult Persons in Households without Children	Persons in Households with Only Children	Total
Adults over age 24	0	0		0
Adults ages 18-24	3	18		21
Accompanied Children under age 18	3		0	3
Unaccompanied Children under age 18			1	1
Total Persons	6	18	1	25

Click Save to automatically calculate totals

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## **5B. Project Participants - Subpopulations**

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

### Persons in Households with at Least One Adult and One Child

Characteristics	Chronic ally Homeles s Non- Veterans	ally Homeles s	ally Homeles s	ce Abuse		Severely Mentally III			mentaİ Disabilit	Persons not represen ted by listed subpopu lations
Adults over age 24	0	0	0	0	0	0	0	0	0	0
Adults ages 18-24	0	0	0	1	0	1	1	0	0	0
Children under age 18	0			0	0	0	0	0	0	3
Total Persons	0	0	0	1	0	1	1	0	0	3

Click Save to automatically calculate totals

### Persons in Households without Children

Characteristics	s Non-	Chronic ally Homeles s Veterans	ally Homeles s	ce Abuse	Persons with HIV/AID S	Severely Mentally III	Victims of Domesti c Violence	Physical Disabilit y	mentaİ Disabilit	Persons not represen ted by listed subpopu lations
Adults over age 24	0	0	0	0	0	0	0	0	0	0
Adults ages 18-24	0	0	0	4	0	2	5	0	0	7
Total Persons	0	0	0	4	0	2	5	0	0	7

Click Save to automatically calculate totals

	ally Homeles s Non-	ally Homeles s	Non- Chronic ally Homeles s Veterans	Substan ce Abuse	Persons	Severely Mentally III	Victims of Domesti c Violence	Physical Disabilit y	mentai Disabilit	Persons not represen ted by listed subpopu lations
Accompanied Children under age 18	0			0	0	0	0	0	0	0

### Persons in Households with Only Children

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Unaccompanied Children under age 18	0		0	0	0	0	0	0	1
Total Persons	0		0	0	0	0	0	0	1

### **Click Save to automatically calculate totals**

### Describe the unlisted subpopulations referred to above:

Literally homeless unaccompanied youth under age 21 without support or resources

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## **5C. Outreach for Participants**

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

1. Enter the percentage of project participants that will be coming from each of the following locations.

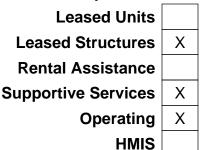
15%	Directly from the street or other locations not meant for human habitation.
85%	Directly from emergency shelters.
0%	Persons at imminent risk of losing their night time residence within 14 days, have no subsequent housing identified, and lack the resources to obtain other housing (TH and SSO Pojects Only)
0%	Directly from safe havens.
0%	Persons fleeing domestic violence.
0%	Directly from transitional housing.
	Directly from the TH Portion of a Joint TH and PH-RRH Component project.
	Persons receiving services through a Department of Veterans Affairs(VA)-funded homeless assistance program.
100%	Total of above percentages

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## **6A. Funding Request**

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

- 1. Do any of the properties in this project No have an active restrictive covenant?
- 2. Was the original project awarded as either No a Samaritan Bonus or Permanent Housing Bonus project?
- 3. Does this project propose to allocate funds No according to an indirect cost rate?
  - 4. Renewal Grant Term: 1 Year
- 5. Select the costs for which funding is being requested:



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# 6D. Sources of Match

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

The following list summarizes the funds that will be used as Match for the project. To add a Matching source to the list, select the icon. To view or update a Matching source already listed, select the icon.

#### **Summary for Match**

Total Value of Cash Commitments:	\$89,464
Total Value of In-Kind Commitments:	\$0
Total Value of All Commitments:	\$89,464

#### 1. Does this project generate program income No as described in 24 CFR 578.97 that will be used as Match for this grant?

Match	Туре	Source	Contributor	Date of Commitment	Value of Commitments
Yes	Cash	Private	Private donations	07/26/2018	\$89,464

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	-	

# **Sources of Match Detail**

1. Will this commitment be used towards Match?	Yes
2. Type of Commitment:	Cash
3. Type of Source:	Private
4. Name the Source of the Commitment: (Be as specific as possible and include the office or grant program as applicable)	Private donations
5. Date of Written Commitment:	07/26/2018
6. Value of Written Commitment:	\$89,464

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# 6E. Summary Budget

This screen is currently read only and only includes data from the previous grant. To make changes to this information, navigate to the Submission without Changes screen, select "Make Changes" in response to Question 2, and then check the box next each screen that requires a change to match the current grant agreement, as amended, or to account for a reallocation of funds.

The following information summarizes the funding request for the total term of the project. Budget amounts from the Leased Units, Rental Assistance, and Match screens have been automatically imported and cannot be edited. However, applicants must confirm and correct, if necessary, the total budget amounts for Leased Structures, Supportive Services, Operating, HMIS, and Admin. Budget amounts must reflect the most accurate project information according to the most recent project grant agreement or project grant agreement amendment, the CoC's final HUD-approved FY 2017 GIW or the project budget as reduced due to CoC reallocation. Please note that, new for FY 2017, there are no detailed budget screens for Leased Structures, Supportive Services, Operating, or HMIS costs. HUD expects the original details of past approved budgets for these costs to be the basis for future expenses. However, any reasonable and eligible costs within each CoC cost category can be expended and will be verified during a HUD monitoring.

Eligible Costs	Total Assistance Requested for 1 year Grant Term (Applicant)
1a. Leased Units	\$0
1b. Leased Structures	\$31,600
2. Rental Assistance	\$0
3. Supportive Services	\$178,465
4. Operating	\$132,216
5. HMIS	\$0
6. Sub-total Costs Requested	\$342,281
7. Admin (Up to 10%)	\$23,960
8. Total Assistance plus Admin Requested	\$366,241
9. Cash Match	\$89,464
10. In-Kind Match	\$0
11. Total Match	\$89,464
12. Total Budget	\$455,705

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# 7A. Attachment(s)

Document Type	Required?	Document Description	Date Attached
1) Subrecipient Nonprofit Documentation	No	Covenant House Fl	08/16/2018
2) Other Attachmenbt	No	ILP Non Match Cert.	09/14/2018
3) Other Attachment	No	ILP 2018 NOFA Match	08/16/2018

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# **Attachment Details**

Document Description: Covenant House Florida Non-Profit

# **Attachment Details**

**Document Description:** ILP Non Match Cert.

# **Attachment Details**

Document Description: ILP 2018 NOFA Match

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# 7B. Certification

## A. For all projects: Fair Housing and Equal Opportunity

It will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000(d)) and regulations pursuant thereto (Title 24 CFR part I), which state that no person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance, and will immediately take any measures necessary to effectuate this agreement. With reference to the real property and structure(s) thereon which are provided or improved with the aid of Federal financial assistance extended to the applicant, this assurance shall obligate the applicant, or in the case of any transfer, transferee, for the period during which the real property and structure(s) are used for a purpose for which the Federal financial assistance is extended or for another purpose involving the provision of similar services or benefits.

It will comply with the Fair Housing Act (42 U.S.C. 3601-19), as amended, and with implementing regulations at 24 CFR part 100, which prohibit discrimination in housing on the basis of race, color, religion, sex, disability, familial status or national origin.

It will comply with Executive Order 11063 on Equal Opportunity in Housing and with implementing regulations at 24 CFR Part 107 which prohibit discrimination because of race, color, creed, sex or national origin in housing and related facilities provided with Federal financial assistance.

It will comply with Executive Order 11246 and all regulations pursuant thereto (41 CFR Chapter 60-1), which state that no person shall be discriminated against on the basis of race, color, religion, sex or national origin in all phases of employment during the performance of Federal contracts and shall take affirmative action to ensure equal employment opportunity. The applicant will incorporate, or cause to be incorporated, into any contract for construction work as defined in Section 130.5 of HUD regulations the equal opportunity clause required by Section 130.15(b) of the HUD regulations.

It will comply with Section 3 of the Housing and Urban Development Act of 1968, as amended (12 U.S.C. 1701(u)), and regulations pursuant thereto (24 CFR Part 135), which require that to the greatest extent feasible opportunities for training and employment be given to lower-income residents of the project and contracts for work in connection with the project be awarded in substantial part to persons residing in the area of the project.

It will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794), as amended, and with implementing regulations at 24 CFR Part 8, which prohibit discrimination based on disability in Federally-assisted and conducted programs and activities.

It will comply with the Age Discrimination Act of 1975 (42 U.S.C. 6101-07), as amended, and implementing regulations at 24 CFR Part 146, which prohibit discrimination because of age in projects and activities receiving Federal financial assistance.

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It will comply with Executive Orders 11625, 12432, and 12138, which state that program participants shall take affirmative action to encourage participation by businesses owned and operated by members of minority groups and women.

If persons of any particular race, color, religion, sex, age, national origin, familial status, or disability who may qualify for assistance are unlikely to be reached, it will establish additional procedures to ensure that interested persons can obtain information concerning the assistance. It will comply with the reasonable modification and accommodation requirements and, as appropriate, the accessibility requirements of the Fair Housing Act and section 504 of the Rehabilitation Act of 1973, as amended.

## Additional for Rental Assistance Projects:

If applicant has established a preference for targeted populations of disabled persons pursuant to 24 CFR 578.33(d) or 24 CFR 582.330(a), it will comply with this section's nondiscrimination requirements within the designated population.

## B. For non-Rental Assistance Projects Only.

### 20-Year Operation Rule.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 20 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

## 15-Year Operation Rule – 24 CFR part 578 only.

Applicants receiving assistance for acquisition, rehabilitation or new construction: The project will be operated for no less than 15 years from the date of initial occupancy or the date of initial service provision for the purpose specified in the application.

#### 1-Year Operation Rule.

For applicants receiving assistance for supportive services, leasing, or operating costs but not receiving assistance for acquisition, rehabilitation, or new construction: The project will be operated for the purpose specified in the application for any year for which such assistance is provided.

## C. Explanation.

Where the applicant is unable to certify to any of the statements in this certification, such applicant shall provide an explanation.

## Name of Authorized Certifying Official Bertha Henry

Date: 09/14/2018

Title: County Administrator

## Applicant Organization: Broward County, Florida

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## PHA Number (For PHA Applicants Only):

I certify that I have been duly authorized by the applicant to submit this Applicant Certification and to ensure compliance. I am aware that any false, ficticious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties . (U.S. Code, Title 218, Section 1001).

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# **Submission Without Changes**

# 1. Are the requested renewal funds reduced No from the previous award as a result of reallocation?

**Renewal Project Application FY2018** 

2. Do you wish to submit this application Make changes without making changes? Please refer to the guidelines below to inform you of the requirements.

3. Specify which screens require changes by clicking the checkbox next to the name and then clicking the Save button.

Part 2 - Subrecipient Information	
2A. Subrecipients	
Part 3 - Project Information	
3A. Project Detail	X
3B. Description	
Part 4 - Housing Services and HMIS	
4A. Services	
4B. Housing Type	
Part 5 - Participants and Outreach Information	
5A. Households	
5B. Subpopulations	
5C. Outreach	
Part 6 - Budget Information	
6A. Funding Request	
6D. Match	
6E. Summary Budget	
Part 7 - Attachment(s) & Certification	

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#### 7A. Attachment(s)

7B. Certification

x
x

# The applicant has selected "Make Changes" to Question 2 above. Please provide a brief description of the changes that will be made to the project information screens (bullets are appropriate):

-Change made to reflect that CHF/ILP is a Housing First program -Changes made to households & subpopulations to reflect an increase the number of single individuals ages 18 thru 21 and decrease the number of families to be served Submission of updated Match commitment. Update Funding to required amounts.

The applicant has selected "Make Changes". Once this screen is saved, the applicant will be prohibited from "unchecking" any box that has been checked regardless of whether a change to data on the corresponding screen will be made.

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# **8B Submission Summary**

Page	Last Updated
1A. SF-424 Application Type	09/14/2018
1B. SF-424 Legal Applicant	No Input Required
1C. SF-424 Application Details	No Input Required
1D. SF-424 Congressional District(s)	09/14/2018

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1E. SF-424 Compliance	09/14/2018
1F. SF-424 Declaration	09/14/2018
1G. HUD-2880	09/14/2018
1H. HUD-50070	09/14/2018
1I. Cert. Lobbying	09/14/2018
1J. SF-LLL	09/14/2018
Recipient Performance	09/14/2018
Renewal Grant Consolidation	09/14/2018
2A. Subrecipients	09/14/2018
3A. Project Detail	09/14/2018
3B. Description	09/14/2018
4A. Services	09/14/2018
4B. Housing Type	09/14/2018
5A. Households	09/14/2018
5B. Subpopulations	09/14/2018
5C. Outreach	09/14/2018
6A. Funding Request	09/14/2018
6D. Match	09/14/2018
6E. Summary Budget	No Input Required
7A. Attachment(s)	09/14/2018
7B. Certification	09/14/2018
Submission Without Changes	09/14/2018

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#### IRS Department of the Treasury Internal Revenue Service

CINCINNATI OH 45999-0038

In reply refer to: 0248254921 Jan. 25, 2018 LTR 4168C 0 59-2323607 000000 00 00009915 BODC: TE

COVENANT HOUSE FLORIDA INC % CARL ACKER 733 BREAKERS AVE FT LAUDERDALE FL 33304

005516

Employer ID Number: 59-2323607 Form 990 required: YES

Dear Taxpayer:

This is in response to your request dated Jan. 16, 2018, regarding your tax-exempt status.

We issued you a determination letter in December 1983, recognizing you as tax-exempt under Internal Revenue Code (IRC) Section 501(c) (3).

Our records also indicate you're not a private foundation as defined under IRC Section 509(a) because you're described in IRC Sections 509(a)(1) and 170(b)(1)(A)(vi).

Donors can deduct contributions they make to you as provided in IRC Section 170. You're also qualified to receive tax deductible bequests, legacies, devises, transfers, or gifts under IRC Sections 2055, 2106, and 2522.

In the heading of this letter, we indicated whether you must file an annual information return. If a return is required, you must file Form 990, 990-EZ, 990-N, or 990-PF by the 15th day of the fifth month after the end of your annual accounting period. IRC Section 6033(j) provides that, if you don't file a required annual information return or notice for three consecutive years, your exempt status will be automatically revoked on the filing due date of the third required return or notice.

For tax forms, instructions, and publications, visit www.irs.gov or call 1-800-TAX-FORM (1-800-829-3676).

If you have questions, call 1-877-829-5500 between 8 a.m. and 5 p.m., local time, Monday through Friday (Alaska and Hawaii follow Pacific Time).

0248254921 Jan. 25, 2018 LTR 4168C 0 59-2323607 000000 00 00009916

COVENANT HOUSE FLORIDA INC % CARL ACKER 733 BREAKERS AVE FT LAUDERDALE FL 33304

.

Sincerely yours, •

1999 - 1987 - 1997 - 19

pBlluff

Kim A. Billups, Operations Manager Accounts Management Operations l



July 27, 2018

Mr. Michael R. Wright, Administrator Broward County Homeless Initiative Partnership 115. S. Andrews Avenue Room A370 Fort Lauderdale, FL 33301

RE: Certification of Participation in FL-601 Fort Lauderdale/Broward County Homeless Continuum of Care (CoC) Coordinated Assessment system for the FY2018 HUD CoC Program Competition

Dear Mr. Wright uchied

As the designated representative authorized to legally bind our agency, I hereby certify that Covenant House Florida, Inc., is an active participant in the FL-601 Fort Lauderdale/Broward County Homeless Continuum of Care (CoC) and participates in the coordinated assessment process.

Pursuant to 24 CFR § 578.5 and 578.7 of the Homeless Assistance and Rapid Transition to Housing (HEARTH) Act of 2009 our CoC continues to refine a coordinated assessment process to make it easier for consumers to access services and improve outcomes for both the consumer and the homeless system of care. The CoC standardized coordinated assessment and referral is being utilized through the Homeless Management Information System and will assist with prioritizing individuals and families for the appropriate interventions to prevent, divert and/or end their homelessness.

The CoC requires all CoC affiliated agencies regardless of funding source to participate in the coordinated assessment process through their formal contractual agreements. The CoC will enter into memoranda of understanding (MOUs) with Non-County contracted homeless providers and agencies once the new coordinated assessment process is finalized. Our agency commits to use the FL-601 Fort Lauderdale/Broward County dedicated homeless Coordinated Assessment process for all homeless programs.

Sincerely,

Michael S. Long Chief Executive Officer

Fort Lauderdale Campus 733 Breakers Avenue Fort Lauderdale, FL 33304-4100 Phone 954.561.5559 Orlando Campus 5931 East Colonial Drive Orlando, FL 32807-3452 Phone 407,482,0404

www.CovenanthouseFL.org



HUMAN SERVICES DEPARTMENT COMMUNITY PARTNERSHIPS DIVISION / Homeless Initiative Partnership Section 115 S Andrews Avenue, Room A-370 • Fort Lauderdale, Florida 33301 • 954-357-6101 • FAX 954-357-5521

## MEMORANDUM

- DATE: September 14, 2018
- TO: U.S. Department of Housing and Urban Development Notice of Funding Availability for Fiscal Year (FY)2018 Review Committee
- FROM: Rebecca McGuire, Acting Administrator Homeless Initiative Partnership Section, FL-601-CoC
- SUBJECT: Change in Applicant Name

Per the attached HUD Exchane Ask A Question Response to Question ID 126701, a change in the Legal name of our CoC was requested from Broward County Board of County Commissioners to Broward Couty, FL. It is a slight difference.

The Certificates of Consistency were secured prior to the name change request. For most of the Certificates, we were able to secure corrected ones. Both are attached. Some Certificates are from other municipalities and will take time to receive signed Certiciates with the new name; but the needed information to confirm the consistency with the juristriction's Consolidated Plan is on each original attached Certificate.

The Project names are identified on each Certificate.

Subject:

FW: Question Response for e-snaps Question ID 126701 - HUD Exchange Ask A Question

#### Question Status: Answered

Thank you for submitting a question via the HUD Exchange. The response to your question is listed below.

Requestor Name: Susan Batchelder

Requestor Email: <u>sbatchelder@broward.org</u>

Question Related To: e-snaps

Question ID: 126701

#### Question Subject:

NoFA requirements

#### Question Text:

We have requested a change of legal name from Broward County Board of County Commissioners, to Broward County, FL.

Per previous instructions, the Applicant Profile was updated to read Broward County, FL

Prior to the change over, all of the Certificates of Consistency were secured with the Applicant name as Broward County Board of County Commissioners. What do we have to do to confirm this is not a technical issue? Do the Certificates of Consistency all have to be corrected? Or can we submit a memo stating the reason? Can we submit as is?

Please advose

#### Additional Information:

Added by Requestor on 09-13-2018 10:39 AM (ET)

This is for the NoFA competition please expedite, 7-10 days will not assist our application.

#### Response:

You may submit the Consistency with the Consolidated Plan (HUD-2991) as they are currently with a memo stating the change in the applicant name since there is just a slight difference. The purpose of the HUD-2991 is a confirmation for the jurisdiction where the projects are located that these projects are needed and consistent with the jurisdiction's Consolidated Plan. We assume that the name of the projects are include on the HUD-2991s as well.

**Note:** You submitted this question to the CoC Program AAQ. Please submit inquiries about the CoC Program Competition, NOFA, applications, grants, and *e-snaps* technical issues to the *e-snaps* AAQ to ensure that we can deliver the fastest response possible. Please submit policy and regulatory questions to the CoC Program AAQ.

Please click on the [View Question] button below to perform the following actions:

- View your question, answer, and any applicable attachments
- Ask a new, unrelated question using the same requestor information
- · Reopen this question if you need more assistance with the same question

#### View Question

This email account (<u>aaq@hudexchange.info</u>) does not have the ability to reply to emails. Please DO NOT REPLY to this email address, as all messages sent to this address will not be responded to. Please direct any inquiries regarding HUD Exchange or its Ask A Question system to <u>info@hudexchange.info</u> or ask another question using the "View Question" link located above. Please keep this email for your records.

# Certification of Consistency with the Consolidated Plan

# U.S. Department of Housing and Urban Development

I certify that the proposed activities/projects in the application are consistent with the jurisdiction's current, approved Consolidated Plan.

(Type or clearly print the following information :)				
Applicant Name:	Broward County Board of County Commissioners			
Project Name:	Independent Living Program (ILP) Project Name:			
Location of the Project:	Covenant House Florida, Inc.			
	733 Breakers Avenue			
	Fort Lauderdale, FL 33304			
Name of the Federal Program to which the applicant is applying:	HUD Continuum of Care Homeless Assistance Competition			
Name of Certifying Jurisdiction:	City of Fort Lauderdale			
Certifying Official of the Jurisdiction				
Name:	Lee R. Feldman, ICMA-CM			
Title:	City Manager			
Signature:	Stanley D. Hawthorne, Assistant City Manager			
Date:	7.26.18			

## Applicant/Recipient Disclosure/Update Report

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U.S. Department of Housing and Urban Development

OMB Approval No. 2510-0011 (exp. 11/30/2018)

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	ng Phyacy	Act State	ment and detailed instru	ctions on page 2.)
Applicant/Recipient Information		licate what	her this is an initial Report	
. Applicant/Recipient Name, Address, and Phone (include are Covenant House Florida, Inc., 733 Breakers Aven	2. Social Security Number or Employer ID Number: 59-2323607			
954-568-7939			<u> </u>	
. HUD Program Name Continuum of Care (CoC) Program Competition				4. Amount of HUD Assistance Requested/Received \$366.241
5. State the name and location (street address, City and State) Independent Living Program (ILP), 733 Breakers /	of the project Avenue, Fo	or activity: rt Lauder	dale, FL 33304	
Part I Threshold Determinations         1. Are you applying for assistance for a specific project or activiterms do not include formula grants, such as public housing subsidy or CDBG block grants. (For further information see 4.3).         Ves       No	operating 24 CFR Sec.	jurisdic this ap Sep. 3 Ve	tion of the Department (HUD) plication, in excess of \$200,00 D)? For further information, so is No.	
If you answered "No" to either question 1 or 2, Sto However, you must sign the certification at the en	p! You do d of the rep	not need	to complete the remain	der of this form.
Part II Other Government Assistance Prov	ided or R	equeste	d / Expected Source	s and Use of Funds.
Such assistance includes, but is not limited to, any gran Department/State/Local Agency Name and Address	t, Ioan, subs Type of As		Amount Requested/Provided	Expected Uses of the Funds
			Requested/Provided	
project or activity and 2. any other person who has a financial interest in the project or assistance (whichever is lower). Alphabetical list of all persons with a reportable financial intere in the project or activity (For individuals, give the last name firs None	st Social S	hich the ass security No. oyee ID No.	Type of Participation in	s \$50,000 or 10 percent of the Financial Interest in Project/Activity (\$ and %)
(Note: Use Additional pages if necessary.) Certification Warning: If you knowingly make a false statement on this for United States Code. In addition, any person who knowingly ar disclosure, is subject to civil money penalty not to exceed \$10, I cardify that this information is true and complete.	nd materially v	iolates any i	zivil or criminal penalties unde required disclosures of Inform	r Section 1001 of Title 18 of the ation, including intentional non-
signature:			Date: (mm/ad/yyyy) 8 30 18	
- /)			• )	

## Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Applicant Name

Covenant House Florida, Inc.

#### Program/Activity Receiving Federal Grant Funding

#### Independent Living Program (ILP)

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will --- (1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drugfree workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Covenant House Florida, Inc. 733 Breakers Avenue Fort Lauderdale, FL 33304

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

<b>x</b> · -						
Name of Authoria					Titte	
Michael S.		<b>`</b> .	. /		Chief	Executive Officer
Signature	V		$\overline{\Lambda}$			Date
x	_Λ	V	'X			July 26, 2018
			$\overline{\Lambda}$	_		form HUD-50970 (3/88) ref. Handbooks 7417.1, 7475.13, 7485.1 & .3
		l N	J			

Complete this form	n to disclose lobbying			0348-0046	
	(See reverse for put				
	2. Status of Federa		3. Report Type:		
NA a. contract	NA a. bid/o	ffer/application	NA a. initial filing		
' b. grant	b. initial	award	b. material change		
c. cooperative agreement	c. post-	award	1	Change Only:	
d. Ioan			year quarter		
e. Ioan guarantee			date of last report		
f. loan insurance				Nakana Patan Mana	
4. Name and Address of Reportin		and Address of	•	Subawardee, Enter Name	
Prime Subawardee			Board of County Con	missioner	
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Congressional District, if known	7: FL-022	Congressional	District, if known:		
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44 information requested through this term is authorize	ed by tite 31 U.S.C. section	Signature:			
<ul> <li>1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made</li> </ul>		Print Name:		<u> </u>	
or entered into. This disclosure is required pursue	ini to 31 U.S.C. 1352. This	Print Name: Mile	· · · · · · · · · · · · · · · · · · ·		
information will be evaluate for public inspection. Any parson who fails to fab the required disclosure shall be subject to a chill panality of not less than \$10,000 and		Title: Chief Execut	ive Officer		
nat more than \$100,000 for each such failure.		Telephone No.: (	954) 568-7925	Date: 7/26/2018	
Federal Use Only:				Authorized for Local Reproduction	
				Standard Form LLL (Rev. 7-97)	

DISCLOSURE OF LOBBYING ACTIVITIES

Approved by OMB

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## ANTI-LOBBYING CERTIFICATION

Applicant Name: Covenant House Florida

Program/Activity Receiving Federal Funding: Independent Living Program (ILP)

On behalf of Covenant House Florida, I certify that:

- 1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
- 2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
- 3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly. Authority of Jurisdiction –

Name of Authorized Official:	Title:
Michael S. Long	Chief Executive Officer
Signature:	Date: July 26, 2018

SAM Search Results List of records matching your search for :			
Search Term : covenant* house* florida* inc.* Record Status: Active			
ENTITY Covenant House	Florida Inc	Status: Active	
DUNS: 131788929 +4:	CAGE Code: 4WLJ8	DoDAAC:	
Expiration Date: Mar 27, 2019	Has Active Exclusion?: No Debt S	Subject to Offset?: No	
Address: 733 Breakers AveCity: Fort LauderdaleState/Province: FLORIDAZIP Code: 33304-4116Country: UNITED STATES			
ENTITY COVENANT HOUSE FLORIDA INC Status: Active			
DUNS: 122819100 +4:	CAGE Code: 69MF4	DoDAAC:	
Expiration Date: Mar 27, 2019	Has Active Exclusion?: No Debt S	Subject to Offset?: No	
Address: 5931 E COLONIAL City: ORLANDO ZIP Code: 32807-3452	State/Province: FLOR Country: UNITED STA		



## DOCUMENTATION OF MATCH

July 26, 2018

Subject: Certification of Match for the Operating Year 7/1/2019 -- 6/30/2020

Project Name: Independent Living Program (ILP)

To Whom It May Concern:

Covenant House Florida (Project Sponsor) certifies that it will provide match resources totaling \$89,464 from non-SHP funding sources for the above-referenced 1-year grant renewal.

These match funds are from contributions received from our Parent Organization, Covenant House International, Inc. Cash match will be used towards Supportive Services, Operating, and Administrative Costs that exceed HUD funding. Match funds totaling \$89,464 will be available for the Independent Living Prorgram effective July 1, 2019.

If you have any questions or need additional information, please do not hesitate to call me at (954) 568-7925.

Sincerely,

Michael S. Long Chief Executive Officer

Fort Lauderdale Campus 733 Breakers Avenue Fort Lauderdale, FL 33304-4100 Phone 954.561.5559 Orlando Campus 5931 East Colonial Drive Orlando, FL 32807-3452 Phone 407.482.0404

www.CovenanthouseFL.org