



HOUSING COMPLAINT QUESTIONNAIRE

NOTICE REQUIREMENTS – APPLICATION TO PURCHASE OR RENT A DWELLING

BROWARD COUNTY HUMAN RIGHTS SECTION

115 S. ANDREWS AVENUE, ROOM 427
FORT LAUDERDALE, FLORIDA 33301
TELEPHONE: (954) 357-7800 FAX: (954) 357-7817 TTY (954) 357-6181
HTTP://WWW.BROWARD.ORG/HUMANRIGHTS/

When completing this form, please print legibly or use a typewriter.
Please do not write on the back of the page. Use additional sheets if necessary.

1. PERSONAL INFORMATION:

Last Name: First Name: MI:
Street/Mailing Address: Apt./Unit #
City: County: State: Zip:
Phone Numbers: Home: () Work: ()
Cell: () Email Address:
Date of Birth: Sex: Male Female
How did you hear of our office?

PROVIDE THE NAME OF A PERSON WE CAN CONTACT IF WE ARE UNABLE TO REACH YOU:

Name: Relationship:
Address: City: State: Zip:
Home: () Other: ()

2. WHAT IS THE ISSUE OF YOUR CLAIM FOR WHICH YOU WERE DENIED NOTICE?

Denied Rental of a Dwelling Denied Purchase of a Dwelling

3. INFORMATION ABOUT YOUR CLAIM:

Property/Landlord Name:
Address: County:
City: State: Zip: Telephone:

4. WHEN DID YOU SUBMIT AN APPLICATION FOR RENTAL/PURCHASE?

(Month) (Day) (Year)

5. DID YOU RECEIVE WRITTEN NOTICE YOUR APPLICATION WAS INCOMPLETE OR INCORRECT? Yes or No

6. DID YOU SUBMIT ALL THE ITEMS NEEDED TO MAKE YOUR APPLICATION COMPLETE/CORRECT? Yes or No

7. TO WHOM DID YOU SUBMIT THE INFORMATION AND WHEN:

a. _____
Name of Person & Title

b. _____
(Month) (Day) (Year)

8. DID YOU RECEIVE WRITTEN NOTICE YOUR APPLICATION WAS REJECTED? Yes or No

9. IF YES, WHEN: _____
(Month) (Day) (Year)

10. DID THE NOTICE SPECIFICALLY STATE WHY YOUR APPLICATION WAS REJECTED? Yes or No

11. HAVE YOU HAD ANY VERBAL OR WRITTEN CONTACT WITH THE HOUSING PROVIDER SINCE SUBMITTING YOUR RENTAL/PURCHASE APPLICATION?

Yes or No IF YES, DESCRIBE THE CONTACTS BELOW.

A. Based on the foregoing, I believe the above-referenced housing provider failed to provide me with notice about its processing of, and/or its decision in reference to, my application to rent or purchase the described dwelling in violation of Section 16 $\frac{1}{2}$ -35.6(a) or (b), Broward County Code.

B. Under penalty of perjury, declare that I have read the entire contents of this questionnaire and that my answers and statements contained herein are true and correct.

Signed: _____

Printed Name: _____

Date Signed: _____