

MEMORANDUM

DATE: September 11, 2009

TO: Atlantic Coast Aircraft Storage
Bobby's Landing
Crescent Helicopters
Helicopters Inc
Hollywood Aviation, Inc.
North Perry Aerospace
North Perry Aviation
Pelican Flight School

FROM: Nina Demeo, CM, Airport Manager, North Perry Airport

SUBJECT: Business being conducted on Airport Property without an Agreement with the County

Please distribute and/or post this memo for all of your subtenants.

We have received reports of various types of business taking place on leaseholds that are not approved through a sub-lease agreement with the prime tenant.

To conduct business at the North Perry Airport you must have a Lease Agreement with the Aviation Department, or be approved through a sub-lease by the Aviation Department. As such these businesses must abide by the Lease Agreement of the primary tenant and have all insurance requirements met by Broward County Risk Management.

There is a very limited amount of items an aircraft owner is permitted to do to their own aircraft according to the FAA. If you see individuals conducting freelance maintenance on your leasehold please ask them to stop and point them in the direction of our approved maintenance repair shops.

If you see business being conducted out of T-Hangars please report it to the leaseholder and make them aware, or in the event you are not able to do so, report it to me and in conjunction with the business department, we will take the necessary action.

Permitting freelance maintenance, flight instruction and/or other activities undercuts the costs of the approved businesses having proper and adequate insurance, permits and a certificate of occupancy from the City to be permitted to conduct business and rent. Please make sure this kind of activity does not take place on your leasehold at North Perry Airport.

Thank you for your cooperation.

CC: Mike Nonnemacher
Henry Perez
Joel Feldman