



AVIATION DEPARTMENT — Fort Lauderdale/Hollywood International Airport
100 Aviation Boulevard • Fort Lauderdale, Florida 33315 • 954-359-6100

MEMORANDUM

DATE: May 5, 2009

TO: Atlantic Coast Aircraft Storage
Bobby's Landing
Crescent Helicopters
Helicopters Inc.
Hollywood Aviation
NP Aerospace
NP Aviation
Pelican Flight School

FROM: Michael Nonnemacher, A.A.E., Director of Operations

SUBJECT: Freelance Aircraft Maintenance

Please distribute and/or post this memo for all of your subtenants.

We have received reports of "freelance" aircraft maintenance taking place on various leaseholds.

The maintenance facilities that are currently located at the North Perry Airport are approved through sub-leases by the Aviation Department to conduct aviation maintenance repair at the airport. As such, these businesses must abide by the Lease Agreement of the primary tenant and have all insurance requirements met by Broward County Risk Management.

There is a very limited amount of items an aircraft owner is permitted to do to their own aircraft according to the FAA. If you see individuals conducting freelance maintenance on your leasehold please ask them to stop and point them in the direction of our approved maintenance repair shops.

Permitting freelance maintenance undercuts the costs of the approved maintenance facilities in having proper and adequate insurance, permits and COs from the City to be permitted to conduct business and rent. Please make sure that this kind of activity does not take place on your leasehold at North Perry Airport.

Thank you for your cooperation.

MN/me

CC: Henry Perez
Nina Demeo
Joel Feldman

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