

***Tourist Development Tax***  
**ACCOUNT STATUS CHANGE REQUEST**

Account Name \_\_\_\_\_ Account # \_\_\_\_\_

Property Address \_\_\_\_\_

Owner Name \_\_\_\_\_ Telephone # \_\_\_\_\_ E-Mail \_\_\_\_\_

Owner Address \_\_\_\_\_ City, State, Zip \_\_\_\_\_

Effective Date of Change \_\_\_\_\_

Signature \_\_\_\_\_ Title \_\_\_\_\_ Date \_\_\_\_\_

**PLEASE INACTIVATE THE ABOVE ACCOUNT:**

**PROPERTY HAS BEEN SOLD** (*Please provide information below*)

Date of Sale \_\_\_\_\_

New Owner Name \_\_\_\_\_

New Owner Address \_\_\_\_\_

City, State, Zip \_\_\_\_\_

**NO LONGER RENTING THE PROPERTY**

**NO LONGER RENTING TRANSIENTLY**

*All Units Are Rented With Written Leases Longer Than Six (6) Months*

**OTHER** \_\_\_\_\_

**PLEASE RE-ACTIVATE THE ABOVE ACCOUNT**

Submit Completed Form:

By Mail:      **TOURIST DEVELOPMENT TAX SECTION  
RECORDS, TAXES & TREASURY DIVISION  
115 S. ANDREWS AVENUE, ROOM 119A  
FORT LAUDERDALE, FL 33301**

Or By Fax:      **954-357-6524**