



BROWARD COUNTY UTILITY CONNECTION PERMIT

INSTRUCTIONS FOR Part Two Application for Connection Construction (Individual)

This fully completed Application and all required supporting documents must be submitted as a complete package. An incomplete package will be returned without review. This application can be submitted only after Water and Wastewater Services (WWS) has approved the project's utility design drawings. WWS will not sign any other agency's permit application until the Utility Connection Permit has been issued.

PROJECT INFORMATION

WWS Project Number: (1) _____

Project Name: (2) _____

WWS Approved Drawing Number: (3) _____

WWS Drawing Approval Date: (4) _____

Address or Location: (5) _____

Description of Utility Work: (6) _____

APPLICANT (PERMITTEE) INFORMATION

The Applicant must be the owner or long term lessee of the property to be served by the utility connection. Design professionals or construction contractors cannot be the Applicant.

Permittee Name: (7) _____

Contact Person: (8) _____

Phone Number: (9) _____

Mailing Address: (10) _____

E-mail Address: (11) _____

SUPPORTING DOCUMENTS

Indicate which supporting documents accompany the Application or select Not Applicable.

- (12) _____ Check for Inspection Fees and Capital Recovery Charges in the amount indicated on the Statement of Charges transmitted with the approved design drawings.
- (12) _____ Copy of property deed with sketch and legal description or long term lease agreement.
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HOLD HARMLESS STATEMENT

BY SUBMITTING THIS PERMIT APPLICATION, THE APPLICANT AGREES TO INDEMNIFY, HOLD HARMLESS AND, AT COUNTY ATTORNEY'S OPTION, DEFEND OR PAY FOR AN ATTORNEY SELECTED BY COUNTY ATTORNEY TO DEFEND COUNTY, ITS OFFICERS, AGENTS, SERVANTS, AND EMPLOYEES AGAINST ANY AND ALL CLAIMS, LOSSES, LIABILITIES, AND EXPENDITURES OF ANY KIND, INCLUDING ATTORNEY FEES, COURT COSTS, AND EXPENSES, CAUSED BY NEGLIGENT ACT OR OMISSION OF OWNER AND APPLICANT, ITS EMPLOYEES, AGENTS, SERVANTS, OR OFFICERS, OR ACCRUING, RESULTING FROM, OR RELATED TO THE SUBJECT MATTER OF THE PERMIT APPLICATION, INCLUDING, WITHOUT LIMITATION, ANY AND ALL CLAIMS, DEMANDS, OR CAUSES OF ACTION OF ANY NATURE WHATSOEVER RESULTING FROM INJURIES OR DAMAGES SUSTAINED BY ANY PERSON OR PROPERTY, TO THE EXTENT PROVIDED BY LAW.

APPLICANT'S (PERMITTEE'S) SIGNATURE

THE UTILITY CONNECTION PERMIT IS VALID FOR ONE (1) YEAR FROM THE DATE OF ISSUANCE. ALL WORK MUST BE COMPLETED BY THAT DATE. DESIGN PLAN APPROVAL IS GOOD FOR ONE (1) YEAR FROM THE WWS APPROVAL DATE. DEPENDING ON WHEN CONSTRUCTION STARTS, DESIGN PLAN APPROVAL MAY NO LONGER BE VALID EVEN THOUGH THE PERMIT IS STILL VALID.

NO ADDITIONAL NOTICE WILL BE GIVEN FOR THE TERMINATION OF THE PERMIT.

(signed on the following page)

SIGNED

Signature: (13) _____

Type Name: (14) _____

Address: (15) _____

Signature: (16) _____

Type Name: (17) _____

Address: (18) _____

WITNESSES

Witness One Signature: (19) _____

Witness Two Signature: (19) _____

Witness One Typed Name: (20) _____

Witness Two Typed Name: (20) _____

ACKNOWLEDGEMENT

State of: (21) _____

Date: (23) _____

County of: (22) _____

The foregoing instrument was acknowledged before me this date by (24) _____

who (25) _____ Type of Identification Produced: (26) _____

Notary Signature: (27) _____

(NOTARY SEAL)
(not required if digitally signed by Notary)
(29)

Type Name: (28) _____

Instructions

- (1) Type in the number assigned to the project by WWS.
- (2) Type in the name of the project.
- (3) Type in the WWS number assigned to the WWS approved drawings.
- (4) Select the date the drawings were approved by WWS.
- (5) Type in the address or location of the project.
- (6) Type in a description of the significant components of the water and wastewater installations, for example:
800 feet of water main, 1 hydrant, 2 valves, 432 feet of gravity sewer, 2 manholes
Condense the list as necessary to fit in the space provided.
- (7) Type in the name or names of the property owner(s) as shown on the property deed.
- (8) Type in the name of the property owner that is the contact person for this permit.
- (9) Type in the phone number of the owner contact person.
- (10) Type in the US postal mailing address of the owner contact person.
- (11) Type in the e-mail address of the owner contact person.
- (12) Select the appropriate choice.
- (13) Signature of property owner. See below.
- (14) Type in the name of the property owner as shown on the deed.
- (15) Type in the address of the property owner.
- (16) Signature of second property owner as shown on the deed; required only if property ownership is in two names. See below.
- (17) Type in the name of the second property owner; required only if signed by a second property owner.
- (18) Type in the address of the second property owner; required only if signed by a second property owner.
- (19) Signature of witnesses. See below.
- (20) Type in the name of the witness.
- (21) Select (or type in) the State in which the document was notarized.
- (22) Type in the County (or local equivalent) in which the document was notarized.
- (23) Select (or type in) the date the document was notarized.
- (24) Type in the name or names of the property owner(s). (Same as #14 and #17)
- (25) Select (or type in) how the property owner(s) are known to the notary.
- (26) Type in the type of identification produced; required only if 'Produced Identification' was selected for #25.
- (27) Signature of notary. See below.
- (28) Type in name of notary.
- (29) Affix notary seal; not required if document is digitally notarized.

Two methods of signature are acceptable:

- (a) The document can be printed, then the paper document signed using pen and ink;
- (b) The document can be digitally signed, which requires each signatory to have a digital certificate.

While either method is acceptable, mixing the two methods in the same document is not acceptable.