

**CULTURAL FOUNDATION OF BROWARD, INC.
1350 E. SUNRISE BLVD. #141
FORT LAUDERDALE, FL 33304**

**FOSTER FELLOWSHIP FOR EMERGING ARTISTS
APPLICATION GUIDELINES**

STATEMENT OF PURPOSE

The Cultural Foundation of Broward, Inc., **Foster Fellowship for Emerging Artists** program includes direct support to promising artists in their formative years committed to advancing their own work and professional careers. Funds will be awarded to promote the professional growth and recognition of artists living in Broward County.

Up to \$2,500 will be awarded for specific projects or purchases that will advance the artist's career. A different discipline will be selected each year for the Fellowship award.

APPLICATION DEADLINE: AUGUST 1, 2009

EXAMPLES OF FUNDING SUPPORT:

PRESENTATION: The cost of producing a demonstration CD or DVD for a composer, a DVD or filming for a choreographer, a portfolio for a visual artist, etc.

SUPPLIES: Purchase of supplies and materials necessary for the competition or production of a work which is deemed by the artist to be a pivotal work in his or her career.

TRAINING: Advanced study or coaching that will enhance the artist's abilities.

PROJECTS NOT FUNDED: Tuition for on-going academic study, facility rental, or existing indebtedness.

Funds from the Cultural Foundation of Broward are to be used between October 1 and September 30 (project dates.) Fellowship awards do not require matching funds, but the applicant's ability to provide some additional project income will enhance the application. Minority applicants are encouraged to apply.

ELIGIBILITY

1. Artists eligible to apply include:
Performing artists (music, theater and dance) and visual artists.
2. To be eligible, the artist must meet the following criteria:
 - a. Must be a practicing artist having resided and worked

within Broward County for one year immediately prior to this application deadline.

b. Must have documented proof of having performed or exhibited during the past year.

3. A Fellowship recipient must wait two years after having received funding to apply again. An individual may receive a Foster Fellowship no more than twice.

NOT ELIGIBLE

Artists who are not eligible are those who have achieved an advanced level of recognition within their artistic discipline.

REQUIREMENTS

1. A written Final Report to the Cultural Foundation of Broward is required of each award recipient. The Final Report will include a description of the project, its impact on the artist's professional growth, and a general financial statement of expended funds or documentation of expenses by the inclusion of receipts.

2. The Final Report will be due by October 15 of each year.

3. In all publicity or printed materials related to the artistic project, the recipient must credit the Cultural Foundation of Broward for support.

4. Recipients are responsible for any tax obligation under federal, state and local laws. (Consult a tax accountant or local IRS office).

5. Funds may **not** be used for discharging existing indebtedness nor for tuition for on-going academic study.

CRITERIA

Applicants will be considered on the basis of the following criteria:

1. Demonstrated artistic ability as evidenced in letters of evaluation from professionals in the discipline.

2. Evidence of commitment to personal artistic development as demonstrated through efforts to attain performances, exhibits, broadcasts, awards, grants and other professional achievements.

3. Explanation of how the project will contribute to the artist's professional growth.

4. Extent of training, education and similar experience.

5. Demonstration of financial need.

HOW TO APPLY

1. Review the **Foster Fellowship for Emerging Artists Guidelines**.
2. Submit two (2) copies of the completed, typed application. (One application with original signatures and one photocopy.)
3. Attach a copy of your resume to each copy of the application. Resumes must be typed.
4. Submit two (2) copies of written supporting materials (ie. letters, articles, reviews, programs and other promotional materials) as evidence of artistic accomplishments and professional achievements. Please highlight or underline your name on each document so reviewers can find you.
5. Submit two (2) copies of documentation proving one-year residency in Broward County (ie. driver's license, voter registration, vehicle registration or utility bill in your name.) If the applicant is a minor, parents or legal guardians must submit this information.
6. Submit two (2) copies of your last year's signed Federal Income Tax Return. If the applicant is a minor, this information must be provided by applicant's parents or legal guardians.
7. Responses to the application questions must be completed within the spaces provided on the form, with the exception of project budget which can extend to no more than one extra page.
DO NOT CREATE YOUR OWN FORMS.
8. Applications, supporting materials and documentation should all be submitted in one package, properly collated and arrive on or before 5:00 PM on the August 1 deadline. **NO APPLICATION WILL BE ACCEPTED BY FAX AND NO APPLICATION OR SUPPORT MATERIALS WILL BE ACCEPTED AFTER THE DEADLINE.**
9. Do not attach cover letters or place the application materials in binders. Applications with support materials may be secured with binder clips.
10. Do not submit applications or documentation materials other than those detailed in these guidelines and on the application.

REQUIRED DOCUMENTATION OF ARTISTIC COMPETENCE

1. **All applicants** must submit three to five (3-5) letters of recommendation from recognized authorities or professionals in the applicant's discipline.
2. For applicants in the **Visual Arts**:

Submit 6 images in either JPG format or as slides.

CD OF DIGITAL IMAGES: Submit six digital images (JPG formats ONLY). All images should have a resolution within the range of 150 to 300 dpi and must be clearly labeled using a file name and number that corresponds to the *Annotated Image List.

*Annotated Image List (corresponding to the CD of Digital Images) - Include the image name and title of piece, medium, dimensions and date of execution. For images of events installations, include a brief description.

SLIDES: Submit six (6) 35mm slides with a typed list identifying the arts work, workshops, installations or events. Please label slides according to the following instructions:

- Place slides in a 9" x 11" clear plastic file sheet with applicants name on each slide.
- Place an ink dot in the **lower left corner** of the slide, which will indicate the front and the bottom of the work of art or view.
- Submit a typed list identifying the slides. Indicate the artist's name, title of the piece, medium, dimensions and date of execution. For the slides of events or installations, include a brief description. Number the slides and the slide list.

3. For applicants in the **Performing Arts:**

MUSIC

Composers: Submit one (1) CD, DVD or 1/2" VHS of at least two (2) contrasting works composed during the past three (3) years. Recordings should be of the highest quality possible and must be labeled with the following information:

- composer's name
- title of work
- performing artists
- date of performance
- length of work and completion date

Performing Artists: Submit one (1) CD, DVD or 1/2" VHS of at least two (2) contrasting works performed during the past three years. Recordings should be of the highest quality possible and must be labeled with the following information:

- performer's name
- title of work
- names of other performers or ensembles involved
- length of work and performance dates

THEATER

Playwright: Submit one (1) full-length play or two (2) one-act plays. Materials should

be labeled with the following information:

- artist's name
- title of work
- date work was complete

Please include a listing of any published or produced plays, or staged/workshop readings, with the names of the publishers and/or producing companies. Four (4) copies of each script must be included. All scripts must be typewritten, clearly reproduced and properly collated.

Performer: Submit a two-five minute monologue audio, CD, DVD, or 1/2" VHS labeled with the following information:

- actor's name
- title and author of work performed
- length of work
- date recorded

It is recommended that the performer also submit an 8" x 10" black and white resume photo in addition to the above information.

Artistic Director: CD, DVD or 1/2" VHS video tape of a production directed by the applicant during the past three (3) years. Limit to 10 minutes in length, or cue recording to the 10 minutes you want the panel to review. Please label with the following information:

- director's name
- title and playwright
- performance company or individuals involved
- date and location of rehearsal and production

Include any recent press reviews in support materials.

DANCE

Choreographer: Submit CD, DVD or 1/2" VHS video cassette showing examples of original choreography created within the past three (3) years. Recordings should be limited to 10 minutes in length or cued to the 10 minute segment you want the panel to review. Please label with the following information:

- name of choreographer
- title of work
- name of dancer(s) or company
- length of work
- date of completion and performance

Performer: Submit CD, DVD or 1/2" VHS video cassette of performances which have taken place within the past three (3) years. Recordings should be limited to 10 minutes in length. Please label with the following information:

- name of performer
- title of work
- name of choreographer with date and place of performance
- name of company, if applicable

It is requested that all applicants submit a resume photo or headshot (8x10 or jpeg on CD) in addition to the above information.