



URBAN PLANNING AND REDEVELOPMENT DEPARTMENT

Administration

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DATE: March 12, 2007

TO: Honorable Mayor Josephus Eggelletion, Jr. and Members
Broward County Board of County Commissioners

THRU: Pamela D. Brangaccio, County Administrator *Jr. Co. PB*

FROM: *CC* Cynthia Chambers, Director
Urban Planning and Redevelopment Department

RE: **Office of the County Auditor - Report of Review of Broward Community Development Corporation (CDC)-Tenant Eligibility Requirements (Report No. 07-12)**

This Memorandum is in response to the County Auditor’s Report of Review of Broward Community Development Corporation (CDC) – Tenant Eligibility Requirements (Report No. 07-12) dated February 2, 2007.

The Objective and Scope of the review was to evaluate whether Broward County Community Development Corporation, Inc. (CDC) was compliant with tenant eligibility requirements for rental of multifamily apartments funded by County contracts. The review covered the rental period from October 1, 2004 through September 30, 2006.

Based upon the review, the Report made two recommendations ancillary to the review, as follows.

Recommendation 1: Implement procedures to ensure that low income housing contracts are monitored annually.

Recommendation 2: Require that future contracts funding low income rental housing require annual monitoring during the contract term including the affordability period.

Response: The Department shall revise the HOME Investment Partnerships Program (HOME) shell funding agreements to include language that requires HOME assisted units in rental housing to be monitored annually during the “period of affordability”.

The annual monitoring will verify information provided by the Developer in the annual Project Compliance Report. Site visits shall be conducted by staff to verify income eligibility of persons living in the assisted units and compliance with rent requirements.

Honorable Mayor Josephus Eggleston, Jr. and Members
Broward County Board of County Commissioners
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Ralph Stone, Housing and Community Development Director (954-357-5801) is available to address any questions you may have.

cc: Bertha Henry, Deputy County Administrator
Zachary Williams, Assistant County Administrator
Bud Bentley, Assistant to the County Administrator
Jeffrey Newton, County Attorney
Evan Lukic, County Auditor

03.13.07