

**PURCHASING
ADMINISTRATION AND OPERATIONS**

Fiscal Year 2006 - 1st Quarter

Goal Statement

To procure goods and services in an efficient manner as required by County Departments and Divisions enabling them to perform their functions to the citizenry in a timely manner.

Performance Measures	FY 2005 Year-to-Date	FY 2006 Year-to-Date	FY 2006 Projected	
Number of bids processed	61	NA	244	1
Bids processed per professional position	3.0	NA	12	1
Solicitations issued to Small Business Enterprises (SBE)	1,113	NA	16,120	1
Average number of calendar days to process quotations >\$3,500<\$5,000	0	NA	26	1
Average number of calendar days to process quotations >\$5,000<\$30,000	0	NA	34	1
Average number of calendar days to process non-construction awards to Board >\$250,000	176	NA	161	1
Average number of calendar days to process construction awards to Board >\$250,000 (excluding users' review, concurrence and document execution)	141	NA	129	1
Internal customer satisfaction rating (%)	N/A	NA	81	1

Notes

1 Data are unavailable at this time and will be provided in the second quarter report.

**PURCHASING
CENTRAL WAREHOUSE**

Fiscal Year 2006 - 1st Quarter

Goal Statement

To maintain a stock of low dollar, high volume items for economical and efficient distribution to agencies on a demand basis and to dispose of surplus property.

Performance Measures	FY 2005 Year-to-Date	FY 2006 Year-to-Date	FY 2006 Projected	
Number of line items processed	8,547	6,796	38,000	
Cost per dollar of inventory processed (expressed in cents)	27	26	25	
Dollar value of goods sold as surplus (auction or sale)	22,455	6,784	90,000	1
Percent of pick-up orders pulled same day	100	100	97	
Percent of delivery orders made next day	100	100	97	
Internal customer satisfaction rating (%)	N/A	N/A	90	
Percent of inventory availability	0	0	99	2

Notes

- 1 Surplus sales are below estimates due to interruption of sales caused by Hurricane Wilma.
- 2 This figure represents total order fill rate. Programming issues with the new inventory system did not allow items to be backordered. Backorder servicing is being run during the second quarter.