

**PURCHASING
ADMINISTRATION AND OPERATIONS**

Fiscal Year 2006 - 3rd Quarter

Goal Statement

To procure goods and services in an efficient manner as required by County Departments and Divisions enabling them to perform their functions to the citizenry in a timely manner.

Performance Measures	FY 2005 Year-to-Date	FY 2006 Year-to-Date	FY 2006 Projected
Number of bids processed	257	234	244
Bids processed per professional position	12	10	12
Solicitations issued to Small Business Enterprises (SBE)	10,889	16,059	16,120
Average number of calendar days to process quotations >\$3,500<\$5,000	24	38	26
Average number of calendar days to process quotations >\$5,000<\$30,000	23	39	34
Average number of calendar days to process non-construction awards to Board >\$250,000	193	199	161
Average number of calendar days to process construction awards to Board >\$250,000 (excluding users' review, concurrence and document execution)	115	155	129
Internal customer satisfaction rating (%)	N/A	81	81

**PURCHASING
CENTRAL WAREHOUSE**

Fiscal Year 2006 - 3rd Quarter

Goal Statement

To maintain a stock of low dollar, high volume items for economical and efficient distribution to agencies on a demand basis and to dispose of surplus property.

Performance Measures	FY 2005 Year-to-Date	FY 2006 Year-to-Date	FY 2006 Projected
Number of line items processed	22,350	21,021	38,000
Cost per dollar of inventory processed (expressed in cents)	32	26	25
Dollar value of goods sold as surplus (auction or sale)	58,329	285,042	90,000
Percent of pick-up orders pulled same day	100	98	97
Percent of delivery orders made next day	100	95	97
Internal customer satisfaction rating (%)	N/A	N/A	90
Percent of inventory availability	N/A	64	99