

ACCOUNTING ADMINISTRATION

Fiscal Year 2007 - 1st Quarter

Goal Statement

To maintain accurate financial records and provide financial information and reports to management, the State and other interested parties; and to pay the customers and employees of the County; all to comply with applicable statutes and policies.

Performance Measures	FY 2006 Year-to-Date	FY 2007 Year-to-Date	FY 2007 Projected	
Number of payroll checks/direct deposits processed	40,503	40,999	177,400	
Cost per check/direct deposit (dollars)	2.89	3.48	2.80	1
Number of vendor checks processed	22,928	17,844	135,000	2
Number of invoices processed	32,541	23,840	100,000	3
Cost per invoice processed (dollars)	2.62	4.75	3.10	4
Average number of days to pay invoices from invoice date	35	34	35	
Average number of days to pay invoices from receiver date	9	10	10	
Receipt of the GFOA Certificate of Excellence in Financial Reporting	N/A	N/A	YES	
Vendor satisfaction rating	N/A	N/A	80	
Average number of daily vendor calls	9	12	15	
Percent of time all financial reporting deadlines are met	66	90	95	
Number of credit card transactions	9,519	11,308	50,000	
Number of manual checks processed	87	91	400	

Notes

- 1 The cost per check/direct deposit has increased due to increased group insurance costs.
- 2 The number of vendor checks processed has decreased due to increased activity in the credit card payment process.
- 3 The number of invoices processed has decreased due to a change in the method of counting invoices.
- 4 The cost per invoice has increased due to increased group insurance costs.