

**PURCHASING
ADMINISTRATION AND OPERATIONS**

Fiscal Year 2007 - 2nd Quarter

Goal Statement

To procure goods and services in an efficient manner as required by County Departments and Divisions enabling them to perform their functions to the citizenry in a timely manner.

Performance Measures	FY 2006 Year-to-Date	FY 2007 Year-to-Date	FY 2007 Projected	
Number of solicitations processed (excluding resolicitations)	N/A	N/A	834	1
Number of resolicitations processed	N/A	N/A	260	1
Solicitations processed per professional position	N/A	N/A	47	1
Small Business Enterprises (SBE) solicited (notified)	8,986	N/A	16,568	1
Total Awards issued centrally (including SBEs)	N/A	N/A	2,412	1
Total purchase orders issued centrally to SBEs	N/A	N/A	301	1
Average number of calendar days to process quotations <\$30,000	N/A	N/A	53	1
Average number of calendar days to process non-construction awards >\$30,000 <\$250,000	N/A	N/A	157	1
Average number of calendar days to process construction awards >\$30,000 <\$250,000	N/A	N/A	150	1
Average number of calendar days to process non-construction awards >\$250,000	217	N/A	167	1
Average number of calendar days to process construction awards >\$250,000	172	N/A	160	1
Percent of Master Agreements renewed/replaced 30 days prior to expiration	N/A	N/A	67	1
Internal customer satisfaction rating (%)	N/A	N/A	78	1

Notes

1 Information was not available in time for publishing of the second quarter report.

**PURCHASING
CENTRAL WAREHOUSE**

Fiscal Year 2007 - 2nd Quarter

Goal Statement

To maintain a stock of low dollar, high volume items for economical and efficient distribution to agencies on a demand basis and to dispose of surplus property.

Performance Measures	FY 2006 Year-to-Date	FY 2007 Year-to-Date	FY 2007 Projected	
Number of line items processed	13,677	11,146	28,000	1
Cost per dollar of inventory processed (expressed in cents)	25	29	30	
Dollar value of goods sold as surplus (auction or sale)	170,110	23,137	90,000	2
Percent of pick-up orders pulled same day	98	100	95	
Percent of delivery orders made next day	95	N/A	95	3
Internal customer satisfaction rating (%)	N/A	N/A	90	
Percent of inventory availability	48	N/A	95	4

Notes

- 1 This measure is lower than last year because some office supplies are being discontinued.
- 2 This measure is lower than this time last year because the Surplus Warehouse is no longer conducting public sales.
- 3 This measure is no longer applicable because regular deliveries were discontinued effective October 1, 2006. Only limited bulk deliveries are being made.
- 4 This measure is no longer applicable because inventory backorder servicing was turned off effective October 1, 2006.