

ACCOUNTING ADMINISTRATION

Fiscal Year 2006

Goal Statement

To maintain accurate financial records and provide financial information and reports to management, the State and other interested parties; and to pay the customers and employees of the County; all to comply with applicable statutes and policies.

Performance Measures	FY04 Actual	FY05 Actual	FY06 Budget	FY06 Actual	% Change FY05-FY06	Variance Number
Number of payroll checks/direct deposits processed	188,884	177,763	171,600	176,535	-1%	
Cost per check/direct deposit (dollars)	3.62	4.00	2.80	2.81	-30%	1
Number of vendor checks processed	130,686	93,446	75,000	133,512	43%	2
Number of invoices processed	238,923	142,568	120,000	106,345	-25%	3
Cost per invoice processed (dollars)	3.65	6.89	3.11	3.57	-48%	4
Average number of days to pay invoices from invoice date	36	44	35	39	-11%	
Average number of days to pay invoices from receiver date	12	15	10	12	-20%	5
Receipt of the GFOA Certificate of Excellence in Financial Reporting	YES	YES	YES	YES	0%	
Vendor satisfaction rating (%)	81	75	80	83	11%	
Average number of daily vendor calls	11	15	17	15	0%	
Percent of time all financial reporting deadlines are met	95	81	95	78	-3%	
Number of credit card transactions	N/A	N/A	50,000	45,512	N/A	
Number of manual checks processed per year	N/A	N/A	440	381	N/A	

Explanation of variances greater than 15 percent:

- 1 The decrease is due to a refinement in the calculation method used from previous years.
- 2 The measure has increased in FY 06 due to resolving start-up problems with a new financial system that was installed in FY 05.
- 3 The measure has decreased from the FY 05 actual due to a change in the requirements to use credit cards for small dollar purchases, thereby reducing the number of invoices processed.
- 4 The measure has decreased from the FY 05 actual due to a change in the calculation method used from previous years. The calculation now only includes costs directly related to processing invoices.
- 5 The measure has decreased from the FY 05 actual due to increased credit card purchases and more efficient usage of the new financial system.