

**Charter Review Commission  
Budget Subcommittee Meeting  
Telephone Conference  
Tuesday, April 8, 2008  
10:00am  
Conference Room-Annex B**

Members Present (via telephone)

Commissioner Hayward Benson, Jr., Ed.D  
Joseph Maus, Esq.  
Mayor Lori Moseley, CRC Chair  
Jodi Jeffreys-Tanner, Budget Subcommittee Chair  
Wil Trower  
Burnadette Norris-Weeks, Esq.

Others Present

Maria Gross, CRC Assistant Executive Director  
Jacob Horowitz, Esq. (via telephone)  
Michael Mladenov, Broward County Government Budget Office (via telephone)  
Patricia West, CRC Executive Director

The meeting was called to order at 10:04 am; Pat West called for the roll of present members via the telephone.

**Jodi Jeffreys- Tanner** We're having this meeting or conference call because Pat West will now be leaving as the Executive Director of the Charter Review Commission to go to a full time position for Broward County because after the Charter Review Commission is over, there will no longer be jobs for staff. With that being said, we are going to be promoting Maria and Yolanda with salary adjustments as well. I received information from Pat regarding budgetary items that would increase Maria's and Yolanda's salaries up to what Pat would have been making. We had a little discrepancy there, so we're here to make sure we don't go over our budget finances for the staff, but make sure they get paid a little more for the duration, which should be 4 months. I received the forecast, but didn't have a chance go over it, so I want staff to ensure that we will not be going over some kind of already budgeted salary.

**Patricia West-** We have Michael Mladenov from the budget office on the phone with us; we have two issues Jodi. We have the increase in salaries and we also have the shortage in the object for legal, transcribing and closed captioning. We went back and averaged the cost for those services over the past 6 months and we expect that we will need an additional \$30,000 to get us through the end of July.

**Jodi Jeffreys-Tanner-** That \$30, 000 is just for legal, transcribing and closed captioning, or does it include the salaries?

**Patricia West-** No, it does not include the salaries. That includes what we expect based on the averages that we have been paying out, what we will incur to complete the rest of the work that the Charter Review Commission needs to do.

**Jodi Jeffreys-Tanner-** Is that the number that came out, \$30,000 and change?

**Patricia West-** Yes, the number that came out for salaries, right.

**Lori Moseley-** This is just Legal, Phyllis and close captioning?

**Patricia West-** Right, for \$30,000.

**Joseph Maus-** Is that for transcribing, or for having Phyllis present?

**Patricia West-** That's for transcribing, having her present, everything.

**Joseph Maus-** It should be transcripts, doesn't she prepare the transcripts?

**Patricia West-** Yes, she prepares the documents as well, so we get everything legal. This is for legal; Goren, Cherof, Doody & Ezrol, Close Captioning, Laws Reporting Svc., PKing Consulting

**Joseph Maus-** - We had this discussion way back about the need of the transcript. Is a good part of the transcript for the meeting?

**Patricia West-** - Yes, and it's for the time there, but a good part of it is during the summary of the meetings. We're not getting verbatim, it's just the summary of the meetings and this is what we have been giving you at the end of the meetings and putting it up on the web site. That's that document that you've been getting. We have had several meetings and several subcommittee meetings; it's been a long haul, but I think what we have is good information and it's something that people can refer back to if they need to know what's been going on with the Charter Review Commission.

**Maria Gross-** And also, transcribing usually takes twice as long to transcribe something as you are having a meeting, so that's part it.

**Jodi Jeffreys-Tanner- and Patricia West** talk about the bill from Sam Goren's office.

*Commissioner Hayward Benson was included by phone in the meeting at 10:14 am*

**Jacob Horowitz**-If there are a few proposals that should arrive, we know that the 9 + 2 is still out there and we're getting email inquires and comments from the public; there maybe other things that arrive. So, that figure that Sam gave, may be close to the target, or should be less than that number.

**Maria Gross**- I just want to mention that we might have to have another meeting, after the resolutions are approved and everything, for the CRC to look at them; that's possible. We wanted to put that in the mix as well.

**Patricia West**- Right, to insure that everybody understood what was going to be moved forward to the County Commission. I think yesterday the Chair advised me that she thought that we might need another meeting of the CRC to review the resolutions to insure that everyone is aware of what would be moving forward.

**Lori Moseley**-Just to take a look at the documents, not really have a discussion.

**Jodi Jeffreys-Tanner**-This we know; so we're looking at \$30, 000 that we need for the next 4 months to finalize all the legal, transcribing and closed captioning information, and the other issue is that Pat will not be working with us anymore and that Maria and Yolanda will be moving up instead, plus taking a salary increase. At this point we're concerned that we didn't go over our budget, or what we have presently?

**Patricia West**-I would just ask Michael if you are there to help me through this, because we thought about, if we could just look at the percentage of the increase, rather than the actual amount. If your concern is that we need to stay within what we already have budgeted for staff, then that's where we need to discuss and make some adjustments maybe.

**Lori Moseley**-Can I ask a question? If he says that we only have \$30,000 to work with, what does that actually translate into? Does that translate to the current salary or does that translate into a salary increase.....  
(interruption)

**Jodi Jeffreys-Tanner**-I did basic math. I put what Pat makes a year and divided by 12 and multiplied it by 4. I also did that for Maria and Yolanda and I came up with 25% increases in the salary which came up to about \$10,000 over what was already budgeted. Michael did you rework these numbers?

**Michael Mladnevov**- Goes over the Updated Forecast again.

**Jodi, Michael and Lori discuss the issue of the 25% increase in salary.**

**Jodi Jeffreys-Tanner-** We can't go in front of the full Commission and say that we're giving raises in the end of the process.

**Wil Trower-**You're not giving raises; you're changing the jobs.

**Jodi Jeffreys-Tanner -**I understand that, but we're going above our initial budget amount for staff.

**Wil Trower-** I'm not arguing that we're going over the budget. I think the concept of what we explain, is basically job changes.

Michael again calculated the salaries of staff.

Jodi Jeffreys Tanner concluded that Maria and Yolanda deserve the change in salary, but didn't want to get beat up for going over the budget.

**Hayward Benson, Jr.-**How many pay periods are there from now and until our contract year ends? Ok, so we have 2 people being promoted for the next 8 pay periods? Mr. Benson mentioned that the changes are salary adjustments to accommodate the change in positions.

**Maria Gross-** I want to clarify something. Pat's salary was \$104,000 and in preparing for this meeting, I considered my proposed salary of \$85,000; I divided by the 26 pay periods, then I multiplied times 8 pay periods which .....(interruption)

The discussion continued about the salaries of the two staff members until the CRC contract year ends.

The Budget Subcommittee requested a re-calculation from Michael Mladenov to find out how much remains in Personnel Services to what was budgeted?

The members agreed to have another conference call at 11:15 am to finish discussing the calculating of the salaries and the remaining budget.

The conference call continued at 11:19 am with Pat West, Maria Gross, Hayward Benson, Jr., Jodi Jeffreys-Tanner, Wil Trower, Lori Moseley, Jacob Horowitz and Michael Mladenov.

**Hayward Benson. Jr. -** Confirmed that Michael has the balance of \$30,000 and will make the adjustments and give the staff the appropriate salary adjustments

for their promotions, in answer to Lori's question. Michael stated that CRC will have **\$34,670** remaining.

**Jodi Jeffreys-Tanner** -confirmed, including increases for Maria and Yolanda, plus paying Sam Goren.

Jodi was corrected by Michael that they will not be paying Sam from that amount. The members were confused so they tried to re-calculate the salary adjustments.

**Patricia West**- informed Jodi that she will put in Jodi's script that it is for promotions and salary adjustments. She also informed Jodi that she will draft a script and send it to Jodi and the other members, just in case they want to make any changes.

Wil Trower- What is the actual savings after all these transactions are done?

The question was answered by Michael Mladenov from the Office of Budget.

Pat will try to email or fax Jodi the recalculation of the budget.

The meeting was adjourned at 11:30 am