

**Broward County Climate Change Task Force Recommendation Template**

**Subcommittee:**

**Focal Area:**

**Goal Statement for this Focal Area:**

<p><b>Action:</b> What are we going to do?</p> <p>Who is going to do it?</p> <p>Who will partner on this effort?</p> <p>When will we do it?          Action Timeframe: ___ Immediate ___ Short Term ___ Mid Term ___ Long Term</p> <p>Target Completion Date:</p>
<p><b>Rationale:</b> Why should we take this action?</p> <p>Existing Conditions and Trends:*</p> <p>Supporting Data and Sources:</p>
<p><b>Economic Argument:</b> What is the investment in and benefits of this action?</p> <p>Existing Funding Sources:</p> <p>Future Funding Sources:</p> <p>Other Benefits:</p>
<p><b>Challenges:</b> What issues should be kept in mind when implementing this action?</p>
<p><b>Monitoring:</b> How will we track progress on this action?</p>
<p><b>Performance Measures:</b> How do we know the action was successful?</p> <p>Reduced Carbon Footprint/Greenhouse Gas: _____ tonnes eCO<sub>2</sub> reduced.</p>
<p><b>Outreach considerations:</b> How do we reach our targeted audience?</p>

\*Staff recommends this term be placed here in the body of the form rather than in the header.



**Guidelines:** Fill in all the blanks. For those areas that do not apply, write N/A (not applicable).

**Action:** What are we going to do? Describe a specific action to be taken and how it will be implemented.

Who is going to do it? Name the responsible party, lead entity or coordinating partner who will oversee implementation of the action.

Who will partner on this effort? List other entities that are important to or will participate in implementing the action. This may be a specific County department, a political body such as the League of Cities, a non-profit organization etc.

When will we do it? Check the appropriate action time frame:

Immediate: 0-2 years, Short Term: 0-5 years, Mid Term: 0 – 25 years, Long Term: 0-50 years

Target Completion Date: Provide the year of substantial completion of the action taken.

**Rationale:** Why should we take this action? Justify the recommendation.

Existing Conditions and Trends: Provide background information and trends that create the need for action.

Supporting Data and Sources: Provide quantified information, which supports the rationale and cite the scientific literature, book, or agency providing the data.

**Economic Argument:** What is the investment in and benefits of this action? Describe the overall costs, costs savings and other financially-related benefits (e.g. reduced maintenance) associated with the action.

Existing Funding Sources: If applicable, provide information on funding sources e.g. grants, County general funds etc.

Future Funding Sources: If applicable, provide information on funding sources, which will become available in the future.

Other Benefits: List other benefits of the actions e.g. regional cooperation, integration into school curriculum, reduced air pollution, reduction of peak energy demand etc.

**Challenges:** What issues should be kept in mind when moving to implement this action? List technical, political, financial, or social hurdles to implementing this action item, e.g. permit requirements.

**Monitoring:** How will we track progress on this action? Where possible, provide quantifiable or easily reportable milestones to determine if action is being successfully implemented in a timely manner.

**Performance Measures:** How do we know we succeeded? Provide a specific quantifiable measure for determining the success of this action.

Reduced Carbon Footprint/Greenhouse Gas: Quantify the greenhouse gas emissions reduction benefit to the overall community wide emissions inventory in tonnes of carbon dioxide equivalents.

**Outreach considerations:** How do we reach our targeted audience? Describe the target audience for the action and ways to reach them to aid in accomplishing the task.

