



# BROWARD COUNTY BOARD OF RULES AND APPEALS

## Certification Form for Position of Roofing Inspector

For Building Department of: \_\_\_\_\_

Name: \_\_\_\_\_

Home Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Drivers License #: \_\_\_\_\_

I hereby certify that I will not hold any other employment in conflict with the Florida Building Code, and the Laws of Florida Section 4(b) of Chapter 71-575, as stated below.

**Chapter 71-575 Section 4(b)** - Any Inspector (such as and including but not limited to structural, engineering, plumbing, mechanical, or electrical) or other building official charged with enforcing or otherwise supervising or inspecting any work covered under any section of the South Florida Building Code as applicable to Broward County pursuant to Chapter 71-575, Laws or Florida, and who is required to hold or who otherwise holds a Certificate of Competency in any area of construction shall not use that Certificate of Competency to engage in free enterprise thereby competing against persons or firms whose work he may also inspect, nor may he allow his Certificate of Competency to be used by another person or firm.

The undersigned makes application for certification, and vouches for the truth and accuracy of all statements and answers herein contained

**Signature of Applicant:**

**Date Signed:**

\_\_\_\_\_

**Please mark in each corresponding box to indicate compliance with appropriate Code Sections:**

**104.6.3 Certification of the Roofing Inspector:** To be eligible for appointment as a Roofing Inspector, such person shall be certified by the State of Florida, Building Code Administrators and Inspectors Board (BCAIB) as a (Roofing) or (Structural) Inspector.

**104.6.3.1A** Florida Registered Architect or a Florida Registered Professional Engineer in the discipline requested (roofing expertise) and having practiced for at least three (3) years; or

**104.6.3.2** Five (5) years construction experience in the Roofing discipline and expertise; or

**104.6.3.3** An applicant for Certification as a Roofing Inspector under the provisions of this section who is a graduate from an accredited school holding a Bachelor or Associate of Science Degree in Engineering, Architecture or Building Construction may be credited for three (3) years for Bachelor Degree or one (1) year for an Associate Degree of the required five-year experience.

**104.6.3.4** Each of the applicants shall possess a current Certificate of Competency as a General Contractor (Unlimited) or a Roofing Contractor issued by:

- Florida Construction Industry Licensing Board.
- Broward County Central Examining Board of Building Construction Trades (as Class "A" Unlimited General Contractor) or Roofing Contractor.
- Dade County Construction Trades Qualifying Board, Block proctored, issued on or after January 1, 1968.
- Florida Department of Business and Professional Regulation as a Registered Architect or Registered Professional Engineer.



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**Note: All applications must include the following required information. Failure to include these items shall be cause for rejection.**

1. Copies of appropriate license with original date of issuance.
2. Resume of education and experience.
3. Copies of W-2 Forms or tax returns to verify required supervisory experience as stated in the relevant code sections, or evidence satisfactory to the Board to verify the required supervisory experience, such as written statements from former employers, partners or co-employees attesting to your supervisory experience who have personal knowledge of your professional or trade experience.
4. Copy of State Certification, State Provisional License or letter from employing official verifying applicant's submittal to State for each certification.
5. A letter of intent to hire signed by Building Official.
6. A clear copy of a current photo ID.

Indicate compliance with appropriate Code Sections:

The undersigned makes application for certification and vouches for the truth and accuracy of all statements and answers herein contained.

Signature of Applicant: \_\_\_\_\_

State of Florida | SS  
 County of Broward

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

I certify that I have verified that the above named applicant meets all the requirements for this position in accordance with the Florida Building Code as applicable to Broward County.

Signature of Building Official or Personnel Director \_\_\_\_\_

State of Florida | SS  
 County of Broward

On the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared before me the above named individual who signed the foregoing instrument declaring same to be true to his knowledge and belief.

Notary Public \_\_\_\_\_

My Commission Expires \_\_\_\_\_

**Note:** The Board of Rules & Appeals has the authority to request additional information if necessary.

Approved: \_\_\_\_\_  
Chief Code Compliance Officer

Date: \_\_\_\_\_

Disapproved: \_\_\_\_\_  
Chief Code Compliance Officer

Date: \_\_\_\_\_

Approved by the Board on the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_