

# ENVIRONMENTAL RESOURCE LICENSE APPLICATION FORM

SEND APPLICATIONS TO:  
ENVIRONMENTAL PROTECTION AND GROWTH MANAGEMENT DEPARTMENT  
DEVELOPMENT AND ENVIRONMENTAL REGULATION DIVISION,  
115 S. Andrews Avenue, Room 240A, Fort Lauderdale, Florida 33301

## SECTION I: Application Checklist

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The following information is required for works in the surface waters or wetlands of Broward County. Initial application packages that do not include the applicable information below may not be accepted. Upon review of the application, additional information may be required. If you have questions regarding the application form or required information, please call (954) 519-1230 for assistance.

### Basic information necessary to be included with all applications

- A completed notarized application form with all the requested applicable information
- The correct EP&GMD application processing fee (see attached fee schedule revised 12/03)
- Proof of ownership or sufficient interest in the project property; and,
- A location / street map with the project site identified;
- A sketch and legal description of the subject property, preferably sealed, clearly depicting the existing site conditions
- Four sets of legible plan view and cross-sectional signed and sealed drawings clearly depicting the **existing** and **proposed** conditions;
- accurate dimensions of length and width for **all structures** over water measured from the wet face of the seawall panel (seawall cap, docks, boardwalks, boatlifts, floating docks, etc.);
- Mean High Water Level (MHW), Mean Low Water Level (MLW), and the elevation of the substrate, (referenced to NGVD or Mean Sea Level);
- the height of the proposed dock above MHW;
- width of water body; and
- rip-rap (if applicable) at a 2H:1V slope; and
- Benthic resources (seagrasses, oysters, etc) surveys for all projects east of US 1

## SECTION II- Project Information

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### Project location

Street address: \_\_\_\_\_  
City: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
Folio number: \_\_\_\_\_ Township/Section/Range: \_\_\_\_\_  
Project name: \_\_\_\_\_ Total site acreage: \_\_\_\_\_  
Provide details of the proposed activities in, on, over surface waters or wetlands: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any previous ACOE, Environmental Resource Permits, and/or Environmental Resource Licenses for the site: \_\_\_\_\_

\_\_\_\_\_

List times, dates and attendees for any pre-application meetings with regulatory staff:

\_\_\_\_\_

\_\_\_\_\_

**SECTION III- Contact Information**

**Owner of Land**

Name: \_\_\_\_\_

Title and Company: \_\_\_\_\_

Street address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Applicant** (To be completed if an entity or individual other than the owner is proposing the project)

Name: \_\_\_\_\_

Title and Company: \_\_\_\_\_

Street address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

*Note: Approval from the owner of land is required*

**Contractor to do work** (Note: If not yet known, this information must be provided prior to construction commencement)

Name: \_\_\_\_\_

Title and Company: \_\_\_\_\_

Street address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**Agent to secure license** (if different from contractor)

Name: \_\_\_\_\_

Title and Company: \_\_\_\_\_

Street address: \_\_\_\_\_ City, State, Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail Address: \_\_\_\_\_

**SECTION IV: Project Specific Information**

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**Part 1: Docks**

**Not applicable:** \_\_\_\_\_

**A- Provide the following information for the any existing docks at the site:**

Length: \_\_\_\_\_ Width: \_\_\_\_\_ Total Area: \_\_\_\_\_ sq. ft.  
Width of structure as measured from the wet face of the seawall panel: \_\_\_\_\_ feet  
Total Area of existing structures over waters and/or wetlands: \_\_\_\_\_ sq. ft.  
Number, Length and Width of finger piers (if applicable): \_\_\_\_\_  
# of existing wet slips: \_\_\_\_\_ # of existing dry slips: \_\_\_\_\_  
# of vessels at the site: \_\_\_\_\_  
Draft of vessels at the site \_\_\_\_\_

**B- Provide the following information for any proposed docks at the site:**

Length: \_\_\_\_\_ Width: \_\_\_\_\_ Total Area: \_\_\_\_\_ sq. ft.  
Width of structure as measured from the wet face of the seawall panel: \_\_\_\_\_ feet  
Total Area of proposed dock on or over surface waters and/or wetlands: \_\_\_\_\_ sq. ft.  
Number, Length and Width of finger piers (if applicable): \_\_\_\_\_  
# of proposed dry slips: \_\_\_\_\_ # of proposed wet slips: \_\_\_\_\_  
Drafts of proposed vessels: \_\_\_\_\_

**Note:** Any over-water structure with a width of 8 feet and a length greater than 100 feet requires riprap under the portion of the structure which exceeds 100'. Any over-water structure with a width greater than 8 feet requires riprap under the entire structure.

**Additional information necessary for multifamily docking facilities, marinas and dry stacks**

- Documentation of the existing and proposed number of slips at the facility
  - Clearly label and number the existing and proposed number of slips on the plan view drawings
  - If sewage pump-out facilities, fueling facilities, and/or liveboards are proposed provide detailed containment, maintenance, and management plans for each proposed amenity and include the locations of each on the drawings
  - Total linear feet of shoreline owned by the applicant
  - Proposed upland site plan if upland work is proposed
  - A bathymetric survey of the project area referenced to mean low water.
  - A benthic resources (seagrasses, oysters, etc) surveys performed between April 1 and August 31
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**Part 2: Seawalls**

**Not applicable:** \_\_\_\_\_

**Type of construction** (check all applicable):

- Footer
- Batter piles
- New construction
- New wall
- Removal and replacement in front of existing
- Replacement in same footprint as existing
- New wall where no wall previously existed

If removal and replacement, the distance of the new wall panel from existing wet face: \_\_\_\_\_ ft.  
Length: \_\_\_\_\_ ft      Width of cap over water: \_\_\_\_\_ ft      Wall Type: \_\_\_\_\_

**Additional information necessary for seawall projects**

- The location of and distance from the existing seawall face in relation to the adjacent seawalls or permanent structures
- Natural lime rock riprap with 1-2 foot diameter at a 2 horizontal: 1 vertical slope ratio beginning at one foot above mean high water is required for projects in tidal waters where no wall previously existed

**Part 3: Dredging and/or filling of Existing Surface Waters or Excavation of New Surface Waters**

**Not applicable:** \_\_\_\_\_

Fill: \_\_\_\_\_ acres                      Fill volume: \_\_\_\_\_ cu yards  
 Dredging/Excavation: \_\_\_\_\_ acres                      Dredge/Excavation volume: \_\_\_\_\_ cu yards  
 Maximum depth of dredging: \_\_\_\_\_ NGVD  
 Seasonal HWL (for fresh water projects): \_\_\_\_\_ NGVD  
 Reason for dredging and/or filling: \_\_\_\_\_

**Additional information necessary for dredge and fill projects**

- A detailed description of the methodology and sequencing of dredging activities, turbidity control and monitoring and disposal of spoil material (including locations, volumes, retention plans and locations/dimensions of disposal cells).
- The required lake slopes of 4 horizontal : 1 vertical to a minimum of 4 feet below the ordinary high water shown on the drawings
- Detailed and specific description of the baseline bathymetry for the project and adjacent waters

**Part 4: Mangrove Trimming**

**Not applicable:** \_\_\_\_\_

*Note: If ONLY mangrove trimming or alteration is proposed, please use the application provided at: <http://www.dep.state.fl.us/water/wetlands/forms/mangrove/trimapp.doc>*

Number per species of mangroves to be trimmed: [    ] Red                      [    ] Black                      [    ] White  
 Number per species of mangroves to be removed: [    ] Red                      [    ] Black                      [    ] White  
**Present** height: \_ ft \_\_\_\_ inches    Diameter (dbh): \_\_\_\_\_    aerial coverage: \_\_\_\_\_ acres  
**Proposed** height: \_\_\_\_\_ ft \_\_\_\_ inches    Diameter (dbh): \_\_\_\_\_    aerial coverage: \_\_\_\_\_ acres  
 Reason for alteration: \_\_\_\_\_

**Part 5: Wetlands**

**Not applicable:** \_\_\_\_\_

**Please indicate the boundaries of the jurisdictional wetlands on the drawings and attach a preliminary Unified Wetland Mitigation Assessment Methodology (UMAM) assessment.**

Amount of wetlands on site: \_\_\_\_\_sq ft \_\_\_\_\_acres (please depict wetlands on drawings)

How was this determined: \_\_\_\_\_

Has EP&GMD conducted a wetland jurisdictional determination on the property? [ ] no [ ] yes  
(if yes, attach a copy of the determination)

Wetland Fill: \_\_\_\_\_acres

Fill volume: \_\_\_\_\_cu yards

Wetlands Excavation: \_\_\_\_\_acres

Excavation volume: \_\_\_\_\_cu yards

Max. Depth of Excavation: \_\_\_\_\_NGVD

Seasonal HWL: \_\_\_\_\_NGVD

**Additional information necessary for wetland mitigation projects**

- A mitigation plan which, at a minimum, includes details of the mitigation area, proposed grading contours at 1-foot intervals, and monitoring, maintenance and planting plans,
- Any encumbrances within the Conservation Easement area identified on the plans
- Preliminary UMAM calculations

**Part 6: Voluntarily Created Wetlands**

**Not applicable:** \_\_\_\_\_

Current site conditions: \_\_\_\_\_

Excavation: \_\_\_\_\_sq ft

\_\_\_\_\_acres

Excavation volume: \_\_\_\_\_cu yards

Max. depth of excavation: \_\_\_\_\_NGVD

Final disposal location of excavated material: \_\_\_\_\_

Is a connection to existing surface waters proposed? Yes \_\_\_\_\_ No \_\_\_\_\_

**SECTION V- Certifications and Signatures**

**Part 1: Owner/ Applicant Certification**

By signing below I \_\_\_\_\_certify the following:

Printed Name or Owner or Applicant

- a) I understand this is an application and not a license, and that work prior to approval is a violation
- b) I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief, such information is true, complete and accurate.
- c) I further certify that I possess the authority to undertake the proposed activities.
- d) I understand that I may have to provide additional information/data that may be necessary to show that the proposed project will comply with Sections 27-331 through 27-341, titled Aquatic and Wetland Resource Protection, of the Natural Resource Protection Code.
- e) Should the information I provide not be adequate for review, I understand that the Department is not obligated to issue a comprehensive Completeness Summary.

- f) In addition, I agree to provide entry to the project site, for inspectors with proper identification, for the purpose of reviewing the site as covered by the scope of Sections 27-331 through 27-341, titled Aquatic and Wetland Resource Protection, of the Natural Resource Protection Code.
- g) Further, I hereby acknowledge the obligation and responsibility for obtaining all of the required federal, state and local permits before commencement of construction activities.
- h) If a license is issued, I agree, or I agree on behalf of the applicant, to construct and maintain the project in compliance with the license conditions, unless the Department authorizes transfer of the license to another entity
- i) **I understand that knowingly making any false statement or representation in this application is a violation of Section 373.430, F.S. and 18 U.S.C. Section 1001.**
- j) Should an EP&GMD Environmental Resource License be granted, I hereby certify that I will comply with all general and specific conditions of that license and with the Broward County Natural Resource Protection Code (Chapter 27, Ord. 90-49, as amended).

\_\_\_\_\_  
Signature of Applicant/Owner

\_\_\_\_\_  
Date

\_\_\_\_\_  
Typed / Printed Name of Applicant

\_\_\_\_\_  
Corporate Title (if applicable)

Notarization:  
STATE OF \_\_\_\_\_  
COUNTY OF \_\_\_\_\_

The foregoing instrument was acknowledged before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ by \_\_\_\_\_, who is personally known to me, or who has produced \_\_\_\_\_ as identification.

My commission expires:

\_\_\_\_\_  
Name  
Notary Public, State of Florida  
Commission Number: \_\_\_\_\_

**Part 2: Agent/Contractor Authority-** The applicant/owner should only sign this section if he/she is authorizing the contractor or consultant to act on his/her behalf.

**By signing below I hereby designate**

Individual Name (printed): \_\_\_\_\_

Company Name: \_\_\_\_\_

as the agent in the processing of this application to furnish supplemental information and support of the application. In addition, I authorized the agent to bind me, or my Corporation, to perform any requirements which may be necessary to procure to license for authorization indicated above.

\_\_\_\_\_  
Signature of Applicant/Owner

\_\_\_\_\_  
Date

**Part 3: Authorized Agent Certification** – If Part 2 above is completed by the applicant this section should be certified by the agent/contractor authorized in Part 2 above

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By signing below I \_\_\_\_\_ certify the following:  
Printed Name of Agent

- a) I understand this is an application and not a license, and that work prior to approval is a violation
- b) I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief, such information is true, complete and accurate.
- d) I understand that I may have to provide additional information/data that may be necessary to show that the proposed project will comply with Sections 27-331 through 27-341, titled Aquatic and Wetland Resource Protection, of the Natural Resource Protection Code.
- e) Should the information I provide not be adequate for review, I understand that the Department is not obligated to issue a comprehensive Completeness Summary.
- f) In addition, I agree to provide entry to the project site, for inspectors with proper identification, for the purpose of reviewing the site as covered by the scope of Sections 27-331 through 27-341, titled Aquatic and Wetland Resource Protection, of the Natural Resource Protection Code.
- g) Further, I hereby acknowledge the obligation and responsibility for obtaining all of the required federal, state and local permits before commencement of construction activities.
- h) If a license is issued, I agree on behalf of the applicant, to construct and maintain the project in compliance with the license conditions, unless the Department authorizes transfer of the license to another entity
- i) **I understand that knowingly making any false statement or representation in this application is a violation of Section 373.430, F.S. and 18 U.S.C. Section 1001.**
- j) Should an EP&GMD Environmental Resource License be granted, I hereby certify that I will comply with all general and specific conditions of that license and with the Broward County Natural Resource Protection Code (Chapter 27, Ord. 90-49, as amended).

\_\_\_\_\_  
Signature of Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Corporation/Business

\_\_\_\_\_  
Corporate Title (if applicable)

**Part 4: Contractor Certification** – If different from the authorized agent above

By signing below I \_\_\_\_\_ certify the following:  
Printed Name of Contractor

- a) I understand this is an application and not a license, and that work prior to approval is a violation
- b) I hereby acknowledge the obligation and responsibility for obtaining all of the required federal, state and local licenses before commencement of construction activities.
- c) If a license is issued, I agree on behalf of the applicant, to construct and maintain the project in compliance with the license conditions, unless the Department authorizes transfer of the license to another entity
- d) **I understand that knowingly making any false statement or representation in this application is a violation of Section 373.430, F.S. and 18 U.S.C. Section 1001.**
- e) Should an EP&GMD Environmental Resource License be granted, I hereby certify that I will comply with all general and specific conditions of that license and with the Broward County Natural Resource Protection Code (Chapter 27, Ord. 90-49, as amended.)

\_\_\_\_\_  
Signature of Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name of Corporation/Business

\_\_\_\_\_  
Corporate Title (if applicable)