







**CULTURAL COMPETENCE WORKGROUP
ONE COMMUNITY PARTNERSHIP
April 12, 2007
Minutes**

Present: Paulet Green, Gustavo Vilchez, Beverly Wilkinson, Veronica James, Delores Smiley, Joann Finkelstein, Linda Ross, Shannon Rhodes, David Duresky, Julie Radlauer
Staff: Silvia McShan , Susan Marshall


AGENDA ITEM	DISCUSSION	ACTION
Item # 1 I. Welcome and Introductions	The workgroup was welcomed and introductions were made.	
Item # 2 II. Approval of minutes	<ul style="list-style-type: none"> ✚ Minutes were reviewed. ✚ Minutes were revised. ✚ Minutes were approved by the committee. 	Minutes to be sent out in advance.
Item # 3 III. Chair's Comments	<ul style="list-style-type: none"> ✚ Deferred 	

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NOTES:		FOLLOW-UP:
Item # 4 IV. Review of Sustainability Plan & Dashboards.	<ul style="list-style-type: none"> ✚ Dashboard remains on target. ✚ Members discussed moving the sustainability plan & dashboard on the agenda. 	Silvia will revise the dashboard for the month and provide a new copy at the next meeting.
NOTES:		FOLLOW-UP: Paulet will make a change and place the Review of Sustainability Plan & Dashboard as last on agenda.
Item # 5 V. Subcommittees: Reports and Discussion	<ul style="list-style-type: none"> a. Governance & Administration <ul style="list-style-type: none"> ✚ The definitions were included in the packets. ✚ Governance Board adopted the two definitions that C.C. suggested. <ol style="list-style-type: none"> 1. Operational definition 2. Working definition b. Training & Education <ul style="list-style-type: none"> ✚ C.A.R.E.S 101 training took place on April 2, 2007 ✚ C.A.R.E.S 201 training will take place May 2, 2007 ✚ Youth Summit took place on April 18, 2007 	<p>Paulet was unable to attend the Governance Board meeting on March 15, 2007 due to car problems. Discussion on “What does it mean to be a Champion of the Plan” will be put on the agenda for the Governance Board meeting on June 21, 2007.</p> <p>Delores was the trainer at the C.A.R.E.S 101 training that took place on April 2 and stated that the training was a success. 23 people registered for the training. They were 15 in attendance. The registration for the upcoming C.A.R.E.S 201 training is going slow. C.C. has a training both at the Youth Summit that</p>

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	<p>c. CC Standards System Integration  Survey on How have you implemented your C.C. plan</p> <p>d. Data & Information Management 1. Monitoring  C.C. is on the agenda for the next MIS meeting on 4-27-07</p> <p>e. Community Collaboration  Children's System meeting invites C.C. to do a presentation.</p> <p>f. System Coordination  Deferred</p>	<p>may help with registration for the 201 training.</p> <p>At the next Sednet meeting Veronica will have C.C. put on the agenda and pass out flyers for the 201 training.</p> <p>MIS will be meeting on 4-27-07 at 11:00 am at the Governmental Center in conference room A336. C.C. will be added to the agenda. Paulet recommended members of the committee attend. Silvia stated members look at the monitoring tools to see what can be added in regards to cultural competence.</p> <p>Gustavo and Beverly attend the System's meeting on a monthly basis. C.C. has been selected as a topic at the meeting in September. Gustavo stated during their meetings they can make announcements, handout flyers whatever is needed to get the word out in the community about cultural competence. That format is available monthly. Paulet recommended she speak with Scott about strategizing with Social Marketing on how to get Cultural Competence at the fore front in the community.</p>
<p>NOTES:</p>		<p>FOLLOW-UP: Paulet will add what does it mean to be a Champion of the plan on the agenda of the June 21st Governance Board meeting. Shannon 1.handout flyers at the systems meeting on 4-17-07 2. Give flyers to Gustavo for the Child Prevention Awareness Day on 4-21-07. 3. Print up flyers for Veronica to take to</p>

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		<p>the next Sednet meeting on 4-26-07 at 11:00 a.m.</p> <p>4. Get information on who's attending the trainings.</p> <p>Linda will recommend a list of who should be attending trainings.</p> <p>Veronica to follow-up with a note to Henderson requesting their C.C. plan.</p> <p>Veronica will ensure C.C. is added to the agenda for the Sednet meeting and hand out flyers for the 201 training.</p> <p>Gustavo to follow up with Matt to ensure C.C. is on the agenda for the MIS meeting.</p>
<p>Item # 6 VI. Budget Issues</p>	<ul style="list-style-type: none"> ✚ \$ 88,000 Rollover Proposal ✚ C.C. workshop seminar ✚ Strategizing with Social Marketing 	<p>By default C.C. did not submit anything for the \$88,000 in rollover money.</p> <p>Paulet had a conversation with Cindy about doing a C.C. seminar. Cindy stated the workshop they did previously with Barry University was a year in planning and it was a huge endeavor.</p> <p>Paulet recommends strategizing with Scott and Social Marketing from OCP on how to get the community familiar with C.C.</p> <p>Paulet will set up meeting with Social Marketing.</p>

<p>Item # 7 VII. Discussion: Community Coaching Model</p>	<ul style="list-style-type: none"> ✚ Ronik-Radlauer received a contract with the county reviewing fidelity management related to wraparound. ✚ Questions and Answers by Julie Radlauer & David Duresky about a pilot for C.C. ✚ Goal: moving training out of the classroom and into the community. 	<p>Julie and David answered questions by the members on how Wraparound is tied to Cultural Competence. Julie handed out a WA coaching form for the members to review. David currently identifies a need, training on the need then observes the facilitator on integration of WA principles. The organizations they work with are The Starting Place, Henderson and Memorial. The goal is to measure 25 random families. Julie stated we use the information gathered to provide continued coaching and support to the supervisors, then they find ways to implement recommendations. C.C. Members would like know what items are weighted for Cultural Competence on WA Fidelity coaching forms. Julie and David will find out if the committee members can have a copy of the 36 page document for reviewing. Julie will provide the answer to the question does the instrument include items specifically weighted for Cultural Competence? Are the questions intended to measure whether the system is Culturally Competent.</p>
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<p>Item # 8 VIII. Additional Items</p>	<p>a. Update re: Call for Presentation Proposal Submission  Portland Conference</p>	<p>Silvia, Paulet and Linda will be presenters at the Building on Family Strengths Conference in Portland Oregon on May 31st-June 2 ,2007</p> <p>Silvia, Paulet and Linda will set up a meeting to discuss the presentation.</p>
<p>Item # 9 IX. Adjournment</p>	<p>Meeting adjourn at 4:45 pm</p>	<p>Next Cultural Competence meeting is May 10th, 2007 at 3:00 p.m. at One Community Partnership.</p>