



**CULTURAL COMPETENCE WORKGROUP
ONE COMMUNITY PARTNERSHIP
May 10, 2007
Minutes**

| Present: Paulet Green, Donna Hayes, Delores Smiley, Roland Foulkes, Tamara Moore, Veronica James | | |
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| Staff: Silvia McShan , Susan Marshall , Linda Ross, Evan Goldman | | |
| AGENDA ITEM | DISCUSSION | ACTION |
| Item # 1 I. Welcome and Introductions | The workgroup was welcomed and introductions were made. | |
| Item # 2 II. Approval of minutes | <ul style="list-style-type: none"> ❖ Minutes were reviewed. ❖ Minutes were revised. ❖ Minutes were approved by the committee. | Minutes to be sent out in advance. |
| Item # 3 III. Chair's Comments | <ul style="list-style-type: none"> ❖ Deferred | |
| NOTES: | | FOLLOW-UP: |

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| <p>Item # 4 IV. Subcommittees: Reports & Discussion</p> | <ul style="list-style-type: none"> a. Governance & Administration: <ul style="list-style-type: none"> ❖ At the Governance Board Meeting on May 17 Paulet will discuss what it means to be a “Champion of the Plan” ❖ Members discussed bringing CC out into the community. b. Training & Education <ul style="list-style-type: none"> ❖ C.A.R.E.S 201 training took place on May 2, 2007 ❖ Silvia handed out flyers for the 201 training at the Sednet & Systems meeting. c. CC Standards System Integration <ul style="list-style-type: none"> ❖ Social Marketing will be on the agenda for the next C.C. meeting. ❖ Becon (Broward Education Communications Network) ❖ Identify six standards d. Data & Information Management <ul style="list-style-type: none"> ❖ MIS meeting 5/18/07 <ul style="list-style-type: none"> i. Monitoring <ul style="list-style-type: none"> ❖ Set date for a meeting ❖ Timeline development e. Community Collaboration <ul style="list-style-type: none"> ❖ Quarterly meetings with Providers. f. System Coordination <ul style="list-style-type: none"> ❖ Deferred | <p>Members discussed changing the title of the C.A.R.E.S training. Evan will have Shannon and Gwen handle the changes. Members recommended to Evan having a pre-assessment online when you register for the training. Members received from Shannon a list of agencies that have participated in C.A.R.E.S trainings. From that list we need the numbers of how many people from each agency attended the training. Roland suggested being interviewed on Becon. Becon is a broadcast television station that airs throughout Broward County owned by the School Board. Becon would be a great media market for C.C. Members will identify six standards .At the next meeting members will put aside a ½ hour to look through the standards and identify the ones that will be the focus.</p> <p>Linda suggested developing a timeline. Members discussed having quarterly meetings with other providers and identifying as a group who the other providers are. Roland recommended the Broward County Diversity Advisory Council, The School Boards Diversity & Cultural Outreach Committee, The NCCJ (National Conference for Community & Justice) and NASW (National Association of Social Workers). Members will continue adding to the list and set a target date for the initial meeting. Group recommendations to be provided to the CSC (the convener of the quarterly meetings).</p> |

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| NOTES: | | FOLLOW-UP: Member's who would like to add to the list of providers please email Silvia with the information. Evan will look into having a pre-assessment survey online when you register for a training & from the list provided by Shannon members would like the numbers of how many people from each agency attended the training. Susan will email standards to members. Members will have one week to identify six standards to focus on at the next meeting. Paulet will send an email to Karen, Mike, Cindy and Dr. Blavo requesting a 2 month time frame for a meeting. |
| Item # 5 V. Budget Issues | <ul style="list-style-type: none"> ❖ Fiscal year ends in October ❖ Unallocated \$50,000 ❖ Budget meeting 5/17/07 | Members discussed spending the \$50,000 on an event. A two day National Diversity conference targeted for January 2008. Paulet to address current status of \$50K allocation with Cindy and attend the upcoming CSC budget retreat |
| NOTES: | | FOLLOW-UP: |
| Item # 6 VI. Review of Sustainability Plan & Dashboards | <ul style="list-style-type: none"> ❖ Dashboards were reviewed. ❖ The integration of standards, resource allocation and review of data are all trends in the red and were addressed during the meeting. | Silvia will revise the dashboards and provide a new copy at the next meeting. |

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| NOTES: | | |

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| Item # 7 VII. Wraparound Fidelity Coaching | ❖ 3.0 and 4.0 documents | Silvia reviewed both versions. The given question was whether or not the forms addressed Cultural Competence in the Wraparound concept. The new version identified which questions related to Cultural Competence. |
| NOTES: | | |

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| <p>Item # 8 VIII. Additional Items</p> | <p>a. Update re: Call for Presentation Proposal Submission Portland Conference</p> | <p>Silvia, Linda, and Paulet have met several times to work on their presentation.</p> |
| <p>NOTES:</p> | | |
| <p>Item # 9 IX. Adjournment</p> | <p>Meeting adjourn at 4:50 pm</p> | <p>Next Cultural Competence meeting is June 14th, 2007 at 3:00 p.m. at One Community Partnership.</p> |