



CULTURAL COMPETENCE WORKGROUP
ONE COMMUNITY PARTNERSHIP
 June 14, 2007
 Minutes

Present: Paulet Green, Roland Foulkes		
Staff: Silvia McShan , Susan Marshall, Beverly Wilkinson, Scott Silverman, Linda Ross, Gustavo Vilchez, Cynthia Reynoso		
AGENDA ITEM	DISCUSSION	ACTION
Item # 1 I. Welcome and Introductions	The workgroup was welcomed and introductions were made.	Members met at the Governmental Center for the June 14 th meeting.
Item # 2 II. Approval of minutes	<ul style="list-style-type: none"> ❖ Minutes were reviewed. ❖ Minutes were revised at the request of Roland's suggestion to include the acronym for C.A.R.E.S ❖ Minutes were approved. 	Susan included the acronym for C.A.R.E.S which is: C ultural Competence dynamics A ccountability that is both personal and professional R eflection of other cultural groups E nvironmental issues for creating an inclusive and effective work space S kills for communication and self assessment
Item # 3 III. Chair's Comments	<ul style="list-style-type: none"> a. Appointment of Roland Foulkes to OCP Governance Board: Members congratulated Roland for being appointed to the OCP Governance Board and for being recognized and profiled by Georgetown University for the work he's done both nationally and internationally. b. Report of Portland Conference : The Portland conference was a success a lot of positive feedback was received. Roland suggested the presentation be presented in Broward County. c. Workgroup Integration/CSP : Paulet recommended to committee members the idea of a workgroup integration with CSP CC committee. 	Paulet discussed with the members a workgroup integration with CSP over the next 8 months for the sustainability of CC. The suggestion of having our Cultural Competence meetings every other month was discussed. During the off months members would be attending the CSP's monthly meetings. All members are in favor of the workgroups integration with CSP. Workgroup meeting schedule to be finalized after CSP meeting schedule has been decided.

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NOTES:		FOLLOW-UP: Paulet will email the CSP's sub-committees meeting schedule to everyone as soon as it becomes available.
Item # 4 IV. Budget Issues	<ul style="list-style-type: none"> ❖ \$50,000 removed out of budget. ❖ Paulet attended CSC's budget meeting. Due to time constraints, she was unable to adequately discuss committee concerns re the removal of the \$50K out of the CSC budget. She has spoken with Cindy and Sandra, both ensure her that CSC continues to be committed to cultural competence and that proposed initiatives will receive due consideration and financial support if approved by the Council. 	
NOTES:		FOLLOW-UP:
Item # 5 V. CC Standards System Integration	<ul style="list-style-type: none"> ❖ Members reviewed the CC standards and performance indicators to identify those for priority focus under the categories of training, criteria based plans, data elements or linguistic competence. 	Members will individually review the CC Standards document prior to our next meeting to identify any additional priority indicators for immediate focus
NOTES:		FOLLOW-UP: Linda to provide a list of demographic categories for discussion at next meeting. Paulet to email a list to Susan of the performance indicators identified during the meeting for dissemination to group members for review Please email the results of your document review to Susan by Friday June 22, 2007.

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<p>Item # 6 VI. Sustainability Discussions</p>	<p>a. Governance & Administration:</p> <ul style="list-style-type: none"> ❖ At the last Governance Board meeting Paulet presented the CC component of the CSP and a copy of the OCP CC plan to demonstrate to the Governance Board the alignment that exists between both plans to start the transition to integrate with CSP. ❖ A request was made for extra time on the August Board agenda to discuss what it means to be a “Key Stakeholder and a Champion of the plan”. Scott will schedule the time on the agenda. <p>b. Training & Education;</p> <ul style="list-style-type: none"> ❖ Training staff are working on renaming “C.A.R.E.S” training so that the name is more relevant and informative to those registering for classes. ❖ Broward Training Collaborative staff retreat is scheduled for June 25, 2007 at which time a number of issues related to Cultural Competence will be addressed and discussed. ❖ On the agenda for discussion is integrating Cultural Competence as a part of all trainings that are offered through the Training Collaborative. <p>c. Data & Information Management</p> <p>i. Monitoring:</p> <ul style="list-style-type: none"> ❖ A monitoring meeting is scheduled for July 18, 2007 at 3:30 pm. ❖ Linda will prepare a list of the specific data elements to be discussed at the next CC meeting and to be ready to present at the July monitoring meeting. 	<p>Roland would like a copy of the C.A.R.E.S 201 training and any training material that will assist him in becoming familiar with the curriculum. Cynthia will provide the information to Susan for forwarding to Roland</p> <p>Sylvia and Paulet to review and synthesize the draft list of focus performance indicators</p>

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	d. Community Collaboration: <ul style="list-style-type: none"> ❖ Cultural Diversity is on the agenda for the August Systems meeting. e. System Coordination <ul style="list-style-type: none"> ❖ Deferred 	Gustavo will provide Roland with information pertaining to the August System's meeting to see if Roland is interested in being on the panel in behalf of Cultural Competence workgroup.
NOTES:		FOLLOW-UP: Cynthia will provide Susan with the training material (101, 201 diverse CC training and power point) to give to Roland.
Item # 7 VII. Review of Sustainability Plan & Dashboards	<ul style="list-style-type: none"> ❖ Dashboards to be reviewed by members at the July 12th meeting. 	
NOTES:		
Item # 8 VIII. Adjournment	Meeting adjourn at 4:45 pm	Next Cultural Competence meeting is July12 th , 2007 at 3:00 p.m. at One Community Partnership.