

AGENDA ITEM	DISCUSSION	ACTION	FOLLOW UP
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**BROWARD COUNTY
ONE COMMUNITY PARTNERSHIP
Family Involvement Work Group**

MEETING DATE: March 28, 2007

MEETING TIME: 9:30AM

Members Present: Mary Jane Hampton, Jo Ann Finkelstein, Maria Delmoro, Beverly Wilkinson, Lorraine Stewart, Linda Campagna, Michelle Rogers and Sue Zimmer.

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Item #I Welcome & Introductions		Mary Jane welcomed all present. The meeting commenced at 10:00 a.m. She asked everyone to describe themselves in one word.	
Item #II Approval of Minutes	The minutes from the FI meeting held on March 14 were available to the workgroup for review. Time was given to review and ask questions.	The minutes from March 14 were approved by the workgroup.	
Item #III Old Business: Conferences	Mary Jane asked to table the proposal for conferences. Beverly asked if Mary Jane had begun work on the 2 forms. Mary Jane said they had not, but she would have them for the next meeting. The meeting packet contained upcoming conference schedules for the next few months.	Mary Jane will schedule a time to work with Michelle on the forms. Members are asked to let Beverly know of others as they hear of them, to be added to the schedule & distributed to all.	Mary Jane will report back to the group. Beverly will ask at the next meeting for updates from the group.
Item # IV Recruitment	Beverly relayed information from recent outreach events, such as the March 22 Parent Support Group at Whispering Pines, where the topic was Summer camp information. Beverly reported there were 8 other parents in attendance, many who were	All are invited to attend these events, which are open to the public.	

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	<p>new to the group. She gave out 4 new Connections for Kids books, to parents who had not previously received them at Whispering Pines or any other venue. The group has increased this past year, and has decided to increase to meeting twice a month next school year. March 23 we joined with Smith, where there was a family workshop on Advocacy. They had a guest speaker from Nova Southeastern University, who related well to the combined group of parents and teens. Those who went thought it refreshing to get the youth's point of view during discussion time. There were two Smith parents plus 4 FI parents and staff. It is planned to share information at each event about our workgroup activities as well as FISH support group information. Maria spoke to Individual parents after the event to ask them about their interest in the Family Support Partner Program as well as the FISH program. The kinship care support group was also mentioned, with the next meeting being held on 3-28, immediately after our FI meeting. To enable all members to participate in outreach events, Beverly had a signup sheet & schedule of future events. The sheet also asked people to check off their level of education, since this will determine if we are able to also bill the contract for their hours. Those who don't have a Bachelor's Degree can be paired with someone who does to enable us to bill the contract. Stipends are available for</p>	<p>The sign-up sheet was circulated amongst those present.</p>	<p>Beverly will continue to give a full report back to the workgroup on outreach/ recruitment events.</p> <p>Beverly will contact those interested prior to events and provide scheduling and event information.</p>

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<p>Item # V New Business: May Event</p>	<p>participation. Members were encouraged to let the group know if there are other community events we should be participating in.</p> <p>Sue was welcomed back after her leave, and given a card to express the group's sympathy for the loss of her father. Beverly reported on the May Event. The planning meeting was on March 14, during Social Marketing Committee. We have secured a date of May 10, and the event will again be held at Sunset School. We are continuing the theme of celebration to showcase our youth' talents. We are anticipating having providers and the MHA have informational booths for parents to learn more about programs and community resources. Sue asked if anything had been done to secure door prizes for the event. Nothing was reported. Sue reminded us that this is the PARENT event, not the SOCIAL MARKETING event, and that she needed more participation from the parents. It was also suggested that a recruitment flyer be made. Another statement was made about the need to be prepared to do meaningful follow up so as not lose the parents we might recruit.</p>	<p>The next planning meeting is today at 3:00. All are invited to attend and share ideas.</p> <p>Sign in sheets will be utilized to track volunteer hours for each event.</p>	
<p>Item # VI Dashboard/ Sustainability Plan</p>	<p>Beverly stated that the updated dashboard was presented to the Governance Board to reflect the group's progress towards their goals. This will be used in the future for all reporting. Sue was told the group did update</p>	<p>Beverly did not have a copy of the dashboard, since they were not distributed at the Governance Board meeting.</p>	<p>Further discuss at next meeting.</p>

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	the Sustainability Plan, and this would be forwarded to her.		
Item # VII Open Discussion	Beverly stated that she had been invited to attend today's Funder's Forum meeting to discuss parent needs. She asked the group to give input as to perceived needs. Feedback included training offered at night/weekends; funding to attend local & statewide conferences i.e. Infant Mental Health, NAMI, Autism in Tampa, Family Café' in Orlando, etc. The 501c3 had stated they could use funds for infrastructure building, staff positions, etc.		Further discuss at next meeting.
ITEM #VIII Adjournment	The meeting was adjourned at 12:00 p.m.		Next meeting will be on April 11 at 9:30 a.m. at the Mental Health Association.