

**BROWARD COUNTY
CHILDREN'S SERVICES ADMINISTRATIVE DIVISION
ONE COMMUNITY PARTNERSHIP
GOVERNANCE BOARD BUSINESS MEETING**

Broward County Health Department

MEETING DATE: March 19, 2007, MEETING TIME: 4:00pm

<p><u>Presiding Chair:</u> Larry Rein</p> <p><u>Board Members Present:</u> Dr. Cyril Blavo, <i>Primary Care</i> Jarvis Brunson, <i>Youth</i> Bobbie Lubar, <i>Parent</i> Linda Campagna, <i>Parent</i> Eric Mueller, <i>Youth</i> Joel Smith, <i>CSB</i> Pat Kramer, <i>DCF</i> Barbara Myrick, <i>SEDNET</i> Judge John Bowman, <i>Judiciary</i></p>	<p><u>Board Members Absent:</u> Ana Valladares, <i>CSC</i> Mary Jane Hampton, <i>Parent</i> Comm. Lois Wexler, <i>CSB</i> Julie Koenig, <i>CSC</i> Ary Morales, <i>Parent</i> Robin Bartleman, <i>SBBC</i> Rosie White, <i>CSB</i> Paulet Green, <i>Community at Large</i></p>	<p><u>Senior Staff:</u> Michael Elwell, <i>CSAD/OCP</i> Scott Silverman, <i>OCP</i></p>	<p><u>Staff:</u> Genevieve Earle Gustavo Vilchez Silvia McShan Beverly Wilkinson Tamara Moore Linda Ross Matthew Constantine JoAnn Finkelstein Lorraine Stewart</p>	<p><u>Guests:</u> Norin Dollard Marie Delmoro Bill Delaney Samantha Tovar</p>
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Agenda Item	Discussion	Board Action	Follow-up
Item #I Call to Order, Welcome and Introductions		Larry Rein, Chair, called the meeting to order at 4:11pm and asked everyone to introduce themselves.	
Item #II Approval of Minutes		Barbara Myrick moved for approval of the minutes. Seconded by Bobbie Lubar. Motion carried.	
Item #III Report from Chair <ul style="list-style-type: none"> • Introduction of new OCP Board Member 	<p>Larry Rein welcomed the newest member to the Board, Judge John B. Bowman. He is the first judiciary representing the OCP Board. He was then introduced to the board members and guests.</p> <p>Larry informed board members that he would like to have the OCP Workgroup Committee Chairs report at the OCP Board Meetings on goals, strategies and action steps contained in the sustainability plan. The goals, strategies and action steps are the most significant items that come out of this grant and they need to be sustained during the 1.5 years left on the grant. Larry recommended that committee reports should focus on accomplishments pertaining to the sustainability plan. Individual OCP Workgroup dashboards will be provided to each of the board members so that they can reference action steps, goals, target and status of each of the objectives as defined in the plan.</p> <p>He informed the Board that the Family Involvement/TAC Newsletter is very informative and is a great mechanism to share information regarding workgroup meeting dates and activities.</p>		

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<p>Item #IV Principal Investigator's Report • Managed Care Organization Report (MCO)</p>	<p>Michael Elwell reported that there is a very strong relationship between the County and DCF (State) in terms of coordinating Case Management Services for Broward County Clients. Mike mentioned that Broward County was selected to be a Pilot for Managed Care.</p> <p>As a result of the pilot project, a meeting was held with Tom Arnold from Medicaid and the Managed Care Organizations at the County. CSB and CSC presented a PowerPoint presentation explaining services provided to community clients. Senator Nan Rich assisted the county in coordinating this very important meeting. After the meeting, it was stated that the Managed Care Organizations are in complete support of Case Management and would like to become more educated on the Wraparound Model. They were in favor of continuing centralized case management as it is known in Broward County. Mike recommended to the board increasing Board Membership by 2 members that would allow 2 MCO's to become members of the Governance Board.</p> <p>In addition he spoke about how the Quality Improvement and the Wraparound Workgroups need to review the population that is served by the High Fidelity best practice model. The population needs to be clearly defined; the numbers need to be accurate. We need to move toward what Managed Care is doing and clearly define the case managed population.</p> <p>Larry Rein spoke about the issue of who should be served by High Fidelity Wraparound (WA). He suggested it be the work of the WA work group and perhaps QIQA workgroup because the national evaluations data is not being utilized effectively and it should be a major part of what the workgroups should</p>		<p>Barbara Myrick to schedule a Nominating Committee Meeting, rewrite the bylaws if applicable, receive board approval. Committee should send out a survey to the board requesting if they want to increase board membership and review the process of including Managed Care Officials on the</p>

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	<p>be reviewing. He stated that WA should be identifying those that are served by High Fidelity WA and the population should be incorporated into the data.</p> <p>Michael continued by saying that however the population is defined for WA, it needs to be very similar to what Medicaid can cover.</p>		board.
<p>Item #V Old Business <ul style="list-style-type: none"> • Nominations Committee Progress </p>	<p>Barbara Myrick reported that there will not be a Nomination Committee meeting to re-elect new OCP Board members until CSB & CSC finalize the reappointments of new members to their own board; also until the board completes the survey and a motion is made and passed to increase the board membership by adding Officials from the Managed Care Organizations.</p> <p>She mentioned that there were vacancies on the board. One for Youth and one for Community-at-Large. Two applications were received: Thera Locket who is an active member of TAC, and Roland Foulkes for the Community-at-Large position.</p> <p>Due to information that was shared by Mike regarding considering adding Managed Care Organization Officials to add as new members to the board, Barbara suggested placing the election of new board members on hold and addresses By-Laws first. She believes the committee should look at the CSB/CSC representation on the board to see if they should keep it as is or reduce membership. She is also interested in knowing if Judge Koenig would like to remain a member of the board through Family Involvement.</p> <p>Barbara stated that her goal is to do a survey of board members to see if they would like to increase/decrease</p>		

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<p>C. Family Involvement - Parent Partner Status Report</p> <p>D. Youth Advocacy - Youth Resource Center Status Report</p>	<p><i>standards, skill, service approaches, techniques and marketing programs that match the culture and needs of children and their families and increase the quality of care, appropriateness of services and outcomes”</i></p> <p>Silvia further reported that they made a few language changes to the dashboard under the Action Steps and has requested that QIQA and MIS make the same changes “<i>Create data element for monitoring tool</i>”. The CC committee is on track with their goals.</p> <p>She mentioned that the CC proposal that was submitted to the Research Training Conference was approved. They will be presenting on the Cultural Competence Plan at the next conference in Portland, Oregon.</p> <p>C. Beverly Wilkinson (for Mary Jane Hampton) reported that the Youth, Family Involvement & the 501c3 has been on the same dashboard. OCP Staff are in the process creating a separate dashboard for youth.</p> <p>She further stated that they are in the process of developing a mechanism to assess the training needs of family and youth partners, which is on-going. The families will schedule an annual forum to provide feedback to funders. Lastly, they are creating a local family support partner initiative including training plan, materials, and policies and procedures for implementation, and they are on-Track with action steps to the dashboards.</p> <p>D. Jarvis Brunson reported that the youth are working on scheduling an annual forum to provide feedback to the funders. They are on track with creating a local youth support partner initiative and</p>		

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E. Funders Forum	<p>training. They have not yet developed a mechanism to assess the training needs of youth partners. They have created and implemented a mentoring program to ensure the participation of youth partners in service planning efforts. Finally, they have achieved their goal in completing the process for a funded Youth Resource Center.</p> <p>Samantha Tovar, Coordinator for the Youth Resource Center reported on the collaborative Youth Resource Center. She informed the board that the total number of youth registered in the program is 67, with a daily average of 15-18 youth participating on a daily basis; 48% female & 52% male. Participation from the geographic areas is North Broward – 18%, Central Broward – 73%, & South Broward – 9%. The total number of youth being transported to the facility by SCMH is 12-15 youth in the Ft. Lauderdale, Lauderdale Lakes, Lauderhill, Pompano Bch, Coral Springs, Sunrise, & Plantation areas. The total number of youth using the public transportation is 3-5 youth in the Plantation & Sunrise areas. There is notable progress towards their partnership with the Boys & Girls Club; shared programming between B&G club & SCMH; behavior training workshop for B&G employees; leadership role in club activities using MH expertise; increase in center outreach; increase FI; upcoming family workshop at B&G club; increase in daily attendance; and prolonged hours. Their goals are to extend transportation into South Broward for special events, and will concentrate on transportation for participants in South Broward.</p> <p>E. Pat Kramer reported that the next Funders Forum meeting will be held on Wednesday, March 28, at 2:00pm at CSC. They do not have a dashboard in</p>		Samantha to find out if the Boys & Girls Club has a large enough space to hold the next Gov. Board Meeting in May.

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<p>F. MIS (Info Mgmt System)</p> <p>G. QI/QA</p> <p>H. Social Marketing - Issue Paper</p>	<p>place as yet but will have one ready for the next board meeting.</p> <p>F. No report</p> <p>G. Bobbie Lubar reported that the data they have on the National and Local level should be marketed to the community. The QIQA workgroup should have members assigned (other than staff) from each workgroup to participate on the QI/QA committee. All new board members are welcome to attend this next meeting. The meeting date and time has been changed to the 3rd Tuesday of every month starting at 3:00pm at the CSC.</p> <p>H. Barbara Myrick reported that the Social Marketing group met and they were focusing on the Sustainability Plan in which they have come up with additional action steps for sustainability. One of the steps is to create a virtual front door. The committee also looked at many different providers in the County where families can call for services, such as: 211, Parent Groups, Connections Books, SETH Line, FISH Line, CSC, Resource Directory, ChildNet, OCP Website, County Website, etc. somehow we need to coordinate this effort and establish one front door.</p> <p>She also informed the board that May is Mental Health Awareness Month, and SMC & FI expressed that they would like to reach out to the greater community in regard to the celebration. The youth would like to participate in this event by inviting their families. This event would include collaborating and partnering with the 3 SED schools. In addition, OCP would like to continue their Outreach Campaign by partnering with Broward County Libraries and having Behavioral</p>	<p>Barbara Myrick motioned for the approval of the plan for the May's Mental Health Awareness Month and May 10th being the date for an evening of celebration for families and youth. Seconded by Joel Smith. Motion carried.</p>	

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	<p>Health displays at the Broward County Governmental Center.</p> <p>Also, she pointed out that the SMC, Youth & Family Involvement have a Newsletter that is shared with the community. Thousands of copies of these newsletters are printed and are distributed to the community. There are limited amount of funds to produce this newsletter. Both MHA and Smith Community are thinking about selling ads or getting sponsors for the Newsletter. Barbara suggested placing additional funds into the Smith and Mental Health Association to support this effort. This Newsletter is a way to help families have access to services and to do articles regarding reducing stigma.</p>		
<p>Item #VII Public Comments</p>	<p>None</p>		
<p>Item #VIII Adjournment</p>	<p>The next governance board meeting is scheduled for Monday, May 21, 2007 at 4:00pm.</p>	<p>Larry Rein motioned for adjournment. Bobbie Lubar seconded the motion. Meeting adjourned at 5:16pm</p>	