

**BROWARD COUNTY
CHILDREN'S SERVICES ADMINISTRATIVE DIVISION
ONE COMMUNITY PARTNERSHIP
GOVERNANCE BOARD BUSINESS MEETING**

Broward County Health Department

MEETING DATE: September 17, 2007, MEETING TIME: 4:00pm

<p><u>Presiding Chair:</u> Barbara Myrick</p> <p><u>Board Members Present:</u> Dr. Cyril Blavo, <i>Primary Care</i> Eric Mueller, <i>Youth</i> Pat Kramer, <i>DCF</i> Mary Jane Hampton, <i>Parent</i> Ary Morales, <i>Parent</i> Vanessa Hargray, <i>CSB</i> Judge John Bowman, <i>Judiciary</i> William Delaney, <i>PsychCare</i> Bill Kale, <i>Harmony BH</i> Larry Rein, <i>CSB</i> Roland Foulkes, <i>Community at Large</i> Linda Campagna, <i>Parent</i> Ana Valladares, <i>CSC</i></p>	<p><u>Board Members Absent:</u> Mariza Cobb, <i>CSC</i> Robin Bartleman, <i>SBBC</i> Jarvis Brunson, <i>Youth</i> Paulet Green, <i>Community at Large</i> Stephanie Arma Kraft, <i>CSC</i> Joel Smith, <i>CSB</i> C. Eldon Taylor, <i>UMBH</i></p>	<p><u>Senior Staff:</u> Michael Elwell, <i>CSAD/OCP</i> Scott Silverman, <i>OCP</i> Karen Swartzbaugh, <i>CSC</i></p>	<p><u>Staff:</u> Genevieve Earle Silvia McShan Beverly Wilkinson Tamara Moore Pattie Carlin Suzanne Zimmer Gustavo Vilchez Linda Ross</p>	<p><u>Guests:</u></p>
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Agenda Item	Discussion	Board Action	Follow-up
Item #I Call to Order, Welcome and Introductions		Barbara Myrick, Chair, called the meeting to order at 4:07pm. She then invited all the family members present to join the board members at the table and have everyone introduce themselves.	
Item #II Approval of Minutes		Barbara Myrick motioned for the approval of the minutes. Seconded by Roland Foulkes. Motion carried.	
Item #III Report from Chair <ul style="list-style-type: none"> • Executive Cttee Report • Workgroup Request Forms • MIS & QIQA Chair Assignmt • Request Cttee mbrs to coordinate OCP Forum 	<p>●Barbara Myrick stated that since the OCP grant will be coming to an end in 2008, she wanted each person present to think about how they can help the families and youth move forward in their role during this last year of the grant and toward sustainability. As they introduced themselves, each person stated what they do and what they believe their position can offer to the families and youth.</p> <p>Barbara then reported that at the last Executive Committee meeting, one of the decisions made was to have monthly meetings. The intent is to attempt to plan and accomplish as many goals as possible in the last year to ensure sustainability.</p> <p>The next decision was to focus these meetings on broader topics such as families and youth and not having the work-groups give individual reports. Individual workgroup reports will be shared on a quarterly basis with the workgroup dashboards.</p> <p>The Board would like to ensure that the families and youth know what each board member does</p>		

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	<p>professionally and who they can call on to get assistance.</p> <p>The families have shown interest in being trained on not-for-profit agencies. It was discussed and a decision was made to create a training calendar for them once they provide specific topics in which they would like training.</p> <p>Roland Foulkes addressed the chair regarding assigning family and youth members to the various workgroups and have them co-chair the workgroups with the board members. His concern was about sustainability and he stated that it is an ideal time to get parents and youth in these positions and nurture them to the point where they will not need the guidance from the board in the future. He encouraged the chair to appoint parents for positions on the workgroups.</p> <p>Barbara charged TAC, FI & FVFC workgroups to work on having parent and youth representation on each workgroup. One that would like to be a co-chair who will be mentored by a governance board member. It was mentioned that the family involvement committee, FVFC member and TAC youth do not have to be board members. Sue Zimmer, Pattie Carlin, Beverly Wilkinson, and Tamara Moore are responsible for organizing this request.</p> <ul style="list-style-type: none"> ● Board members assigned to workgroups: <ul style="list-style-type: none"> • Bill Delaney: WA • Roland Foulkes: FI, QIQA, CC • Bill Kale: QIQA • Vanessa Hargray: CC, TAC <p>Other members to be assigned:</p>		

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	<ul style="list-style-type: none"> • Eldon Taylor • Robin Bartleman • Stephanie Arma Kraft • Mariza Cobb • Workgroup Chair Assignment: <ul style="list-style-type: none"> • MIS Chair: Judge Bowman (possible candidate) • QIQA Chair: Bill Kale • Barbara reported that the committee looked at having a forum for OCP during the month of May 2008, to tell the community what we have done, how they can continue to help, and how to sustain what was completed. Barbara stated that the Vanderbilt Peabody College has developed a treatment progress battery that provides a cohesive, comprehensive, and evidenced based practice approach to enhancing mental health services for youth aged 11-18 years. She distributed this battery to board members and asked the board to review the document. She said that they may want to share it with providers who may want to adapt it to the community's needs. The battery is fee of charge. 		
<p>Item #IV Principal Investigator's Report • OCP's Future</p>	<p>Michael Elwell gave a brief report on the future of OCP. He informed the board that they have a very good sustainability plan and according to SAMHSA, OCP is a successful grant site. They are also very pleased with the OCP website. What makes this grant successful is the oversight from the board and the work that has been produced on the sustainability plan. Now that the grant has one more year to go we have to take into account continuation of the sustainability plan and all of the work that has been completed thus far and the work that still will need to be accomplished. If our efforts are not continued</p>		

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	<p>beyond the life of the grant all of our efforts will be lost. He would like the board to continue their work toward sustainability knowing that the goals should continue to be attained and begin discussions about how to continue our efforts beyond the life of the grant, keeping in mind that as we move towards the end of the grant the staff that we currently have will no longer be there. They will hopefully be pursuing different job opportunities.</p>		
<p>Item #V • New Board Member Introduction</p>	<p>None at this time</p>		
<p>Item #VI Brainstorm OCP Forum</p>	<p>Barbara mentioned to the board that there will be an OCP Forum which will be held May 2008. It was discussed that OCP should showcase accomplishments, success, lessons learned and the areas that still need to be sustained. OCP will be scheduling a half day or all-day workshop talking about the philosophy and the growth of what OCP has accomplished over the past 6 years and how it had an impact in this community. Also, the presentations during the forum would include politicians or leaders in the community who would be willing to speak about how their philosophy and their decision making have changed because of their involvement with OCP.</p> <p>Silvia McShan suggested that since Broward County is one of the most successful grant sites, we should get Tallahassee and all the decision makers to the forum. By sharing all of our accomplishments there may be a possibility that the state of Florida may be able to take our lead in certain aspects of the grant that we were successful with.</p>		<p>Barbara to email everyone reminding them to forward their ideas/feedback for the OCP Forum to Scott.</p>

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	<p>Barbara requested from the board to begin thinking of what they would like to accomplish by having the forum and who the target audience should be. If they have thoughts regarding the forum they should forward to Scott Silverman at ssilverman@broward.org</p> <p>MaryJane Hampton suggested targeting families so they will know the benefits and that they will receive more services.</p> <p>Ary Morales suggested starting at a lower level having the County Commissioners host a mini forum before getting to the larger one.</p> <p>Roland Foulkes suggested reporting lessons learned at different levels, targeting the policy makers, providers, families and youth. They should report on what they have they learned resulting from the grant, what was successful, how they as a family member grew and how OCP made an impact on decision making for policy makers. Roland also discussed the Tuckman Model of Group Development which contained forming, storming, norming, performing and adjourning.</p> <p>Dr. Blavo suggested starting by addressing the basic areas: knowledge, skills, and attitude. Once you have identified the knowledge you have acquired then we will recognize who we want to share it with. What skills are essential such as wraparound offering workshops to apply these skills to affect the changes we want? Then there is the attitude, how do you want to affect the attitudes of the community - by bringing someone very important to present will attract people to come and listen and really hear the importance of SOC. This would be the key note speaker.</p>		

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	<p>Scott – Workgroups need to develop a historical timeline of accomplishments and also highlight the challenges and future tasks that need to be continued beyond the life of the grant.</p> <p>There was discussion about also hiring an event planner who can organize this forum.</p>		
<p>Item #VII FMH Conference</p>	<p>none</p>		
<p>Item #VIII Family & Youth Vision • IEP Process</p>	<p>none</p>		
<p>Item #IX Public Comments</p>	<p>none</p>		
<p>Item #X Adjournment</p>	<p>The next governance board meeting is scheduled for Monday, October 15, 2007 at 4:00pm.</p>	<p>Meeting was adjourned at 5:42pm</p>	