



QI/QA COMMITTEE
ONE COMMUNITY PARTNERSHIP
Minutes
February 15, 2007

Present: JoAnn Finkelstein, Ray Kelly, Silvia McShan, Linda Ross , Bobbie Lubar, Shawn LaMarche, Susan Marshall

AGENDA ITEM	DISCUSSION	ACTION
Item # 1 Welcome and Introductions	Members were welcomed.	Shawn La Marche the new QIQA rep from CSAD and Susan Marshall the new administrative assistant were introduced.
Item # 2 Sustainability Plan	<ul style="list-style-type: none"> ○ Workgroup's target for fiscal year is to keep committees on task to follow through with sustainability plan. 	
Notes:		Follow Up:
Item #3 QI/QA Dashboards	<ul style="list-style-type: none"> ○ Silvia introduced the revised versions of the action plan and dashboards. ○ Ray stated there is seven dashboards and seven committees however committee members are not attending the meetings. 	Data on dashboards and action plans will be done on a monthly basis. Target the seven committees to bring them back to QI/QA meetings
Notes:		Follow Up: Dashboard to be emailed to members. Follow through with calls to Joel and Mike and remind them that Staring Place needs a rep here.

Item #4 Next Steps	<ul style="list-style-type: none"> ○ Linda discussed the service and cost study, by the end of the grant a report will show how much it cost system wide to put someone through wraparound services. ○ The sustainability of the National Evaluation will be used as a topic at the upcoming meeting in New Orleans. 	Members will discuss more on the topic of sustainability after the meeting in New Orleans.
Notes:		Follow Up: Silvia will poll committee members for a change of date, time and location. Members have the choice of: 3rd Thurs. of the month @ 3:00 3rd Tues. of the month @ 3:00 Quarterly meeting Tues. @ 3:00 An email will be sent out.
Item #5 Adjournment	Meeting adjourned at 12:02 p.m.	Conference room will be reserved by Susan. Next meeting will be held on March 15, 2007. Meeting is subject to change.