

SMALL-SCALE AMENDMENT APPLICATION

FUTURE UNINCORPORATED AREA LAND USE MAP SERIES



Office of Urban Planning and Redevelopment
Planning Services Division
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1.0 OWNER AND APPLICANT INFORMATION

1.1 Owner's name(s): _____

1.2 Owner's address(es): _____

1.3 City: _____ State: _____ Zip Code: _____

1.4 Phone #: _____ Fax #: _____

1.5 Proof of ownership: _____

1.6 Applicant's name: _____

1.7 Applicant's company name: _____

1.8 Applicant's address: _____

1.9 City: _____ State: _____ Zip Code: _____

1.10 Phone #: _____ Fax #: _____

1.11 **Owner's Authorization.** I, _____, the legal owner of the real property described herein that is the subject of this proposed small scale amendment to the Broward County Future Unincorporated Area Land Use Element Map Series, do hereby authorize and designate _____ of _____ to be my lawful representative in all matters pertaining to this proposed amendment.

1.12 **Owner's Signature**

Date

2.0 REAL PROPERTY INFORMATION

2.1 General street location: _____

2.2 Legal description: _____

2.3 Acreage: _____

2.4 Identify the location and acreage of any property which is contiguous to the proposed amendment site which is in the same ownership. If none, respond "N/A". _____

2.5 If the property has been platted, cite plat book and page number. If not, respond "N/A". _____

3.0 PROPOSED AMENDMENT INFORMATION

3.1 Adopted and proposed FUALUEMS designation(s).

From: Adopted FUALUEMS Designation	To: Proposed FUALUEMS Designation	Acres

3.2 Adopted and proposed zoning district(s).

From: Adopted Zoning District	To: Proposed Zoning District	Acres

3.3 Identify the proposed use(s) of the real property. _____

If residential, identify the proposed number of dwelling units. If non-residential, identify the proposed square footage. _____

4.0 FEE SCHEDULE INFORMATION

The following fee has been adopted by the Broward County Board of County Commissioners (effective 10/01/2004):

Map Amendments \$2,800.00

Note: This fee is subject to increase each fiscal year.

5.0 GENERAL INFORMATION AND INSTRUCTIONS

5.1 An amendment to the Future Unincorporated Area Land Use Element Map Series (FUALUEMS) may require amendments to the Broward County Land Use Plan and the Broward County Zoning Code. Applicants should review the proposed amendment with the following agencies prior to completing the application form:

a. BROWARD COUNTY PLANNING COUNCIL:

(954) 357-6695

b. BROWARD COUNTY ZONING CODE SERVICES DIVISION:

(954) 468-3434

5.2 Complete the requested information in Parts 1.0 through 3.0.

5.3 Submit a fee in accordance with the fee schedule displayed in Part 4.0. The fee is not refundable and must be paid at the Broward County Development Management Division, located in Room A240 of the Broward County Governmental Center Annex. Checks shall be made payable to the Broward County Board of County Commissioners and shall be drawn on a bank within the State of Florida.

5.4 Part 6.0 describes the FUALUEMS amendment process. Numerous county agencies will be reviewing the application to identify various planning considerations, such as the impacts upon public facilities and services, natural and historic resources, hurricane evacuation, and redevelopment.

6.0 AMENDMENT PROCESSING INFORMATION

6.1 General.

Small scale amendments to the Future Unincorporated Area Land Use Element Map Series (FUALUEMS) are 10 acres or less in size and, if residential, propose no more than 10 dwelling units per acre. Certain other limitations may apply in accordance with Chapter 163, Part II, Florida Statutes. As opposed to regular amendments (greater than 10 acres), small scale amendments may be completely processed in approximately 7.5 months, rather than 13 months. The amendment application form for small scale amendments to the FUALUEMS does not require as much detail as the form for regular amendments.

6.2 Planning Services Division.

The Planning Services Division (PSD) is responsible for coordinating the first phase of the review process, which takes approximately three months. This involves soliciting written comments from numerous county agencies which have a role in the development review process, as well as adjacent municipalities when appropriate. The PSD reviews all the comments and information provided in the application to assess the proposal and form a recommendation of approval, approval with changes, or denial. The staff recommendation is provided in a written report to the Office of Urban Planning and Redevelopment Local Planning Agency (LPA) at a public hearing on the proposed amendment. If outstanding issues are identified which are the basis for a recommendation of approval with changes or denial, staff will provide the opportunity for the applicant to address the issues, prior to making an official recommendation to the LPA.

6.3 Office of Urban Planning and Redevelopment Local Planning Agency.

The LPA is responsible for holding a hearing on the proposed amendment to receive public comment and make a recommendation of approval, approval with changes, or denial to the Broward County Board of County Commissioners (BCC). The PSD's involvement in the amendment review process culminates with the LPA's public hearing, which is held approximately three months from receipt of the application.

6.4 Broward County Planning Council.

The Broward County Planning Council (BCPC) is responsible for conducting the second phase of the review process, which takes approximately four and a half months. The BCPC maintains the Broward County Land Use Plan (BCLUP), which designates future land uses for the entire county. The FUALUEMS and all municipal future land use plans must be in compliance with the BCLUP. The BCPC holds two public hearings on the

6.0 AMENDMENT PROCESSING INFORMATION

proposed amendment prior to making a recommendation of approval, approval with changes, or denial to the BCC.

6.5 Broward County Board of County Commissioners.

The BCC holds two public hearings on the proposed amendment. The first public hearing is to consider the LPA's recommendation and transmit the proposed amendment to the BCPC. The BCC does not make a recommendation to the BCPC at the first hearing, so as not to interfere with the BCPC's independent review. The second public hearing is the adoption hearing to approve, approve with changes, or deny a proposed amendment.

6.6 Effective Date

The proposed amendment becomes effective 31 days following adoption unless challenged.

6.0 AMENDMENT PROCESSING INFORMATION

6.7 Amendment Review Flow Chart.

