



REQUEST FOR INFORMATION

AGENCY: Aviation & Port Everglades

RFI NO.: Z0788101F1

TITLE: Fire Rescue Consultant

CONTACT:

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Due Date / Time: Wednesday, November 4, 2009, before or until 5:00 P.M.

This Request for Information (RFI) is intended to ascertain whether the service specified below is currently only available from a single known sole source. This is not a request for pricing or a commitment to purchase.

This description of contractual services intended for purchase from the single known sole source will remain posted on the Purchasing Division website at www.broward.org/purchasing for a period of seven (7) calendar days and response is due at the date and time indicated above.

Service Required:

The Broward County Aviation and Port Everglades Departments have studied the possibility of bringing fire service in-house and have developed a proposal to create a Broward County Air/Seaport Fire Department to provide fire service to the Fort Lauderdale-Hollywood International Airport and Port Everglades Seaport. The Ports are seeking a firm to audit the study of the existing contracted fire rescue operations and administration, and to take a critical look at the proposal's analysis and recommendations for possible omissions. The proposal contains an operational analysis of the incumbent contractor's policies, procedures, and staffing plans, research on the market area employee recruitment, Aircraft Rescue Firefighting (ARFF) training, Ship Board Fire Fighting and Waterside Assist, Petroleum Tank Farm Fire Suppression, compensation planning, financial comparison of current factors vs. proposed operating and staffing plans, mutual aid considerations, and related planning that is associated with the unique operation of fire rescue services at an airport and seaport. The objective of this project is to thoroughly analyze the research, analysis, conclusions, and recommendations that have been developed by the Ports in support of the creation of an in-house fire department to serve the airport and seaport.

Requester

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Known Sole Source

The Centre Group

Justification for Sole Source Acquisition

Broward County Aviation Department (BCAD) staff first searched the Broward County Library of Services, but did not find any consulting companies that do this type of work. BCAD staff also contacted the American Association of Airport Executives (AAAE) and Airports Council International (ACI) for recommended vendors to provide these consulting services, but the two organizations were not aware of any. Finally, staff contacted a private company whose website indicated that they do this type of consulting work; however, they could only provide a proposal for ARFF services, not consulting services to review the air/seaport's proposal of conducting their own fire services.

Prospective vendors are requested to provide information regarding their ability to supply the contractual/professional services described ("Attachment A"). All vendor responses will be evaluated by the Using Agency which will be the sole determinate power in establishing the approved equal status of the service offered by the vendor. If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the contractual services are available only from a sole source, the agency shall:

1. Provide notice of its intended decision to enter into a sole source purchase contract to the Director of Purchasing.
2. Request approval from the Director of Purchasing for the sole source purchase up to the award authority of the Director of Purchasing or further request the Director of Purchasing to process the appropriate documents for Board approval.
3. Issue a Request for Quotation to the sole source vendor for submission to the Purchasing Agent for processing and approval by the appropriate award authority.

If it is determined in writing by the agency, after reviewing any information received from prospective vendors, that the contractual services are available from alternate sources, the County will issue a solicitation document to the open market.

“Attachment A”

This is not a formal solicitation and response will not necessary qualify firm for any future solicitation.

In response to this RFI, please provide the following information:

Company Name: _____
(Print)

Company Address: _____
(Print)

Contact Name & Title: _____
(Print)

Phone Number: _____ Fax Number: _____

Email Address: _____

Has your firm worked with Broward County Board of County Commissioners previously? Yes No

Has your firm worked/provided services in Broward County previously? Yes No

Previous Projects Completed with this Scope of Work:

Contracting Entity: _____

Estimated Contract Value: _____ Date/Completion of Project: _____

Project Manager Contact Name & Phone Number: _____

Project Name and Brief Scope of Work: _____

Contracting Entity: _____

Estimated Contract Value: _____ Date/Completion of Project: _____

Project Manager Contact Name & Phone Number: _____

Project Name and Brief Scope of Work: _____

Additional Information/Comments:

