



Board of County Commissioners, Broward County, Florida
Finance and Administrative Services Department
Revenue Collection Division - Tourist Development Tax Section
REGISTRATION FORM

INSTRUCTIONS

- 1. RENTAL PROPERTY INFORMATION:**
Enter the actual physical location (street) address of the rental property. A post office box is not an acceptable address.
- 2. OWNER INFORMATION:**
Enter the owner's name (i.e., individual, partner, corporate, etc.), address, telephone number, and E-Mail address.
- 3. DEALER INFORMATION:**
Enter the dealer's name (i.e., operator, property manager, etc.), address and telephone number. The dealer's information relates to those individuals responsible for the business aspects of the rental property. If the owner acts as the dealer, enter "Same".
- 4. BANK INFORMATION:**
Enter the name of the bank, account number, city and state where the business bank account is located.
- 5. Enter your Federal Tax ID number**
Enter your State of Florida Sales Tax Number
Enter your State of Florida Filing Frequency, i.e. Monthly, Quarterly, Semi-Annually, Seasonal, or Annual.
- 6. TYPE OF BUSINESS:**
Place a check mark on the appropriate line. If "Other", please state the type in the space provided.
- 7. TYPE OF RENTAL:**
Place a check mark on the appropriate line. If "Other", please state the type in the space provided.
- 8. NUMBER OF TRANSIENT RENTAL UNITS:**
Indicate the number of transient rental units located at the rental property address.
- 9. RENTAL MONTHS:**
Indicate the months during which this property is available to be rented.
- 10. PURCHASE DATE:**
The date you purchased/closed on the property.
- 11. SELECT MAILING ADDRESS:**
Place a check mark on the line indicating the address you wish to the tax returns and related information to be mailed each year. One (1) is the Rental Address, Two (2) is the Owner Address and Three (3) is the Dealer Address.
- 12. COUNTY OCCUPATIONAL LICENSE NUMBER:**
Enter your Broward County Occupational License Number.
- 13. APPLICANT'S NAME:**
All forms must contain the printed name and signature of the appropriate authorized person.