



BROWARD COUNTY BOARD OF COUNTY COMMISSIONERS
Finance and Administrative Services Department
Human Resources Division
BACKGROUND INVESTIGATION DISCLOSURE

Certify and Submit:

In connection with your employment or application for employment (including volunteer and community service workers), Broward County may obtain information about you from a third party consumer reporting agency for employment purposes, including volunteer and community service workers. You may be the subject of a "consumer report" and/or an "investigative consumer report" which may include information about your character, general reputation, personal characteristics, and/or mode of living, and which can involve personal interviews with sources such as your neighbors, friends, or associates. These reports may contain information regarding your credit history, criminal history, social security verification, motor vehicle records ("driving records"), verification of your education, or other background checks. These reports will also contain information regarding your employment history including any current employers. Credit history will only be requested where such information is substantially related to the duties and responsibilities of the position for which you are applying.

You have the right, upon written request made within a reasonable time, to request whether a consumer report has been run about you, disclosure of the nature and scope of any investigative consumer report, and to request a copy of your report. Please be advised that the nature and scope of the most common form of investigative consumer report is an employment history or verification. The scope of this disclosure is all-encompassing, however, it allows Broward County to obtain from any outside organization all manner of consumer reports now and throughout the course of your employment to the extent permitted by law.

These searches will be conducted by Edge Information Management, Incorporated, 1682 W. Hibiscus Blvd., Melbourne, Florida 32901, 1-800-725-3343, www.edgeinformation.com.

Employee Name: \_\_\_\_\_

Job Title: \_\_\_\_\_ Requisition #: \_\_\_\_\_

SIGN ► \_\_\_\_\_ Date: \_\_\_\_\_
Signature