

**BROWARD COUNTY
BOARD OF COUNTY COMMISSIONERS**

Animal Care Advisory Board



Meeting Date

1/30/25

Version

☐ Draft ☒ Final

Time Called to Order:	Time Adjourned:	Location:	Minutes By:
4:05pm	6:07pm	Animal Care and Adoption 2400 SW 42 nd Street Main Conference Room Ft. Lauderdale, FL 33312	Tracey Paige Recording Secretary 201.921.7778
Members Present		Members Absent	Other Participants
Grace Johns - Chair Danny Finkelstein- Vice Chair Tracey Paige- Secretary Susan Claire Buz Oldaker Dr. Lisa Feinstein		Kelly Kandibovich – excused absence	Lisette Murado- Administrative Coordinator Doug Brightwell- Executive Director Girlande Bertrand- Operations Alyssa Dazza- Assistant Director Marty Cassini- Office of Governmental Affairs De’Anne Jackson- Assistant County Attorney Zachary Rinkins- PIO Guest: Veronica Navarette- MDC Animal Services

Item	Action/Discussion/Recommendations	Due Date	Status/Staff Responsible
A. Opened Meeting	Meeting started at 4:05 by Grace Johns Roll call by Lisette Murado	N/A	Grace Johns Lisette Murado

B: Approvals	<p>Minutes approved from 11/13/24 with one revision</p> <p>Action Required- Lisette to amend the minutes to reflect that Dr. Lisa Feinstein was present at the 11/13 meeting</p> <p>Motion– 1st- Buz 2nd Danny</p>		
C. Public Input	N/A		
D: Animal Care Announcements	<p>Zachary Rinkins reported on the efforts of Shelter in the community to increase awareness and adoptions. These include – Adopt a pet segment on ABC, new partnerships with Veterans, working with municipalities to better the relationships. 229 animals were adopted during the Bissel campaign. The Shelter is working with Operation Pit Stop to partner to give free spay/neuter on a quarterly basis. They will target approximately 35 per day. Dogs must have rabies vaccines. Community Foundation Grant was received and will fund spay/neuter for the clinic. Will be able to do TNR in house 1 day per week (30 cats)</p>		Zachary Rinkins
E. Old Business	<p>Review of Administrative Code- Sunset Review</p> <p>Discussion of laws, rules and their interpretations that impact the use of Animal Care Trust funds and public records requests</p> <p>Grace asked for any edits to the administrative code that we had previously worked on- No edits were required- voted on unanimous.</p> <p>Motion – Danny – Second - Tracey</p> <p>Sunshine Law Overview- Reminder that everything we do as a committee is subject to public records including emails, texts, social media</p>		Marty Cassini De'Anne Jackson
F: New Business	<p>Discussion on Chapter 4</p> <p>Describe /advise on how we recommend people to donate or fundraise funding sterilization, - we can accept donations into the trust fund.</p> <p>Action: De'anne Jackson will look into how we can advertise for solicitations</p> <p>All members of the Advisory Council are to continue to share ideas on how we want to fundraise. Grace will send an email to Lisette. Thus far ideas include – posting of request of donations on social media, licensing of pets is the quickest way to raise \$, ACO's will be enforcing checking licenses and rabies,</p> <p>Jaime Devereaux gave a presentation on Behavior protocols. She will return next meeting to continue the presentation</p> <p>Susan Claire kindly offered to volunteer to lend her expertise for fosters and needed behaviors- ACTION: Girlande is to advise us what Susan needs to do- either become a volunteer or a vendor of the shelter.</p> <p>Fosters are permitted to keep the animal 90 days.</p> <p>Training is underway for the next few months to improve the information at the adoption point of contact</p>		ALL

G: Non-Agenda Items	<p>Each advisory member was asked what they would like to have on the agenda for the next meeting:</p> <p>Buz- Foster Program Presentation</p> <p>Susan- Behavior Presentation</p> <p>Dr. Feinstein – N/A</p> <p>Tracey- Training for the customer service reps at the point of adoption –also asked Doug to provide copies of the article in the Best Friends magazine that highlighted the work of Miami Dade County's CATTY program</p> <p>Grace- Fundraising methods- continued ways of promoting sterilizations</p> <p>Danny-N/A</p>		ALL
H: Good and Welfare	Danny is hosting a party for adults with Autism. Doug expressed interest in knowing more about the event.		
Adjournment	Motion to adjourn- 1 st Susan– 2 nd – Dan Meeting adjourned 6:07pm		