

**Broward Regional Emergency Medical Services (EMS) Council**  
**September 8, 2022**  
**1:30 p.m.**  
**MINUTES**

## Call to Order

Alison Zerbe, Staff, called regular meeting to order at 1:33 pm.

## Roll Call

Alison Zerbe called roll and quorum established.

## Announcements: N/A

## Approval of Minutes from June 2, 2022

**MOTION TO Accept** the minutes of June 2, 2022.

Motion made by: Chief Vincent Cinque

Seconded: Candace Pineda

MOTION passed unanimously

## Presentation by Stewart Jusim, Life Alliance, Organ Recovery Agency, University of Miami

PowerPoint Presentation on the Organ Donation Process: (Presentation Attached)

Contact Information: Stewart Jusim, [sjusim@med.miami.edu](mailto:sjusim@med.miami.edu)

*The complete presentation is available upon request.*

## Recommendation for Appointment/Reappointment:

Dr. James Roach, Appointment, Transport: Aircraft

Chief Harris Bouchillon, Appointment, Transport: County Fire

Alexander Fernandez, Appointment, Broward Regional Health Planning Council, Inc.

*(Resumes and CV sent out)*

**MOTION TO Recommend** Dr. James Roach to Transport :Aircraft, Chief Harris Bouchillon to Transport: County Fire, and Alex Fernandez to Broward Regional Health Planning Council, Inc.

Motion made by Dr. Wayne Lee

Seconded by Dr. Evan Boyar

MOTION passed unanimously

*The next step is to go to the Broward County Board of Commissioners and Alison Zerbe will send you notice of the meeting. When appointed she will send you notice and information about the EMS Council.*

## Recently Approved Appointments/Reappointments by Commission:

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N/A

### Vacancies:

Advanced Life Support (ALS): County Provider  
Advanced Life Support (ALS): Private Provider  
American Heart Association, Broward County Chapter  
Appointee of Commissioner Mark D. Bogen  
Appointee of Commissioner Tim Ryan  
Critical Incident Stress Management (CISM)  
Hospitals: Broward Health Administration  
Law Enforcement Representative, Union Representative

*Contact/email Alison Zerbe with nominees or recommendations for the vacant positions.*

### Committee Reports:

#### Legislative Session – Alison Zerbe reported

- State EMS Meeting is held next week in Orlando, September 13-15, Omni Resort Champions Gate.
- Department of Health is seeking to post fines and disciplinary action on certain violations by EMS providers. Drafted in Rule 64J-1.024, Chapter 41 and Chapter 456 define this. They had a meeting in August about this and not well-known. She encourages them to sign up for the Rules Notification on the Florida Administrative Code website.
- AHCA has implemented that all Medicaid providers are required to pay their employees, no matter what type of employee, \$15.00/hour. This will have an impact on budgets. Medicaid has not increased their rates in about 30 years. They said they were going to increase their rates. The last proposed increase regarding for this was about \$1.90. It's not going to cover the difference, the way it is, for people's budgets. It will be implemented October 1. Some organization in Florida are using lobbyist to work out a plan for reimbursement to be a little more than that.

At this EMS meeting they are going to propose a strategic plan and what gets in the plan is usually what's funded in the future.

#### Executive Committee – Dr. Frederick Keroff announced

He needs your assistance since Mr. Marrinson left we officially have been without a Chair. He needs a Nominating Committee to select candidates for Chair, Vice Chair, and Secretary. At present we haven't received enough interest. Any member of EMS Council is eligible to sit on the Nominating Committee. Please send Alison Zerbe an email expressing your interest. They don't need a lot of people for the Nominating Committee. Once they

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have the committee they will have a meeting. Also as an adjunct, to that if you have any interest in Chair, Vice Chair, or Secretary send Alison an Email to be considered. Once they have that, in December at their next meeting, they will do a vote.

Alison said that their bylaws say they need a Chair, Vice Chair, and Secretary. It's up to them to have a Secretary, but Michele Bachmann does the minutes and keeps track of everything. They could move forward with just a Chair and Vice Chair, but they would need to change the bylaws and they can't change the bylaws until they have an executive committee.

Dr. Keroff said they probably won't be changing the bylaws, but anyone interested in the executive committee contact Alison Zerbe.

#### Public Information, Education – Chief Joel Gordon reported

They are offering the L105 Basic PIO class, October 17-19. It will be held at the Broward County EOC. That is one of the prerequisites for the advanced PIO. The advanced PIO is being offered in Deerfield in February. Both classes are available through Sert Trac. The advanced PIO does have other prerequisites so if their PIO are interested they should do that soon because it takes a while. This is the last advanced class FEMA will accept with the old G290/G291. After this they will only accepted L105.

Also doing the L105 at Fire Rescue East, in Daytona in January, just prior to the advanced class. Doing their advance skills prior to Daytona.

#### EMS Conference – Alison Zerbe reported for Chief Caruso

The next conference is June 12-16, 2023. First There First Care has already started planning. Chief Cinque is closing out books for fiscal year 10-1 to 9-30.

#### Medical Issues – Dr. Frederick Keroff reported

Nothing to report

#### Critical Incident Stress Management (CISM)– Vacant

No report.

#### EMS Review – Alison Zerbe reported

Nothing to report.

#### Grant Committee – Alison Zerbe reported

County-wide deadline for Grant applications was yesterday. The received a few applications. Project Managers invited to the Grant Ranking Meeting, *Thursday, October 6 @ 1:30 p.m., OMETS training room.*

If on the Grant Ranking Committee they will receive the application and ranking forms no later than *Tuesday, September 13, EOB.*

Completed ranking form are due to Alison Zerbe on *Thursday, September 29, EOB.*

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If possible she will email the application and if not, she will arrange a time for drop-off. After Grant Ranking meeting they need a special EMS Council meeting to approve Grant Ranking Committee's recommendations, *October 20 @1:30 p.m.*

**MOTION to Approve** that date for EMS Council to approve Grant Ranking Committee's recommendations.

Motion made by Chief Julie Downey

Seconded by Dr. John Halpern

MOTION passed unanimously.

Then the recommendation will go to the Commission Meeting, *Tuesday, November 15 @ 10:00 a.m., Government Building downtown.* Not necessary to attend. Alison will be at the meeting.

Apply to the State, *Friday, December 16.* Awarded funds *end of December.*

Agreements with Broward County, *beginning of next year.*

State matching grants are coming. This grant more likely to get single-agency approval. Alison will let them know when DOH makes announcement.

#### Nominating Committee – Alison Zerbe reported

Reported under Executive Committee

#### Trauma Plan – Alison Zerbe reported

They are required by Statute (Chapter 395.401) to have a 5-year Trauma Plan because they have a Trauma Agency in Broward County. Has to be completed 60 days before the end of the year. These are the requirements of the Plan's organizational structure.: including hospitals defined, data collection, performance evaluations of the system, etc.

They do this monthly in the Trauma Systems Quality Improvement Committee (TSQIC). The three trauma facilities try to involve every EMS agency and medical examiner. They analyze data to see where they are under- or over- triaged, where they need to change protocols, etc. County general data comes from the Broward Regional Health Planning Council. Trauma statistics come from Broward County Trauma Agency using TraumaOne and all three trauma facilities. They updated, added, and made changes throughout the Plan. Updates on the Plan can be provided by Trauma Services if needed. The Plan has been approved by the Broward Regional Health Planning Council.

Alison will send the Trauma Plan to the State by end of the year, but it has to go through the process to Commission approval.

**MOTION to Approve** the Trauma Plan from the EMS Council.

Motion made by Dr. Randy Katz

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Seconded by Dr. Niqui Kiffin  
MOTION passed unanimously.

*Alison can send out Trauma Plan*

## Old Business – Alison Zerbe

- The Class 5 Specialty Transport by Commission.  
*Alison will send out the language for the Class 5 Specialty Transport.*
- Chief Cinque reported on Infectious Disease and Exposures. With the Fire Chiefs' Association they updated the Infectious Disease and Exposure form. They are about to submit the form up through the chain of command for approval.

Alison said the once he has the final draft bring it to the EMS Council for discussion. Dr. Wayne Lee and Dr. Fred Keroff worked on the last version. Dr. Keroff asked Chief Cinque to note the changes from the previous version. Dr. Keroff will send the form to the EMS Council to review before the meeting, December 1.

Dr. Rebecca MacDougall asked if they addressed what to do if the infected person has died and exposed your personnel? That needs to be included on the infectious disease document/criteria/form. Dr. MacDougall would like to get together with Tom Steinkamp and Chief Cinque to write instructions so it's uniform throughout the county, including the process for getting what they need from the Medical Examiner. This process if approved by the County Commission will be the official procedure for Broward County.

What is now called Medical Issues Committee used to be called Medical Directors Committee, Chaired by Dr. Wayne Lee. No medical directors would come to the meetings until they changed it to Medical Issue Committee, and included paramedics, Chiefs, and others—a broader group and discussed medical issues. Protocols, EMS Conference, and website came from this committee.

The last few years the Medical Issues Committee has not been very active. Some members of the EMS Council don't go to the EMS Subcommittee and there is a lot going on and Dr. Lee thinks it needs to be fixed. Dr. Keroff suggested a motion.

**MOTION to Suggest** EMS Subcommittee representative(s) update the EMS Council on items being discussed and share minutes with the EMS Council.

Motion made by Dr. Wayne Lee  
Seconded by Dr. Evan Boyar  
Motion passed unanimously

The EMS Subcommittee's minutes are on their website. Adam Katzman said that if EMS Chiefs come to EMS Council there would be a dialogue and discussion of the issues. He wants to make sure they don't miss items that need to be addressed, and

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well-informed on what's going on in Broward County.

Alison Zerbe said that the EMS Council is an advisory board for subjects that go to the County Commission and ultimately affect Broward County's Emergency Medical Services community.

Alison Zerbe said that some EMS Subcommittee details don't come here due to the sunshine law. No two EMS Council members can meet outside the EMS Council meeting and discuss business that will come before this board. This also needs to be adhered to if the EMS Council members attend different board meetings. That's why Alison tries to keep the EMS Subcommittee and EMS Council meetings divided.

The Fire Chiefs' meeting is a standing meeting, open, but not advertised. Adam Katzman said since it's open anyone could go. Adam Katzman stated that if the Fire Chiefs meeting is sunshine advertised, that would solve the issue.

Dr. Keroff designated Dr. Wayne Lee as Chair to the Medical Issues Committee.

### **New Business – Alison Zerbe**

Nothing to report.

### **Good of the Order**

Nothing to report.

### **Next Meeting Dates**

October 20, 2022 – Grant Recommendations

December 1, 2022

March 2, 2023

June 1, 2023

September 7, 2023

December 7, 2023

### **Adjourned**

#### **MOTION to Adjourn**

Made by Dr. Wayne Lee

Seconded by Chief Downey

2:55 p.m.