

# BUDGET AND MANAGEMENT ANALYST OFFICE OF MANAGEMENT AND BUDGET BROWARD COUNTY FLORIDA

An Equal Opportunity Employer

## ***BUDGET AND MANAGEMENT ANALYST POSITION***

Budget and Management Analysts serve as fiscal and management consultants to agencies and as staff advisors to the County Administrator's Office. Analysts work with County agencies to coordinate and develop recommendations on resource allocation throughout the year. In addition to development and administration of the \$4.8 billion annual operating and capital budget, analysts work on special projects including:

- developing funding plans for capital improvement programs;
- analyzing funding requests for service enhancements;
- evaluating fee proposals;
- assessing the fiscal impact of proposed legislation;
- analyzing agency processes to identify opportunities to increase productivity;
- developing and improving performance measures.

## ***ADVANCEMENT OPPORTUNITIES***

As management and analytical skills grow, Budget and Management Analysts are eligible for promotion to higher-level Analyst positions. Former Analysts have held the Program Manager and the Assistant Director position in the Broward County Office of Management and Budget, and have also served as City Managers, Assistant City Managers and OMB Directors in other jurisdictions.



Visit our web site at  
<http://www.broward.org/Budget/Pages/Default.aspx>

## ***SALARY AND BENEFITS***

The salary range for the Budget and Management Analyst position starts at **\$57,550**. The County's benefit package includes:

- employer-subsidized health insurance;
- three weeks of vacation/administrative leave;
- ten paid holidays and two personal days annually;
- employer contribution to the Florida State Retirement System;
- no state or local income taxes;
- insurance benefits for Registered Domestic Partners.

More details on benefits: <http://www.broward.org/Benefits/>

## ***QUALIFICATIONS***

Candidates for Budget and Management Analyst must possess the following:

- Master's Degree in Public Administration or closely-related public sector field;
- Prefer 6 months of local government budget or management analysis experience, or internship experience involving analytical work;
- advanced analytical, interpersonal and communication skills;
- passion for analyzing data and developing solutions to complex problems.

## ***TO APPLY***

Please send a resume and both undergraduate and graduate transcripts by January 21, 2019 to: [OMBrecruitment@broward.org](mailto:OMBrecruitment@broward.org). Unofficial transcripts are acceptable.





Broward County is the 17th largest county in the nation. Home to nearly 1.9 million people, Broward County is located between Palm Beach and Miami-Dade counties, at the center of Florida's largest metropolitan area. Fort Lauderdale, where the Office of Management and Budget is located, is the Broward County seat.

Broward County's average year-round temperature of 77 degrees, ethnic and racial diversity, thriving economy, myriad of housing and education options, and leading edge healthcare provides an exceptional quality of life for both residents and visitors. With 23 miles of pristine Atlantic Ocean coastline, its "blue wave" beaches attract both locals and more than 13 million visitors each year from around the world. Broward is known for its world-famous fine dining, theater, nightlife, shopping venues, as well as an abundance of recreational activities such as golf, deep sea fishing, boating, diving, snorkeling and unlimited opportunities for fun on the beach. For the sports enthusiast, Broward is home to the NHL's Florida Panthers, while the Miami Heat, Miami Marlins, and Miami Dolphins are just a short drive away.

The state's second largest public school district is located in the County, providing excellent primary and secondary education. South Florida is also home to many prestigious local and regional colleges and universities. The Fort Lauderdale-Hollywood International Airport, known for low cost flights to many destinations, and Port Everglades, home to most major cruise lines, are only minutes from downtown Fort Lauderdale.

