



Broward County Commission Regular Meeting

64.

Meeting Date: 12/12/2017

Director's Name: Norman Foster

Submitted By: Management
& Budget

Department: Management & Budget

Information

Requested Action

MOTION TO ADOPT supplemental budget Resolution within the General Fund in the amount of \$63,119,816 for prior year carryovers and other commitments.

Why Action is Necessary

Supplemental budgets are required whenever existing revenue sources are increased or decreased, resulting in a change in the total appropriations of a fund.

What Action Accomplishes

The primary purpose of this supplemental budget is to reappropriate funds for prior year commitments. This budget amendment also includes a number of proposed new appropriations to address issues that have arisen since the adoption of the Fiscal Year 2018 budget.

Is this Action Goal Related

Previous Action Taken

None.

Summary Explanation/Background

Staff typically presents three supplemental budget amendments per year to the Board. The purpose of the first supplemental budget amendment is primarily to carry forward funds for specific non-recurring items that were budgeted in the prior Fiscal Year but the purchasing transactions were not completed, or the funds were not expended for other reasons. These items are commonly referred to as "reappropriations". These reappropriations include items related to both County agencies and Constitutional Officers. This budget amendment also includes a limited number of proposed new appropriations to address issues that have arisen since the adoption of the Fiscal Year 2018 budget. The new appropriations are highlighted individually.

BSO returned \$50.8 million from their Fiscal Year 2017 general fund budget to the County. Of the \$50.8 million, \$27.5 million is reappropriated for items budgeted in the

prior fiscal year but the purchasing transactions were not completed. These items include primarily capital projects and vehicle replacements, including the helicopter replacement. As in past years, \$1.3 million of the surplus is transferred to the Law Enforcement and Fire Rescue Contract Funds to offset the Fiscal Year 2018 shortfall in the BSO contracts with Cooper City. Consistent with the negotiated 70/30 memorandum with BSO on the use of their end-of-year surplus funds, 70% or \$15.4 million of the remaining \$22.0 million is allocated to a reserve for BSO capital expenses increasing the total capital reserve amount to \$19.5 million. The remaining \$6.6 million, which equates to 30%, is transferred to the Other Post-Employment Benefits (OPEB) Fund. Other Post-Employment Benefits (OPEB) are the costs of future employee benefits that BSO committed to pay their employees after retirement such as health insurance subsidies.

There are several other actions related to the BSO budget. Based on a longstanding agreement with BSO, 50% of unclaimed bond revenue from the prior fiscal year is added to the reserve for helicopter replacement (\$131,362), increasing the total reserve to \$1.1 million. Also, \$50,000 is transferred to the General Fund to reimburse BSO for shelving at the Emergency Distribution Center.

The Supervisor of Elections requested the reappropriation of \$188,000, of the \$239,000 returned to the County at the end of Fiscal Year 2017, for the additional cost of purchasing kiosks for the transport and display of voting machines instead of the hard case solution originally proposed. The Inspector General requested the reappropriation of \$146,000 budgeted for the purchase of an investigative management system in Fiscal Year 2017 and anticipates the project to be completed during Fiscal Year 2018.

The Property Appraiser's Office has requested the reappropriation of \$50,959, of the \$52,325 unexpended at the end of Fiscal Year 2017, for various computer software updates. In addition, the Property Appraiser's budget is increased by \$10,019 based on the final calculation of the County's share of the Property Appraiser's salary as determined by the State Department of Revenue.

County agency non-recurring items budgeted in Fiscal Year 2017 but not yet expended total approximately \$6 million, \$1.5 million of which is reappropriated each year for non-recurring fuel and other hurricane preparedness supplies. Proposed new appropriations to address issues that have arisen since the adoption of the Fiscal Year 2018 budget total approximately \$2.8m. These appropriations include \$960,000 in non-recurring allocations approved by the Board during the budget process for Junior Achievement (\$200,000), Miramar Amphitheater (\$200,000), Special Olympics (\$200,000), solid waste consulting (\$200,000), Gulfstream Early Learning Center (\$100,000), Business Leadership Institute (\$35,000) and Family Center Home Instruction of Parents of Preschool Youngsters - HIPPY (\$25,000). Additional proposed new appropriations include: improvements to the Stockade to enable it to be utilized for emergencies (\$665,000), preparation for the upcoming census to ensure all residents are properly counted (\$500,000), insourcing maintenance of mobile data and CAD terminals and phase-out of current contract service including the addition of four positions (\$222,000 net), purchase of magnetometers for courthouse security (\$110,000), increase in lobbying contracts previously approved by the Board (\$73,000), maintenance of the Alpha 250 site originally purchased for a resource recovery plant (\$28,000), and

temporary positions to coordinate distribution of surplus courthouse furniture to non-profit organizations (\$10,000). In addition, funds are transferred from the Restitution Trust Fund and appropriated in the General Fund (\$110,000) to purchase vehicles for Child Care Licensing and Inspections.

Source of Additional Information

Norman Foster, Director, OMB, (954) 357-6346

Fiscal Impact

Fiscal Impact/Cost Summary:

The fiscal impact is detailed above in the Summary Explanation/Background section of the agenda item.

Attachments

Exhibit 1 - First Supplemental General Fund

Resolution No. 2017-655

BE IT RESOLVED by the Board of County Commissioners of Broward County Florida, that the Clerk of this Board is hereby authorized and directed to make the following budget amendments within the General Fund 10010 for fiscal year 2018, pursuant to Section 129.06(2), Florida Statutes.

REVENUES

EP- Child Care Licensing-Inspe (55901030)

TF 10615 General Trust Fund (710615) \$110,000

ND-Rev Coll-Treasury-Cash Mgm (95101000)

TF 30205 General Capital Outla (730205) \$50,000

Fund Bal Forward (499010) \$62,959,816

Total REVENUES **\$63,119,816**

APPROPRIATIONS

EO-Property Appraiser (15301000)

Chrg-Commissions and Fees (547020) \$60,978

EO-SE Equipment Capital (15402010)

Machinery-Equip GT \$1,000 (560310) \$188,000

EO-BSO Admin-Professional (15501000)

Chrg-Miscellaneous Expense (547160) \$454,262

Other Land Improvements (560020) \$9,800

TO 10615 General Trust Fund (910615) \$6,612,987

Reserve-Future Capital Outlay (597090) \$19,503,924

Building improvements (560220) \$6,309,394

Machinery-Equip GT \$1,000 (560310) \$9,434,729

Vehicle-Replacement (560330) \$2,427,564

Purchased Software (567010) \$1,054,540

EO-BSO Region Law Enforcemnt (15502000)

Chrg-Miscellaneous Expense (547160) \$838,245

Machinery-Equip GT \$1,000 (560310) \$11,117

TO 11015 BSO Law Enforcement Contracts (911015) \$359,768

Purchased Software (567010) \$114,969

EO-BSO Corrections and Rehab (15505000)

EO-BSO Corrections and Rehab (15505000)

Purchased Software (567010)	\$229,172
Communications Equipment (560360)	\$30,000
Computer Hardware (560370)	\$36,500
Chrg-Miscellaneous Expense (547160)	\$107,251
Other Land Improvements (560020)	\$45,916
Building improvements (560220)	\$866,852
Machinery-Equip GT \$1,000 (560310)	\$88,676

EO-BSO Regional Fire Rescue (15506000)

TO 11020 BSO-Fire Rescue Contr (911020)	\$941,683
Purchased Software (567010)	\$56,513
Machinery-Equip GT \$1,000 (560310)	\$6,936
Vehicle-Replacement (560330)	\$5,719,550

EO-BSO Community Programs (15509000)

Purchased Software (567010)	\$244,563
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BA-Off of Inspector General (20405000)

Purchased Software (567010)	\$145,582
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AA-OIAPS Intergovt Affairs (22302000)

Prof Svcs-Lobbyist (512140)	\$73,000
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AA-Off Comm Tech Pub Sfty Appl (22602000)

Frn-Basic Life Insurance (510550)	\$181
Sal-Regular Salary and Wages (510030)	\$212,861
Computer Hardware (560370)	\$10,000
Chrg-Miscellaneous Expense (547160)	\$9,080
RM-Equipment Maint (540050)	\$21,904
Frn-Group Insurance (510540)	\$25,060
Frn-Medicare (510510)	\$16,287
Frn-Retirement Contributions (510520)	\$16,835

AA-Off Comm Tech E911 Dspth (22604000)

Furniture (560410)	\$39,032
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JD-Circ Ct-County Crt Admin (25202010)

Prof Svcs-Court Reltd Costs (512630)	\$82,200
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FA-Treasury-Records-Mgmt (35301040)

Purchased Software (567010)	\$104,590
Computer Hardware (560370)	\$15,850

FA-Treasury-Auto Tags (35304000)

<u>FA-Treasury-Auto Tags (35304000)</u>	
Purchased Software (567010)	\$36,000
Prof Svcs-Hosting Services (512660)	\$5,040
Computer Hardware (560370)	\$955
<u>FA-ETS-Customer Program Off (35402020)</u>	
Prof Svcs-Software Supp-Maint (512730)	\$82,263
<u>FA-ETS Infrastructure Svcs HW (35501044)</u>	
Telephone System Equipment (560390)	\$8,500
<u>FA-HR-Learning-Org Developmt (35602000)</u>	
Training (556310)	\$43,337
<u>FA-Purchasing-Operations (35701020)</u>	
Prof Svcs-Temp Personnel (512770)	\$10,000
<u>FA-Purchasing-Warehouse (35701030)</u>	
Chrg-Miscellaneous Expense (547160)	\$238,356
<u>FA-Assgn Costs-HR (35901060)</u>	
Prof Svcs-Cnslt Rsrch-Studies (512100)	\$5,760
<u>HS-Human Services Admin (40101010)</u>	
Building improvements (560220)	\$28,000
<u>HS-Office Admin Services (40103010)</u>	
Furniture (560410)	\$2,883
Building improvements (560220)	\$10,477
<u>HS- Adult Civil Citation Progr (40107000)</u>	
Building improvements (560220)	\$3,777
<u>HS-Children Services Contracts (40303020)</u>	
Aid To Priv Organizations (580210)	\$360,000
<u>HS-Health Care Contracts (40304020)</u>	
Furniture (560410)	\$12,219
<u>HS-Family Success Admin (40501010)</u>	
Furniture (560410)	\$173,058
<u>HS-Health Facilities Authority (40502555)</u>	
Aid To Priv Organizations (580210)	\$63,260
<u>LI-FSS-Financial Services (46201220)</u>	

<u>LI-FSS-Financial Services (46201220)</u>	
Chrg-Miscellaneous Expense (547160)	\$101,049
Building improvements (560220)	\$100,000
MS-Library Materials (555100)	\$75,000
Library Sponsored Programs (547330)	\$25,000
<u>LI-FSS-Collection Management (46201820)</u>	
Books and Lib Mat (565010)	\$130,447
<u>LI-FSS-CM Catalog-Processing (46202200)</u>	
Books and Lib Mat (565010)	\$26,568
MS-Library Materials (555100)	\$15,844
<u>LI-PSC-System Wide (46302060)</u>	
Replacement Equipment (560320)	\$60,000
<u>LI-PSC-Nova-Sherman Library Op (46307020)</u>	
Books and Lib Mat (565010)	\$62,874
MS-Library Materials (555100)	\$15,583
<u>PK-Admin-Nondept (48100095)</u>	
Replacement Equipment (560320)	\$17,995
<u>PK-PMG-Operations (48201010)</u>	
Replacement Equipment (560320)	\$7,626
Vehicle-Replacement (560330)	\$7,430
<u>PK-RP-Brian Piccolo PK-Maint (48302015)</u>	
RM-Grounds Maintenance (540075)	\$2,970
<u>PK-RP-Centr Brow Reg PK-Ath (48302825)</u>	
MS-Ground Maint Suppl (555060)	\$10,475
RM-Grounds Maintenance (540075)	\$13,860
<u>PK-RP-Hollywd N Beach PK-Oper (48304810)</u>	
MS-Recreational Supplies (555195)	\$4,891
<u>PK-RP-Tradewinds PK-Maint (48308215)</u>	
RM-Grounds Maintenance (540075)	\$8,760
<u>PK-RP-Tradewinds PK-Ath Flds (48308225)</u>	
RM-Grounds Maintenance (540075)	\$2,970
<u>PK-Prgm-Swim Central-Oper (48506010)</u>	
Prof Svcs-Recreational Program (512825)	\$15,000

<u>CU-Cultural Investment (49102003)</u>	
Aid To Priv Organizations (580210)	\$50,000
<u>CU-Regional Investment Program (49102008)</u>	
Aid To Priv Organizations (580210)	\$200,000
<u>MT-Paratransit TOPS (50407530)</u>	
Chrg-Transportation Costs (547220)	\$200,000
<u>EP-EPGM Administration (55101010)</u>	
Chrg-Miscellaneous Expense (547160)	\$36,500
<u>EP-Animal Care-Main Facility (55151020)</u>	
RM-Building Maint (540030)	\$17,030
Prof Svcs-Medical (512150)	\$1,350
Comm Svcs-Wireless Other (520030)	\$1,512
<u>EP-PR-Developmnt Review Svcs (55301000)</u>	
Replacement Equipment (560320)	\$95,894
<u>EP-PR-Planning-Redevelopment (55302000)</u>	
Prof Svcs-Software Supp-Maint (512730)	\$100,000
Printing Services (545010)	\$3,768
Prmtl Act-Advertising (546010)	\$10,373
<u>EP-EPCS-Beach Marine Resrcs (55701000)</u>	
Prof Svcs-Diving Services (512820)	\$6,900
<u>EP-EPCS-Water Resrcs Policy (55702000)</u>	
Prof Svcs-Consult Environ (512090)	\$22,352
Prof Svcs-Software Supp-Maint (512730)	\$26,622
<u>EP-EPCS-Environ Monitoring (55703000)</u>	
Prof Svcs-Software Supp-Maint (512730)	\$34,650
RM-Equipment Maint (540050)	\$85,000
<u>EP-EPCS-Ener Sustainability (55704000)</u>	
Prof Svcs-Consult Environ (512090)	\$218,639
<u>EP-PP-Air Quality (55801000)</u>	
Replacement Equipment (560320)	\$10,955
<u>EP- Child Care Licensing-Inspe (55901030)</u>	
Fleet Svcs-Motor Pool Chrgbk (511010)	\$110,000
Chrg-Miscellaneous Expense (547160)	\$23,374

PW-FM-Repairs-Maintenance (61203000)

Replacement Equipment (560320)	\$110,000
Building Improvements (560220)	\$85,665

ND-Rev Coll-Treasury-Cash Mgm (95101000)

Oil and Lubricants (555310)	\$1,262,030
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ND-County Administration (95801010)



Professional Dues-Memberships (556110)	\$6,494
Junior Achievement (580211)	\$100,000
Public Guardian (580026)	\$30,000
GA-City of Hallandale Beach (580023)	\$100,000
GA-City of Pembroke Park (580022)	\$125,000
Payments To Oga (580020)	\$100,000
Prof Svcs-Personality Assess (512830)	\$1,600
Prof Svcs-Artists (512185)	\$3,030
Prof Svcs-Recruiting Services (512180)	\$15,000
Prof Svcs-Legal (512130)	\$43,849
Prof Svcs-Cnslt Rsrch-Studies (512100)	\$294,594
Prof Svcs-Consult Planning (512080)	\$524,901
Prof Svcs-Consult IT (512060)	\$96,794
GA-City of West Park (580021)	\$92,000


ND-Non-Departmental Reserves (95806000)

Reserve-Sheriff (597070)	\$131,362
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ND-Non-Departmental Transfers (95807000)

TO 47100 Solid Waste (947100)	\$428,000
Total APPROPRIATIONS	\$63,119,816


 Approved County Administrator
 
 Date 12/12/17


 Approved Office of Management and Budget
 Date 12/7/2017

ADOPTED THIS 12 day of December, A.D. 2017